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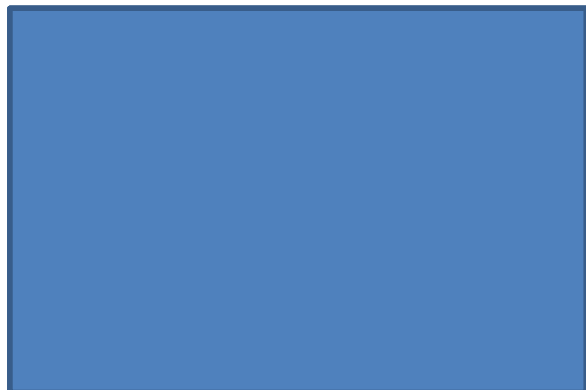
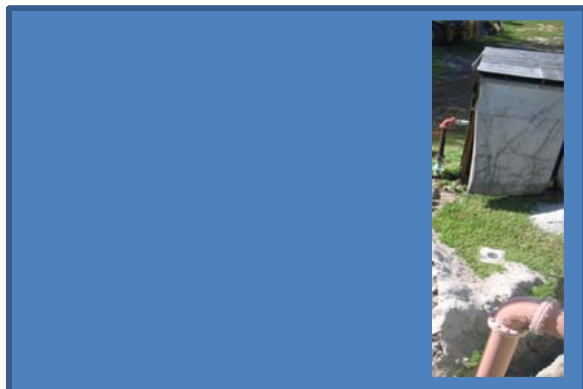
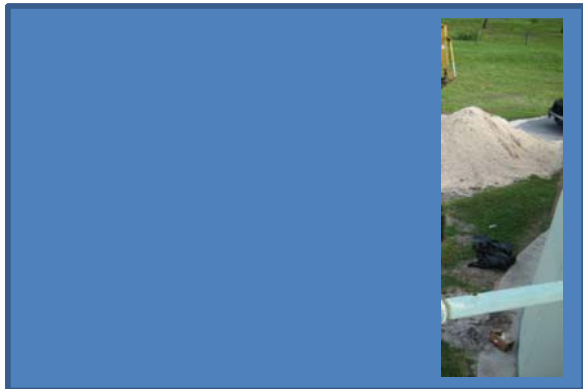
EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of September, 2012:

- Achieved all water and wastewater sampling and monitoring standards.
- Working with city's departments to assist with planning and inspections of all current construction projects in the city that impact the city's utilities.
- Working closely with both GAI and Brande's Design on current construction projects.
- Continuing efforts to clear the Commonwealth well for service.
- Working on cross training employees, and moving forward with plans to certify employees as plant operators.
- Finalized Lift station #1 repair recommendation for submittal to city council.
- Worked on tracing the sewer routing for the City's lift stations for the current construction project. Identified multiple discrepancies within the city's current plans and as-builts.

1. OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Continuing to repair and paint items and equipment as time permits.
- Pulled first set of samples in an attempt to bring Commonwealth well back on line.
- Troy has worked extensively onsite to assist with day to day operations; as well as help with the amount of hours spent working on system issues for GAI and Brandes' Design in preparation of upcoming project tasks.
- Continuing to attend monthly progress meetings for both construction projects currently ongoing.
- Discovered Asbestos concrete water main on 2nd ST. during course of working on CDBG funded project. Worked with GAI and Odom Contracting on plan to replace main as part of original project.
- Worked with Garner Contracting on deactivation of 2" water main running through Baptist Church property.
- Working on rehabbing the Highway 33 sprayfield.
- Working to repair electrical wiring issues in lift stations #3, and #4.
- Photos are depicting some of the construction taking place at Cardinal Hill WWTF.



1.1 MISCELLANEOUS JOB ORDER COMPLETIONS

- 160 wastewater lift station checks;
- 60 lift station repairs and maintenance items completed;
- 75 sewer line repairs; and maintenance items completed;
- 55 water line and hydrant repairs, and maintenance items;
- 2200 monthly meter readings;
- 18 locates; several locates where multiple day extensive locates due to work around the city.
- 105 work orders completed.

2. PLANNED OCTOBER MONTHLY ACTIVITIES

- Start working on a long term capital improvement plan for the city's utilities.
- Solicit quotes and create a plan to have the WTP Hydropneumatic tanks cleaned and resurfaced.
- Continue working on improving the failed reading issues during meter reading. Working with master meter to improve ability to troubleshoot possible bad meters.
- Assisting with critical issues involved with both current construction projects. Will assist with tie-ins, bypasses, and bringing new systems online with as minimal an impact as possible.
- Start putting together a plan and schedule to have water treatment plants cleaned and painted.
- Continue work on city's valve exercising, and hydrant flushing programs.
- Pictures of various items from around the Project. Picture #1 depicts a golf ball found lodged in one of the lift station pumps. Picture #2 is the motor controllers for lift station #1. Picture #3 is the city's percolation ponds, and #4 is a shot inside lift station #12.

