

CITY COMMISSION MINUTES
February 21, 2022

Mayor LaCascia called the meeting to order at 7:00 pm.

Pastor Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant to the City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper, Commissioner Randy Carroll, Commissioner Micheal T. Blethen, City Attorney Thomas Cloud and City Manager Patricia Jackson

APPROVE CONSENT AGENDA

January 18, 2022 (City Commission Meeting) minutes. **Motion by Commissioner Harper and seconded by Vice Mayor Kimsey. Unanimously approved by Voice Vote.**

PRESENTATIONS/RECOGNITIONS - None

PUBLIC COMMENT - None

ORDER OF BUSINESS

PUBLIC HEARING – ORDINANCE 2022-01

COMMISSION OF POLK CITY, FLORIDA, AMENDING THE POLK CITY CODE OF ORDINANCES (THE "CITY CODE") CREATING CHAPTER 9 IN THE CITY CODE; CREATING A CITY ELECTION CODE; AMENDING & RENUMBERING §§ 2-11 AND 2-12 OF THE CITY CODE; PROVIDING FOR SEVERABILITY, CONFLICTS, & AN EFFECTIVE DATE. **First Reading**

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; no one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

City Attorney Cloud stated that this Ordinance allows for the creation of a Chapter 9 in the City's Charter defining the period for qualifications as well as the location for qualification. This original information was in Chapter 2 and was somewhat confusing; now it will be clearly defined.

Motion by Vice Mayor Kimsey to approve Ordinance 2022-01 on First Reading; this motion was seconded by Commissioner Blethen.

No discussion or questions by Commission or the Public.

Roll Call Vote: Commissioner Harper–aye, Mayor LaCascia – aye, Commissioner Carroll–aye, Commissioner Blethen – aye, Vice Mayor Kimsey-aye

Motion carried unanimously.

PUBLIC HEARING – ORDINANCE 2022-02

AN ORDINANCE OF THE CITY COMMISSION OF POLK CITY, FLORIDA; PROVIDING A SHORT TITLE; PROVIDING FOR INTENT, PURPOSE, & EFFECT; CONSENTING TO THE INCLUSION OF THE ENTIRE TERRITORY WITHIN THE MUNICIPAL BOUNDARIES OF THE CITY INTO A POLK COUNTY MUNICIPAL SERVICE BENEFIT UNIT; PROVIDING FOR INTENT, PURPOSE AND EFFECT; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT, SEVERABILITY, AND AN EFFECTIVE DATE.

First Reading

City Attorney Cloud read the Ordinance by title only. Mayor LaCascia opened the Public Hearing; no one spoke for or against this Ordinance. Mayor LaCascia closed the Public Hearing.

City Attorney Cloud discussed the Fire Services agreement between Polk City and Polk County. This Agreement should be updated every ten years for fire service within the municipal boundaries.

Motion by Commissioner Blethen to approve Ordinance 2022-02 on First Reading; this motion was seconded by Commissioner Harper.

No discussion or questions by Commission or the Public.

Roll Call Vote: Commissioner Harper–aye, Mayor LaCascia – aye, Commissioner Carroll–aye, Commissioner Blethen – aye, Vice Mayor Kimsey-aye

Motion carried unanimously.

Review and Approve Scoring Ranking Sheets for FFY 2019 CDBG Administration Services

City Manager Jackson discussed the FFY 2019 CDBG Administrative Services Ranking Scoring Summary. Polk City did a RFQ for CDBG Administration Services and there were two submittals, Summit Professionals and Fox Enterprises. Summit Professionals was awarded the bid.

In December 2021, staff received correspondence from DEO stating the score sheets did not adhere to the DEO scoring guidelines; therefore, when sent to DEO for final approval, they were rejected. Based on the fact that some of the score sheets were graded incorrectly, it was necessary that this item be brought back to the City Commission for a detailed explanation and to seek approval that the Commission is in complete agreement that the Ranking Scoring Summary is reflective of each one’s grading intent as indicated on their original score sheet as previously submitted.

After brief discussion, a **motion by Vice Mayor Kimsey** to approve the Ranking Scoring Summary as presented, which will meet the DEO Guidelines; this motion was seconded by Commissioner Blethen.

Motion carried unanimously by Voice Vote.

Resolution 2022-01 – Declaring Certain Property Surplus

City Manager Jackson discussed a Resolution of the City Commission of Polk City, Florida, declaring certain personal property as surplus; providing for authorization for the public sale, subsequent donation or disposal of said personal property; providing for the prior advertisement of said sale; providing for all revenue to be placed in the General Fund; and providing an effective date.

City Manager Jackson explained the purpose of this Resolution, which is done annually for City-owned items to be surplus. There will be a Public Notice placed in the newspaper and on the City's website for those interested in purchasing any of the items.

Motion by Commissioner Harper to approve Resolution 2022-01; this motion was seconded by Commissioner Carroll.

Commissioner Harper asked if there was a time limit on disposal of the items?

City Manager Jackson responded, two months.

Roll Call Vote: Mayor LaCascia – aye, Vice Mayor Kimsey – aye, Commissioner Blethen – aye, Commissioner Carroll – aye, Commissioner Harper – aye

Motion carried unanimously.

Review and Approve Bids for Demolition

City Manager Jackson discussed the structure at 423 Marklen Loop (Case #CE 19-0174) was inspected by Polk County and the property was condemned. Polk City went out for bid in January 2022 for demolition of the structure. Two bids were received – Johnson's Excavating Services - \$7,390 and Steve Bivens Contracting Inc - \$9,500.

Once the structure is demolished, a lien will be placed on the property for the cost of demolition and Polk City will move forward with Foreclosure proceedings for that lien and the other lien for Code infractions.

City Attorney Cloud provided additional detailed explanation on the demolition process.

No questions from the City Commission or the Public.

Motion by Commissioner Harper to approve accepting the lowest bid from Johnson Excavating Services in the amount of \$7,390 to demolish the property at 423 Marklen Loop; this motion was seconded by Commissioner Blethen.

Motion carried unanimously by Voice Vote.

The Landings - Preliminary Plat Update

Jennifer Codo-Salisbury (CFRPC) discussed the update for The Landings @ Mt. Olive Preliminary Plat which is consistent with the Zoning of the Planned Unit Development. This is for 381 single family homes on approximately 132.14 acres located on the north side of Mt. Olive Road, east of SR 33, east of Golden Gate Boulevard in the Green Swamp Area of Critical State Concern.

On Monday, February 7, 2022, the Polk City Planning Commission unanimously approved the Preliminary Plat for The Landings at Mt. Olive.

Joe LaCascia requested clarity on the easement and/or buffer. He is not comfortable with the uncertainty of the 10ft. buffer. There needs to be another review.

Laura Lambert (414 Meandering Way) – Stated the developer indicated in a previous meeting that he would not remove the current fence, but property owners could put a fence in the buffer area. Please clarify this information with the Developer.

Lorraine Snyder (775 Teaberry Trail) – a 3ft easement was approved with that stipulation.

After lengthy discussion, Jennifer Codo-Salisbury stated the Final Plat approval will need to be done for final approval on the conditions of the 10ft buffer cooperatively with property owner to the North. All of the concerns from this meeting will be relayed to the applicant.

City Attorney Cloud recommended putting together a motion requesting staff to get clarification from the developer to honor the conditions regarding the buffer.

CITY MANAGER ITEMS

Municipal Election –Qualifying ended on 2/17 at 1:00 pm. There were two seats open. Joe LaCascia qualified and was unopposed for Seat #1; however, Don Kimsey did not seek re-election and no one else ran for Seat #3.

Truist Bank – Discussed the astronomical charges that Polk City's bank account has received with Truist.

PRWC – City Manager Jackson indicated the need for a Special City Commission Meeting to discuss the Implementation Agreement. The terms of the Agreement are changing. The 65-page agreement was just received at 9am this morning. Will let you know the date of the Special Meeting via email over the next day or so.

Bank Charges from Truist - Polk City has received notices regarding charges incurred to its bank account. City Manager requested authorization from the Commission to meet with other banks to discuss options they would have for Polk City. Authorization was provided.

Public Works/Utilities – Keith McVeigh will oversee both departments as Lori Pearson will be the Chief Plant Operator.

CITY ATTORNEY

The Peace River Interlocal Water Plant Consent Agreement has gone through some recent changes and is not ready for approval tonight.

COMMISSIONER ITEMS

Vice Mayor Kimsey – Shared his displeasure with Truist Bank.

Commissioner Harper – Discussed his unfortunate experience with Truist Bank as well.

Commissioner Blethen – Discussed his displeasure with Truist Bank and the continual issues with the sound system in the Commission Chamber.

Commissioner Carroll – Nothing

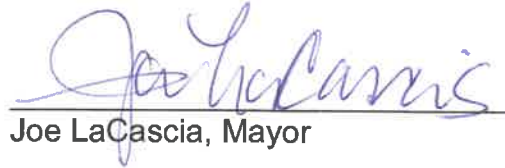
Mayor LaCascia – Brief discussion the monthly department reports and the Diamond Maps Program that Public Works and Utilities Crew utilizes daily. Very pleased with each departments detailed report. Concurred with the other Commissioners regarding his displeasure with Truist Bank.

ANNOUNCEMENTS - None

ADJOURNMENT – 7:50 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor