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EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of December, 2012:

- Achieved all water and wastewater sampling and monitoring standards.
- Working with city's departments to assist with planning and inspections of all current construction projects impacting the city's utilities.
- Working closely with both GAI and Brande's Design on current construction projects.
- Working with contractor's on the CDBG water line replacement project.
- Attended FDOT project meeting in Auburndale concerning upcoming I4 and SR559 roadway project.
- Helping the City and GAI prepare utility mark-up plans for two upcoming FDOT projects on SR33.
- Continuing to adjust Cardinal Hill WWTF, and making small modifications to improve the efficiency in which the plant runs.
- Completed company's monthly safety requirements.
- Waiting for final clearance in order to begin making connections to the new water lines in the Railroad Heights area.
- Demolition crew is taking out the Mt. Olive WWTF.
- Completed a preliminary punch list for the engineers concerning both ongoing construction projects.
- Made several small modifications to the Cardinal Hill WWTF to assist in the daily operations of the facility.

1. OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Received approval to send Cardinal Hill effluent to existing disposal sites.
- Continuing to attend monthly progress meetings for both construction projects currently ongoing.
- Have started organizing and staging old equipment for evaluation for use as spare and back-up equipment.
- Had new dumpster service set up for Cardinal Hill for operations of new plant.
- Staging all scrap parts from demolition of the Mt. Olive plant at the Cardinal Hill facility.
- Repaired two water leaks that involved interruption of services and boil water notices.
- Training Joe to operate the Cardinal Hill WWTF.



Spare pumps pulled from liftstation upgrades.



Installed racks for spare materials and scrap parts removed from Mt. Olive WWTF.

1.1 MISCELLANEOUS JOB ORDER COMPLETIONS

- 140 wastewater lift station checks.
- 20 lift station repairs and maintenance items completed.
- 70 sewer line repairs; and maintenance items completed.
- 60 water line and hydrant repairs, and maintenance items.
- 2200 monthly meter readings.
- 14 locates
- 241 work orders completed.
- 4 Call outs from answering service.

1.2 WATER SYSTEM FLOW INFORMATION

Month	Water Treatment Plant Flow, MGD		
	Monthly Total	Daily Max	Daily Ave
December 2012	10.888	0.433	0.351
January 2013	11.098	0.586	0.358
February 2013	9.057	0.487	0.323

2. PLANNED FEBRUARY MONTHLY ACTIVITIES

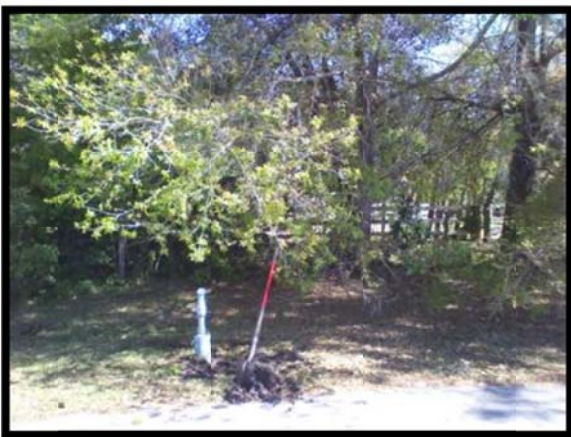
- Continue working on improving the failed reading issues during meter reading. Working with master meter to improve ability to troubleshoot possible bad meters.
- Assisting with critical issues involved with both current construction projects. Will assist with tie-ins, bypasses, and bringing new systems online with as minimal an impact as possible.
- Finish compiling data to have Commonwealth Hydrotank resurfaced.
- CDBG water line replacement project should wrap up by month's end.
- Begin wrap up of wastewater project.
- Begin working on City's CCR.
- Begin working on cleaning out the Cardinal Hill retention pond, and begin a program to help prevent future growth.



Cardinal Hill retention pond



Ran new phone and water line to LS#12.



Leak at the end of Big Bend Trail.



The new Golden Gate liftstation.