

CITY COMMISSION MINUTES

December 17, 2024

Mayor LaCascia called the meeting to order at 6:00 pm.

Pastor Walter Lawlor, New Life Community Church, gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Commissioner Rick Wilson, Vice Mayor Charles Nichols, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Michelle Pettit, Commissioner Micheal T. Blethen

APPROVE CONSENT AGENDA

Motion by Vice Mayor Nichols to approve the November 19, 2024 Regular City Commission Meeting, Department Reports, and other items on the Consent Agenda; this motion was seconded by Commissioner Wilson.

Motion carried 3/0 by Voice Vote.

PUBLIC COMMENT - None

ORDER OF BUSINESS

Ordinance 2024-08

Jennifer Codo-Salisbury provided a brief presentation on this item, which is an ORDINANCE OF THE CITY COMMISSION OF THE POLK CITY, FLORIDA; VOLUNTARILY ANNEXING PROPERTY INTO THE CORPORATE LIMITS OF POLK CITY, FLORIDA, PURSUANT TO SECTION 171.044, FLORIDA STATUTES; AMENDING THE CITY BOUNDARY TO INCLUDE SAID PROPERTY; PROVIDING FINDINGS; PROVIDING FOR NOTICE BY PUBLICATION OF THE PROPOSED ANNEXATION; FILING A CERTIFIED COPY OF THIS ORDINANCE AS PROVIDED BY LAW; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.

City Attorney Cloud read this Ordinance by title only.

After lengthy discussion, this item was tabled.

Resolution 2024-05

A RESOLUTION OF THE CITY OF POLK CITY, GRANTING A VARIANCE TO THE REQUIREMENT FOR A SIX-FOOT MASONRY WALL ALONG THE PROPERTY LINES OF THE PROPERTY FOR THE PROPOSED RECREATIONAL VEHICLE PARK TO BE LOCATED AT 425 AND 405 CITRUS GROVE BOULEVARD, POLK CITY TO PERMIT A SIX-FOOT VYNAL PRIVACY FENCE COUPLED WITH A VEGETATION BUFFER (PARCEL ID# 252633-296500-115010, 252632-00000-013020, AND 252633-296500-116000).

This item was tabled.

Voyles Loop Lift Station Construction Services Agreement with Odom Contracting

City Manager Jackson discussed during the October 15, 2024 City Commission Meeting, the City Commission rejected a bid that came in from the Hinterland Group in the amount of \$394,760.

The City Commission approved her to negotiate a contract with Odom Contracting not to exceed \$275,000 in the amount. However, because this item does exceed \$275,000, it is being brought to the City Commission for approval.

Staff recommended approval of the Odom Contracting Construction Services Agreement in the amount of \$288,300.

Motion by Vice Mayor Nichols to approve the Odom Contracting Construction Services Agreement for the Voyles Loop Lift Station Project in the amount of \$288,300; this motion was seconded by Commissioner Wilson.

Motion carried 3/0 by Voice Vote.

Request for Proposal of an Independent Auditor – To Be Ratified

City Manager Jackson discussed during the November City Commission Meeting, this item was on the Meeting Agenda with lengthy discussion. However, it did not receive any kind of official vote. Therefore, we need to ratify this item with a proper vote in order to proceed with advertising for Tuesday, December 17, 2024.

Staff requested approval of the RFP for an Independent Auditor.

Motion by Vice Mayor Nichols to approve the RFP for an Independent Auditor; this motion was seconded by Commissioner Wilson.

Motion carried 3/0 by Voice Vote.

CITY MANAGER ITEMS

Parking Lot of City Hall and Activity Center – Will be sealcoated and stripped on December 23 and 24, 2024.

FDEP Consent Order – Continuing with projects as well as the Force Main on Mount Olive Road.

Holiday Closings – All City facilities will be closed the week of Christmas.

Tennis/Basketball Courts – In the process of getting quotes for resurfacing. Also, will be putting down matting. The courts will also be used for Pickle Ball.

Jacobs Water Plant – Parts have been ordered for the interconnect.

Speed Humps – Will be ordering additional speed humps and one is designated for Palmetto.

CITY ATTORNEY ITEMS

City Attorney Cloud provided a brief history of his time with Polk City. He and his wife have moved to Virginia, but he is still working for Gray Robinson; and will continue with Polk City through the conclusion of the Consent Order. However, Attorney Kristie Hatcher-Bolin will be attending most of the Commission Meetings and will work alongside him in moving projects along for Polk City.

City Attorney Cloud discussed **PFM Financial Advisors** and encouraged the City Commission to move forward in approving an agreement for Municipal Utilities Financial Advising. Polk City is obligated by the FDEP Consent Order to have a Financial Advisor for the Utilities.

Motion by Commissioner Wilson to approve the City Manager moving forward with PFM Financial Advisors Agreement; this motion was seconded by Vice Mayor Nichols.

Motion carried 3/0 by Voice Vote.

COMMISSIONER ITEMS

Vice Mayor Nichols – Happy Holidays

Commissioner Wilson – Happy Holidays. Thanked City Attorney Cloud for his work with Polk City.

Mayor LaCascia – Happy Holidays

ANNOUNCEMENTS - None

ADJOURNMENT – 7:00 pm



Patricia Jackson, City Manager



Joe LaCascia, Mayor