

Public Works/Utilities Report

February 2019

Public Works

Summary: Public Works maintained all Public facilities to include Library, City Hall, Freedom Park, Bronson Center, Old Public Works Facility, Courts, McManigle Park, Fishing Pier, New Public Work/Utility facilities, and Activity Center.

- Mowed and trimmed all City facilities
- Inspected Freedom Park, Recreation Courts, Fishing Pier, and McManigle Park,
- Activity Center – Set up and tear down of facility for Rental of Building
- Bronson Center- Set up and tear down of facility for Rental of Building
- Monitored and serviced storm drains throughout Polk City.
- Completed Work Orders-35 (Repairs and Maintenance of Equipment, Electrical, plumbing, Building Maintenance, Vehicle Maintenance, etc.)

March Objectives: Continue maintaining the mowing and preventive maintenance of all City facilities, service equipment.

Utilities

Summary: Water/Wastewater operator continued to maintain sampling of Water and Wastewater Treatment Plants to keep Polk City in compliance with regulations with DEP. ALL samples were in compliance. Completed monthly DMR/MOR reports for DEP. Completed monthly SWFWMD report as required.

All lift stations continue to have preventative maintenance. We are continuing to get all Verbatim/auto dialers running properly. Generator maintenance is being maintained and ongoing.

Service completed monthly meter reading, no reads for Utility Billing, locates, and Work Orders completed for:

-December-159

-Turn on- 34

-Turn off- 33

-Misc - (re-reads, laptops, vacation turn-on, TBO from shut-off) – 92

-No reads- 238

-Fire hydrant flushing is being maintained and ongoing.

-Continue preventive maintenance/housekeeping.

-Wasting, decanting weekly at WWTP

-4 water leaks

March Objectives: Maintain all reporting, and sampling as required for compliance. Service will maintain work orders and locates. Working to implement Cardinal Hill WWTP sludge containment system.