

## CITY COMMISSION WORKSHOP MINUTES

July 19, 2021

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Mayor Joe LaCascia called the meeting to order at 6:00 pm.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Randy Carroll, City Attorney Thomas Cloud, and City Manager Patricia Jackson

**Absent:** Commissioner Micheal T. Blethen

### **ORDER OF BUSINESS**

#### **Polk County Fire Station**

City Manager Jackson provided an update regarding her discussion with Representatives from Polk County's Real Estate Department in reference to the need for a new Fire Station in Polk City.

Polk County is interested in using four acres of the vacated S.R. 33 Sprayfield property on the north end, which would be the best solution. An alternative location would be the property Polk City purchased for the Public Works and Utility facility.

During the meeting, City Manager Jackson stated that Polk City purchased this particular property from Polk County when taking over the water and sewer utilities, and the City Commission may be interested in selling four acres for the purpose of a new Fire Station.

Ryan Taylor, Polk County Deputy County Manager (Infrastructure) made a presentation to the City Commission, discussing the possibility of this project moving forward and addressed any questions or concerns brought forward.

At the Regular Meeting, the City Commission will make a final decision on the Fire Station Project.

#### **Resolution 2021-12**

Resolution 2021-12 – (CDBG Grant Application Requirement) - A Resolution of the City Commission of Polk City, Florida, adopting certain policies to enable the City to file for Federal and State grants; adopting policies related to protection of citizens during Civil Rights Demonstrations; providing an effective date.

City Manager Jackson stated this Resolution is a part of the CDBG Grant Application requirements. Polk City has just been awarded the CDBG grant in the amount of \$650,000.

No Discussion

**Planning Commission Candidates**

Mayor LaCascia stated there are three candidates (Gene Gorski, Bill Fienga, Francine Llerena-Scouten) for the two Alternate Vacancies on the Planning Commission. The candidates will be asked to address the City Commission regarding their desire to serve on the Polk City Planning Commission as an Alternate Member.

No Discussion

**Dirt and Grit Removal System at Cardinal Hill WWTF**

City Manager Jackson stated on March 15, 2021 she discussed the Dirt and Grit removal at Cardinal Hill WWTF; and to piggyback off the City of Orlando's Bid #IFB18-0255 which was awarded to U.S. Submergent Technologies at the same pricing schedule. There is approximately 101 tons of waste in the Digester and Waste Tanks.

Lori Pearson, Utilities Director has spoken with FDEP regarding the grant that would pay approximately half of the cost for this project. However, Polk City cannot apply for this grant until the project has been approved by the City Commission.

City Attorney Cloud will draft a contract for the Piggyback Agreement.

At the Regular Meeting, staff will recommend approval of Polk City "Piggybacking" off of the City of Orlando's Bid #IFB18-0255 for Structure Cleaning Services, which was awarded to U.S. Submergent Technologies at the same pricing schedule. Polk City can apply for a grant to pay half of the total cost of \$66,913.00.

**Polk County Sheriff's Office Four-Year Interlocal Agreement Renewal**

Mayor LaCascia discussed the current Interlocal Agreement for Law Enforcement Services through the Polk County Sheriff's Office which is set to expire on September 30, 2021. The new Agreement will be in effect for four (4) years beginning October 1, 2021. The breakdown of annual cost is listed below:

- October 1, 2021 - September 30, 2022 - \$105,389.00
- October 1, 2022 – September 30, 2023 - \$107,497.00
- October 1, 2023 – September 30, 2024 - \$109,647.00
- October 1, 2024 – September 30, 2025 - \$111,840.00

Overtime hours will be invoiced by the PCSO to Polk City as they are incurred and will be paid at actual cost.

Quarterly payments will be made in advance for the base contract on October 1, January 1, April 1 and July 1 each year.

At the Regular Meeting, staff will recommend approval of the four-year Interlocal Agreement with the Polk County Sheriff's Office in the amounts as listed above.

**CITY MANAGER ITEMS**

**Meter Replacement Program** – this item will be set aside for a Workshop.

**Centennial Committee** – Please bring at least two names to the next City Commission Meeting for consideration.

**Polk County Sheriff's Office** – Special Detail – City Manager Jackson discussed reducing the hours from twelve (12) to eight (8). Requested clarification on whether to start this fiscal year or next fiscal year. Deputy Poindexter recommended alternating the weekend hours. City Manager Jackson stated during the budget process, we will budget for the higher amount.

After lengthy discussion in the Workshop, the City Commission will make a final decision at the Regular Meeting.

**Republic Services** – City Manager Jackson discussed the current contract with Republic Services ends December 31, 2021. Would like to negotiate a 3-year contract with a 3% increase. This is in lieu of going out to bid. If the City chooses to go out to bid, the rates would increase drastically.

After lengthy discussion in the Workshop, the City Commission consensus was to have the City Manager negotiate a contract with Republic Services.

**CITY ATTORNEY ITEMS** - None

**COMMISSIONER ITEMS**

**Vice Mayor Kimsey** – None

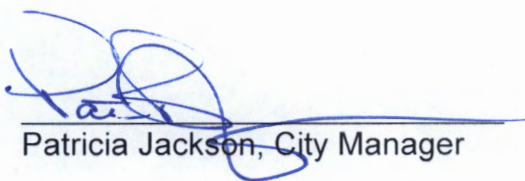
**Commissioner Carroll** –None

**Commissioner Harper** – None

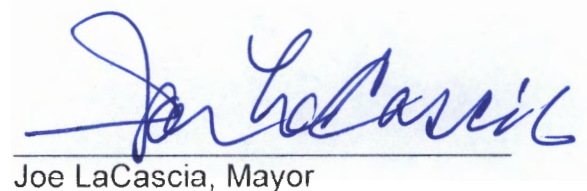
**Mayor LaCascia** – None

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 6:59 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor