

PUBLIC WORKS

MONTHLY REPORT

REPORT PERIOD

February 1 – 28 2018

PREPARED BY

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Public Works Director

STATUS SUMMARY

List of projects started and/or finished during the month of February.

PROJECT OVERVIEW

TASK	% COMPLETE	NOTES
Activity Center – Demo Kitchen cabinets – Installed new cabinetry, installed sink and counter tops.	100%	
Activity Center – Painted bathrooms, kitchen, and main hall	100%	
Activity Center – Added new base board liners in main hall	100%	
Mowed and trimmed right-of-way locations, fishing pier, parks, public buildings, lift stations, water treatment plants, retention ponds, ditches, and medians as needed.	Ongoing	
Performed monthly park inspections – Recreational Courts, Freedom Park, McManigle, and fishing pier	100%	
Activity Center – Installed new utility closet, ran new plumbing line for the kitchen	100%	
Streetscape – Parks – Van Fleet Trail – preventative maintenance mowing & trash collection	Ongoing	
Activity Center – remove stove and construction debris	100%	
Bronson Building – installed connecting sidewalk on the west side of building and parking lot	100%	
WWTP Lab/Restroom – Prep work for drywall installation. Removal of rotten wood surrounding window casings	Ongoing	
Replaced Brook Lane street sign	100%	