

RESOLUTION 2023-02

A RESOLUTION OF THE CITY COMMISSION OF POLK CITY, FLORIDA; REVISING THE CITY'S EMPLOYEE HANDBOOK; PROVIDING FINDINGS, REPEALING CONFLICTING RESOLUTIONS, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City previously adopted an Employee Handbook; and,

WHEREAS, from time to time the City has revised its Employee Handbook in 2001, 2006, 2018, and 2023; and,

WHEREAS, the City Commission finds it necessary and in the public interest to revise its Employee Handbook as set forth below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:


SECTION 1. FINDINGS. The City Commission hereby adopts the above Recitals as legislative findings and incorporates them into this Resolution.

SECTION 2. ADOPTION OF REVISED EMPLOYEE HANDBOOK. The City Commission hereby adopts the Revised Employee Handbook attached to and incorporated in this Resolution as Exhibit "A."

SECTION 3. REPEAL OF CONFLICTING RESOLUTIONS. All resolutions and previous versions of the City's Employee Handbook are hereby superseded and repealed by virtue of this Resolution.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon its passage.


RESOLVED, PASSED, AND CERTIFIED AS TO PASSAGE THIS 17th **DAY OF** October, 2023.

**CITY COMMISSION OF POLK CITY,
FLORIDA**


Joe LaCascia, Mayor

ATTEST: 

Patricia R. Jackson, City Manager/Clerk

APPROVED AS TO FORM & LEGALITY


Thomas A. Cloud, Esquire, City Attorney