

CITY COMMISSION WORKSHOP MINUTES

May 17, 2021

Mayor LaCascia called the Regular Meeting to order at 6:00 pm.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Randy Carroll, Commissioner Micheal T. Blethen

ORDER OF BUSINESS

Election of Mayor and Vice Mayor

Will take place at Regular Meeting.

Citrus Hill Drive Water Main Project – Purchase of Materials

City Manager Jackson and Mayor LaCascia stated as discussed in a previous City Commission Meeting, as well as the City Commission Workshop on May 8, Polk City has requested quotes for materials from two (2) companies for the Citrus Hill Drive Water Main Extension. The City Commission was told during the recent Workshop that there has been a drastic increase in the price of supplies due to the current manufacturer supply chain issues across the United States. Since the original quotes were received, the price of supplies has increased approximately \$5,000.

At the Regular Meeting, Staff recommended utilizing the lowest quote, Ferguson Waterworks for the purchase of materials in the amount of \$28,872.10 for the Citrus Hill Drive Water Main Extension Project.

Redistricting

City Manager Jackson and Mayor LaCascia stated based on the discussion at the City Commission Workshop, and as a result of growth in Polk City, the staff and City Commission needs to discuss the possibility of Redistricting now, rather than waiting the ten years, which would be 2026 since the Charter Referendum was passed in 2016.

Staff requested authorization to speak with the Polk County Elections Office to obtain information on their office handling the Redistricting process on behalf of Polk City.

After lengthy discussion, City Attorney Cloud provided final clarification for a decision to be made at the Regular Meeting to provide authorization for City Manager Jackson to

Speak with the Supervisor of Elections Office about how to proceed with the Redistricting for Polk City.

CITY MANAGER ITEMS

Centennial Committee – City Manager Jackson requested the Commissioners submit names to her in an effort to form a Centennial Committee.

Start time for Workshop and Meetings – 6pm Workshop and Regular Meeting to begin immediately following the Workshop. Mayor LaCascia has a concern of how the public will be notified. City Manager Jackson stated this could be placed in the newsletter and on the website.

Regular Seating on the Dyas – City Commissioners had no issue with going back to normal seating? The City Commission provided consensus to go back to normal seating.

City issued electronic devices – City Manager Jackson asked the Commissioners to return any City issued devices that are not being used. These items need to be surplused.

Citrus Hill Water Main Project (Labor) – We have received quotes for this project. If the price is above \$50,000, can Polk City determine not to go out for bid and use one of the three quotes received. Most likely, the quotes will come in over \$50,000.

City Attorney Cloud provided clarification according to the City's Code of Ordinances Chapter based on Purchasing, Section 2-132(b) as well as Section 2-132 (3)(d) which states *"Upon request of the City Manager, the City Commission may, by majority vote, waive the bid requirements of this section and authorize the City Manager to purchase items or services by negotiations rather than bidding"*.

Mayor LaCascia asked what was going to be the bonding and insurance for this project.

City Attorney Cloud provided a thorough explanation.

City Manager Jackson discussed why we only received one or two quotes.

City Attorney Cloud advised the motion should be to authorize the City Manager to negotiate with three companies to bring back a contract to the City Commission, which includes Insurance and Performance Bonds. The quote will eventually be turned into a binding contract.

Sprayfield Property – Vice-Mayor Kimsey inquired about what was happening with the Sprayfield. Mayor LaCascia stated Polk City has made a decision to keep it.

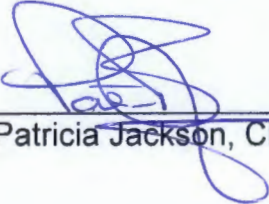
Republic Services – City Manager Jackson is encouraging the City Commission to "sit tight" with the current rate Polk City has with Republic Services. Other cities have gone out for bid and their rates have drastically increased. The lowest bid is \$17 and up for residential in other cities. Polk City is currently at \$14.82 for residential. City Manager

Jackson has requested that each Commissioner schedule a time to visit with her on this matter. Lengthy discussion ensued.

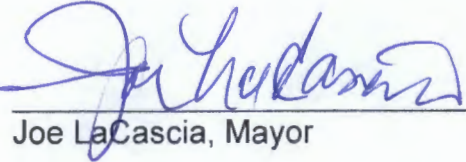
Budget – City Manager Jackson will have it ready for the Commission to review before the end of July, when it is actually due.

Inmate Labor – Mayor LaCascia inquired about the status of the Inmate Labor for Polk City. City Manager Jackson responded the Department of Corrections is short staffed. The crew may be back in June/July. Just not sure at this time.

ADJOURNMENT – 6:55 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor