

**RESOLUTION 2023-01**

**A RESOLUTION OF THE CITY COMMISSION OF POLK CITY, FLORIDA; REVISING THE CITY'S EMPLOYEE HANDBOOK; PROVIDING FINDINGS, REPEALING CONFLICTING RESOLUTIONS, AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the City previously adopted an Employee Handbook; and,

**WHEREAS**, from time to time the City has revised its Employee Handbook in 2001, 2006, and 2018; and,

**WHEREAS**, the City Commission finds it necessary and in the public interest to revise its Employee Handbook as set forth below.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:**

**SECTION 1. FINDINGS.** The City Commission hereby adopts the above Recitals as legislative findings and incorporates them into this Resolution.

**SECTION 2. ADOPTION OF REVISED EMPLOYEE HANDBOOK.** The City Commission hereby adopts the Revised Employee Handbook attached to and incorporated in this Resolution as Exhibit "A."

**SECTION 3. REPEAL OF CONFLICTING RESOLUTIONS.** All resolutions and previous versions of the City's Employee Handbook are hereby superseded and repealed by virtue of this Resolution.


**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon its passage.

**RESOLVED, PASSED, AND CERTIFIED AS TO PASSAGE THIS** 21<sup>st</sup> **DAY OF**  
February, 2023.

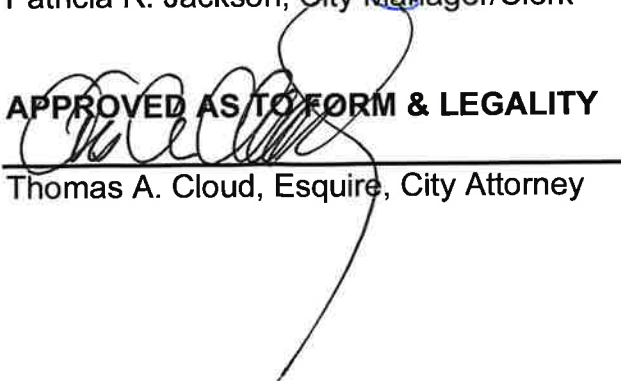
**CITY COMMISSION OF POLK CITY,  
FLORIDA**

  
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Joe LaCascia, Mayor

**ATTEST:**

  
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Patricia R. Jackson, City Manager/Clerk

**APPROVED AS TO FORM & LEGALITY**

  
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Thomas A. Cloud, Esquire, City Attorney