

Public Works/Utilities Report

January 2019

PUBLIC WORKS

Summary: Public Works maintained all Public facilities to include Library, City Hall, Freedom Park, Bronson Center, Old Public Works Facility, Courts, McManigle Park, Fishing Pier, New Public Work/Utility facilities, and Activity Center.

- Mowed and trimmed all City facilities
- Inspected Freedom Park, Recreation Courts, Fishing Pier, and McManigle Park,
- Activity Center – Set up and tear down of facility for Rental of Building
- Bronson Center- Set up and tear down of facility for Rental of Building
- Monitored and serviced storm drains throughout Polk City.
- Completed Work Orders-52 (Repairs and Maintenance of Equipment, Electrical, plumbing, Building Maintenance, etc.)

February Objectives: Continue maintaining the mowing and preventive maintenance of all City facilities, service equipment.

UTILITIES

Summary: Water/Wastewater operator continued to maintain sampling of Water and Wastewater Treatment Plants to keep Polk City in compliance with regulations with DEP. ALL samples were in compliance. Completed monthly DMR/MOR reports for DEP. Completed monthly SWFWMD report as required.

All lift stations continue to have preventive maintenance. We are continuing to get all Verbatim/auto dialers running properly. Generator maintenance is being maintained and ongoing.

Service completed monthly meter reading, no reads for Utility Billing, locates, and Work Orders completed for

-December-149

-Turn on - 33

-Turn off - 31

-Misc- (rereads, laptops, vacation turn on, TBO from shut-off) – 85

-No reads - 122

-Fire hydrant flushing is being maintained and ongoing.

-Continue preventive maintenance/housekeeping.

-Wasting, decanting weekly at WWTP
-5 Water leaks

February Objectives: Continue maintenance on Mt Olive Water Plant. Maintain all reporting, and sampling as required for compliance. Service will maintain work orders and locates. Working to implement Cardinal Hill WWTP sludge containment system.