

CITY COMMISSION MINUTES
September 17, 2024

Mayor LaCascia called the meeting to order at 6:15 pm.

Sheandolen Dunn, gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

ROLL CALL – Assistant City Manager Sheandolen Dunn

Present: Mayor Joe LaCascia, Commissioner Micheal T. Blethen, Commissioner Rick Wilson, Commissioner Michelle Pettit, City Attorney Thomas Cloud and City Manager Patricia Jackson

Absent: Commissioner Charles Nichols

APPROVE CONSENT AGENDA

Motion by Commissioner Wilson to approve the August 13, 2024 Regular City Commission Meeting, Department Reports, and other items on the Consent Agenda; this motion was seconded by Commissioner Pettit.

Motion carried unanimously by Voice Vote.

PUBLIC COMMENT

Jeff Larson, Administrator, Florida Safe Investments provided a brief update on Polk City's Investment Portfolio. This is a Money Market Fund and the current rate of return is 5.4% and the economy is doing fairly well. However, It is impossible to predict a rate of return because the rates change daily.

No questions from the Commission.

ORDER OF BUSINESS

Christmas Parade Grand Marshal

Mayor LaCascia and City Manager Jackson discussed the City Commission will need to submit names for selection of a Grand Marshal.

Mayor LaCascia nominated David Byrd as the Grand Marshal. Commissioner Wilson concurred.

Commissioner Blethen nominated Dr. Regina Proutsos and Dr. Rachel Bouton, Co-owners of Outback Animal Hospital.

After brief discussion, it was the consensus for the two Veterinarians to serve as the Grand Marshals for the 2024 Christmas Parade.

Motion carried 4/0 by Voice Vote.

Planning Commission Candidate – Gary HoShing

Mayor LaCascia discussed Polk City's Planning Commission had one vacancy due to the resignation of Rick Wilson.

Gary HoShing has submitted his application of interest. If Mr. HoShing is selected to serve on the Planning Commission, his term will expire on December 31, 2025.

Mayor LaCascia invited Mr. HoShing to come up and address the City Commission about his desire to serve on the Planning Commission.

Mr. HoShing provided a brief history of his life, the property and the Events business that he has on his Orange Boulevard property in Polk City. He has space for events such as small weddings, birthday parties, etc. He sees the need for change and wants to be a positive part of that change in Polk City.

By a 4/0 Voice Vote, the City Commission approved the appointment of Gary HoShing to the Polk City Planning Commission.

Presentation of Financial Statement for FY Ending September 30, 2023

Mike Brynjulfson (Brynjulfson CPA's) presented the Financial Statement for the year ending September 30, 2023. He addressed any questions and/or concerns from the City Commission.

Mayor LaCascia stated he is happy with the audit presentation. Thanked Mr. Brynjulfson for another great report.

Staff recommended approval of the Financial Statement for the year ending September 30, 2023.

Mr. Brynjulfson shared that after 23 years with Polk City, he will not be the auditor, but he will remain as our consultant. He stated that we would have to go do an RFP for a new auditor. He also recommended an Auditor Selection Committee of three (3) people.

Motion by Vice Mayor Harper to approve the FY 2023 Financial Statements Audit; this motion was seconded by Commissioner Knouff.

Motion carried by Voice Vote 4/0.

CITY MANAGER ITEMS

City Manager Jackson provided project updates on the following items:

- Mt. Olive Road Force Main - Received two bids. Vaughn Leer (Chastain-Skillman) is in the process of reviewing the two bids; this will come before the Commission at the October 15, 2024, Commission Meeting.
- Cardinal Hill Project - Notice to Proceed has been given
- Commonwealth WTF - is back online
- Voyles Loop Lift Station - one bid was received. Craig Fuller, with CivilSurv will review the bid.
- Received one quote for the interconnect between Commonwealth and Jacobs WTF (should come before the Commission in October)
- Centennial Celebration - Orlando Fun Crew confirmed, Joey Foley will be in charge of entertainment, banners being ordered, have brick orders, etc.
- Polk Regional Water Cooperative – 90% Cost Estimate will be discussed at the Cooperative Meeting
- Final Budget Hearing - September 26, 2024

CITY ATTORNEY ITEMS

Attorney Cloud briefly discussed the **Consent Order Status Report** and the Commission can read the Report at their convenience.

COMMISSIONER ITEMS

Commissioner Blethen – None


Commissioner Pettit – None

Commissioner Wilson – Mentioned Commissioner Nichols wife Suzie passed away.

Mayor LaCascia – None

ANNOUNCEMENTS - None

ADJOURNMENT – 7:50 pm



 Patricia Jackson, City Manager



 Joe LaCascia, Mayor