

**CITY COMMISSION MINUTES**  
March 21, 2022

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Vice Mayor Kimsey called the meeting to order at 7:00 pm.

Eddie Diaz, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Vice Mayor Kimsey.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Randy Carroll, City Attorney Thomas Cloud and City Manager Patricia Jackson

**Absent:** Mayor Joe LaCascia, Commissioner Micheal T. Blethen

**APPROVE CONSENT AGENDA**

February 21, 2022 (Workshop), February 21, 2022 (City Commission Meeting), March 3, 2022 (Special Meeting) minutes. **Motion by Commissioner Harper and seconded by Commissioner Carroll. Unanimously approved by Voice Vote.**

**PRESENTATIONS/RECOGNITIONS**

City Manager Jackson read a Proclamation in recognition of April 2022 as Water Conservation Month.

**PUBLIC COMMENT** - None

**ORDER OF BUSINESS**

**PUBLIC HEARING – ORDINANCE 2022-01**

COMMISSION OF POLK CITY, FLORIDA, AMENDING THE POLK CITY CODE OF ORDINANCES (THE "CITY CODE") CREATING CHAPTER 9 IN THE CITY CODE; CREATING A CITY ELECTION CODE; AMENDING & RENUMBERING §§ 2-11 AND 2-12 OF THE CITY CODE; PROVIDING FOR SEVERABILITY, CONFLICTS, & AN EFFECTIVE DATE. **Second and Final Reading**

City Attorney Cloud read the Ordinance by title only. Vice Mayor Kimsey opened the Public Hearing; no one spoke for or against this Ordinance. Vice Mayor Kimsey closed the Public Hearing.

Vice Mayor Kimsey clarified with City Attorney Cloud that there have been no changes since the First Reading. City Attorney Cloud confirmed, no changes.

**Motion by Commissioner Harper** to approve Ordinance 2022-01 on Second and Final Reading; this motion was seconded by Commissioner Carroll.

No discussion or questions by Commission or the Public.

**Roll Call Vote:** Commissioner Harper–aye, Commissioner Carroll–aye, Vice Mayor Kimsey-aye

**Motion carried 3/0.**

**PUBLIC HEARING – ORDINANCE 2022-02**

AN ORDINANCE OF THE CITY COMMISSION OF POLK CITY, FLORIDA; PROVIDING A SHORT TITLE; PROVIDING FOR INTENT, PURPOSE, & EFFECT; CONSENTING TO THE INCLUSION OF THE ENTIRE TERRITORY WITHIN THE MUNICIPAL BOUNDARIES OF THE CITY INTO A POLK COUNTY MUNICIPAL SERVICE BENEFIT UNIT; PROVIDING FOR INTENT, PURPOSE AND EFFECT; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

**Second and Final Reading**

City Attorney Cloud read the Ordinance by title only. Vice Mayor Kimsey opened the Public Hearing; no one spoke for or against this Ordinance. Vice Mayor Kimsey closed the Public Hearing.

City Attorney Cloud reiterated that this is the Fire Services agreement between Polk City and Polk County that should be updated every ten years for fire service within the municipal boundaries.

Vice Mayor Kimsey clarified with City Attorney Cloud that there have been no changes since the First Reading. City Attorney Cloud confirmed, no changes.

**Motion by Commissioner Harper** to approve Ordinance 2022-02 on Second and Final Reading; this motion was seconded by Commissioner Carroll.

**Roll Call Vote:** Commissioner Harper–aye, Commissioner Carroll–aye, Vice Mayor Kimsey-aye

**Motion carried 3/0.**

**RESOLUTION 2022-02 – FACC 50<sup>th</sup> ANNIVERSARY**

City Manager Jackson provided a brief explanation on the purpose of Resolution 2022-02 in recognition of the FACC’s 50<sup>th</sup> Anniversary.

**Motion by Commissioner Harper** to adopt Resolution 2022-02; this motion was seconded by Commissioner Carroll.

**Motion carried 3/0 by Voice Vote.**

**DISCUSSION OF CRANE TRUCK**

Keith McVeigh, Public Works/Utilities Director facilitated discussion which included a thorough PowerPoint Presentation regarding urgent need for a Crane Truck.

***Current Status Equipment***

- 2004 Ford F550 (18 years old) w/6.2L Diesel Engine with manual transmission with 139,557 miles
- Purchased 2/16/2009

- GVWR 19,000 lbs, current 17,380 lbs, 11,200-13,400 lbs towing capability
- 4,300 lb crane with 20-foot reach, 5k generator & air compressor
- Required Maintenance Actions/Cost
- 5/2020: \$5,621.26 for engine, transmission & fuel injectors
- 3/2021: \$1,892.65: axle repair, A/C, wiring/battery, and tires
- 11/2021: \$4,770.09: engine, clutch, transmission
- 3/2022: \$7,000.00 Est: clutch, brakes, tires, PTO, new front seat

**Issues:**

- Continuing maintenance issues and cost – No warranty!
- Crane truck is used 3-7 times weekly, Jet/Vac used 1-3 times weekly
- Truck has exceeded its useful lifecycle and is unable to pull trailer
- Jet/Vac Trailer is 14,000 lbs GVWR, dry weight is 12,780 lbs (Purchased 5/26/2021)
- If unable to pull Jet/Vac Trailer, will have to rent equipment (\$750 day)

**Proposed Purchase**

- 2019 International 4300 Truck (2.5 year old) w/Cummings Diesel Engine w/Allison Auto Trans with 15, 945 miles (MV Series Utility Application)
- Purchasing utilizing Sourcewell Cooperative Governmental Purchase Program #062320-ALT
- Sourcewell Price: \$163,770 ALTEC (Global Rental)
- GVWR 33,000 lbs, current weigh 21,220 lbs, with 20,000 lbs towing capability
- 5,000 lb crane with 30-foot reach, 5k generator & air compressor

**Benefits:**

- New, modernized equipment with back-up camera
- Reduced maintenance cost
- Towing capacity exceeds requirements (Jet/Vac Trailer is 14,000 lbs GVWR)
- ALTEC service Center in Tampa and Orland can perform service on crane and box (Mobile Service Team)
- All chassis related services performed in Polk City, Lakeland, Tampa & Orlando by Authorized International Service Center.
- Ancillary equipment on truck by manufacture authorized service dealer.
- Warranty (Validating)
- Base Vehicle Coverage: 24 months, unlimited mileage
- Drivetrain Coverage: Meritor Axels: 36 months, unlimited mileage
- Eaton AMT: 24 months, unlimited mileage
- Chassis Coverage: Frame side rails: 84 months, unlimited mileage
- Cab/cowl structure: 60 months, unlimited mileage
- Cab/cowl perforation corrosion: 60 months, unlimited mileage

Vice Mayor Kimsey stated Polk City spent \$10,000 on a diesel motor in the vehicle and questions the true need for a new vehicle.

Director McVeigh discussed several key points regarding the current vehicle which revolved around the usage of the vehicle, its age, the money that has already been spent on this vehicle and finally the safety concerns for staff handling the vehicle.

After lengthy discussion and clarification, **Motion by Commissioner Harper** to approve the purchase of the 2019 Crane Truck as presented in the amount of \$163,770 utilizing Sourcewell Cooperative Governmental Purchase Program #062320-ALT; this motion

was seconded by Commissioner Carroll.

**Roll Call Vote:** Commissioner Harper – aye, Commissioner Carroll – aye, Vice Mayor Kimsey - nay

**Motion carried 2/1.**

**CITY MANAGER ITEMS**

**Continuing Contract for Engineering Consulting** – Mark Frederick has been doing Polk City's Engineering consulting under another engineering firm. However, he has ventured out to another company, CivilSurv Design, Inc. Upon consultation with City Attorney Cloud, we are permitted to utilize this same person with another company for Engineering, planning, surveying, landscape architecture, environmental sciences, construction management, emergency response, hazardous materials and other services deemed necessary for Polk City.

**Motion by Commissioner Harper** to approve the Continuing Contract for Engineering Services with CivilSurv Design Inc.; this motion was seconded by Vice Mayor Kimsey.  
**Motion carried 3/0**

**Municipal Election** –District #3 seat remains vacant. A public notice will be mailed out by Friday to all District #3 voters. Any person interested will need to submit their resume to the City Manager's Office no later than Friday, April 8. However, if no one applies, the City Commission will need to appoint someone from District #3.

**Librarian** – Mikayla Osso has resigned her position as Librarian. Her last day is April 1. Her replacement has been hired and will be here for our next meeting.

**CITY ATTORNEY** - None

**COMMISSIONER ITEMS**

**Commissioner Carroll** – Noticed that Polk City has several employment opportunities. His father, Jimmy Carroll passed away. Celebration of life will be April 10 at First Baptist Church, Polk City and the Repast will follow immediately after at the DBCC.

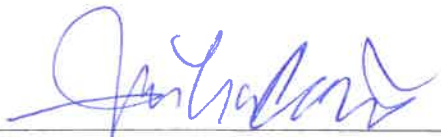
**Vice Mayor Kimsey** – Shared his condolences to Commissioner Carroll regarding his father's passing. Expressed all that Mr. Carroll had done in Polk City.

**Commissioner Harper** – Concurred with Vice Mayor Kimsey on the condolences for Randy Carroll and Family.

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 7:55 pm

  
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Patricia Jackson, City Manager

  
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Joe LaCascia, Mayor