

## CITY COMMISSION MINUTES

June 21, 2021

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Mayor Joe LaCascia called the meeting to order at 7:00 pm.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Micheal T. Blethen, Commissioner Randy Carroll, City Attorney Thomas Cloud, and City Manager Patricia Jackson

### **APPROVE CONSENT AGENDA**

**Motion by Commissioner Harper** to approve the May 17, 2021 (Regular Meeting) and May 17, 2021 (Workshop) minutes; this motion was seconded by Commissioner Blethen. **Unanimously approved by Voice Vote.**

**PRESENTATIONS/RECOGNITIONS** - None

**PUBLIC COMMENT** - None

### **ORDER OF BUSINESS**

#### **SIGNER FOR CITY BANK ACCOUNT**

City Manager Jackson stated per the City's Charter, the Mayor and Vice Mayor shall have primary signatory authority on the City's Checking Account. All checks will require two (2) signatures. If the Mayor or Vice Mayor is not available to sign checks, the first alternate will be a designated Commissioner and the second alternate will be the City Manager.

Staff recommended that a City Commissioner be designated as a first alternate to sign on the City's Checking Account.

Commissioner Harper agreed to serve as the First Alternate Signer on the City's Bank Account.

**City Commission provided Consensus.**

**RESOLUTION 2021-11**

A RESOLUTION OF THE CITY COMMISSION OF POLK CITY, FLORIDA, ADOPTING THE NECESSARY POLICIES FOR THE CITY'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM; PROVIDING AN EFFECTIVE DATE.

Scott Modesitt (Summit Consulting) discussed back in May 2020 he spoke with the City Commission about CDBG Program Projects for Polk City. There were two Public Hearings, after which the application packet for this project went to the Department of Economic Development.

A \$650,000 grant in one of the regular CDBG categories below. There is no match required for this grant. Application is due in August 2020.

1) Housing Rehabilitation, 2) Neighborhood Revitalization, or 3) Commercial Revitalization.

The Citizens Advisory Task Force (CATF) recommended applying for the Neighborhood Revitalization for Street Repaving, Replacing Sidewalks or Stormwater work in the Citrus Grove area which meets the income requirements and can be kept under budget to be a stand-alone project.

The City Commission approved this grant application and project in May 2020.

As part of this process, Polk City is required to establish the necessary policies and procedures for implementation and administration of the Community Development Block Grant Program.

**Motion by Commissioner Harper** to approve Resolution 2021-11 adopting the necessary policies for the City's Community Development Block Grant (CDBG) Program; this motion was seconded by Commissioner Blethen.

**ROLL CALL VOTE:** Vice Mayor Kimsey – aye, Commissioner Harper – aye, Commissioner Blethen – aye, Commissioner Carroll – aye, Mayor LaCascia - aye

**Motion Carried Unanimously.**

**DISCUSSION OF ADDITIONAL LAW ENFORCEMENT OFFICERS**

City Manager Jackson stated that she was asked to put the discussion of additional Law Enforcement Officers on the June Agenda.

The FY 2021 Budget for Deputy Poindexter is \$103,323; that amount will increase to \$105,389 ± for FY 2022. Polk City currently uses Special-Detail Deputies for 16-hours per week at an estimated cost of \$29,000 for FY 2021.

Based on the discussion regarding additional Deputies, please be advised that the cost for each additional Deputy will be \$105,389 per year; Polk City would not need a



supervisor, if a couple of Deputies were added. Two additional Full-Time Deputies would cost an additional \$210,778, making the total budget for **three Full-Time Deputies \$316,167.**

Another alternative would be to have a total of seven (7) Special-Detail Deputies. Five (5) Deputies would work Monday – Friday, four (4) hours per day. In addition to the five (5) Deputies, there would be two Special-Detail Deputies working a total of 24 hours over the weekend (one Special-Detail Deputy would work on Saturday for twelve (12) hours and one Special-Detail Deputy would work on Sunday for twelve (12) hours). These schedules would allow twelve (12) hour coverage, seven (7) days per week. **The yearly cost of that would be approximately \$85,000 per year.**

**Motion By Vice Mayor Kimsey** to approve one (1) Full-Time Deputy and keep the Part-Time Deputies we currently have; this motion was seconded by Commissioner Carroll.

**Roll Call Vote:** Vice Mayor Kimsey–aye, Commissioner Harper–nay, Commissioner Blethen–nay, Commissioner Carroll–aye, Mayor LaCascia–nay

**Motion Failed 3/2.**

**Motion by Commissioner Harper** to approve seven (7) Special Detail Deputies as spelled out below; this motion was seconded by Mayor LaCascia.

A total of seven (7) Special-Detail Deputies. Five (5) Deputies would work Monday – Friday, four (4) hours per day. In addition to the five (5) Deputies, there would be two Special-Detail Deputies working a total of 24 hours over the weekend (one Special-Detail Deputy would work on Saturday for twelve (12) hours and one Special-Detail Deputy would work on Sunday for twelve (12) hours). These schedules would allow twelve (12) hour coverage, seven (7) days per week. **The yearly cost of that would be approximately \$85,000 per year.**

**Roll Call Vote:** Vice Mayor Kimsey – aye, Commissioner Harper – aye, Commissioner Blethen – nay, Commissioner Carroll – aye, Mayor LaCascia – aye

**Motion Carried 4/1.**

**Presentation of Financial Statement for Year Ending September 30, 2020**

Mike Brynjulfson presented the Financial Statement for the year ending September 30, 2020.

Staff recommended approval of the Financial Statement for the year ending September 30, 2020.

Mr. Brynjulfson noted that Polk City is in great financial condition. He also noted that he has been the Auditor for approximately 20 years and is proud of the great positive turnaround with the city's finances. Overall, Polk City is in good shape.

**Motion by Commissioner Harper** to approve the Financial Statement for the year ending September 30, 2020; this motion was seconded by Commissioner Blethen.

**Motion carried unanimously by Voice Vote.**

**CITY MANAGER ITEMS**

City Manager Jackson discussed the following items that will be presented at the July City Commission Meeting:

1. County Fire Station
2. Contract for Citrus Hill Water Main
3. Republic Services
4. Dirt and Grit Removal System at Cardinal Hill WWTF
5. Meter Replacement Program

**CITY ATTORNEY ITEMS**

**PRWC - Legal Counsel Appointment and Conflict Waiver**

City Attorney Cloud is requesting the Commission to consent to the Lakeland City Attorney, Palmer Davis being appointed as the Attorney for the West Polk Wellfield Project. This is the direction that the Project Board took.

After brief discussion, Mayor LaCascia requested the City Attorney recap the motion.

City Attorney Cloud stated the motion would be to approve the appointment of Lakeland's City Attorney Palmer Davis as the Attorney for the West Polk Wellfield Project Board.

**Motion by Mayor LaCascia** to approve the appointment of Lakeland's City Attorney Palmer Davis as the Attorney for the West Polk Wellfield Project Board; this motion was seconded by Commissioner Blethen.

**Motion carried unanimously by Voice Vote.**

**COMMISSIONER ITEMS**

**Vice Mayor Kimsey** – None

**Commissioner Blethen** – None

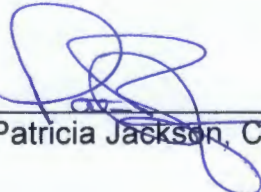
**Commissioner Carroll** – Emma Smith, a 93-year-old lifelong resident of Polk City has died. Please keep her family in your prayers.

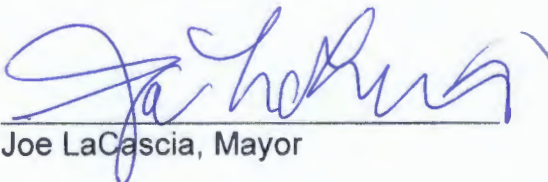
**Commissioner Harper** – None

**Mayor LaCascia** – None

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 8:45 pm

  
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Patricia Jackson, City Manager

  
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Joe LaCascia, Mayor