

UTILITY DEPARTMENT

DECEMBER 2019 MONTHLY REPORT

Summary: Water/Wastewater continued to maintain sampling of the Wastewater Treatment Plant. Continued to pull all samples for the Water Plants. All samples were in compliance. Completed monthly MORs/DMR reports for DEP. Completed monthly SWFWMD report as required. Met all of DEP requirements to keep Polk City in compliance. Completed Annual Reclaim Report.

- All lift stations continue to have preventive maintenance. We are continuing to get all Verbatims/Auto dialers running properly. Generators are being maintained.

Service Completed

- Monthly meter reading
- No reads for the Utility Billing-120
- Work Orders-126
- Turn On-23
- Turn off-18
- Misc-85 - (rereads, laptops, vacation turn on, TBO from shut off)
- Fire Hydrant flushing and maintenance is being done weekly.
- Valve exercising is being done weekly.
- Continue preventative maintenance/housekeeping is being done.
- WWTF is maintained by wasting, decanting, housekeeping.
- Set up and broke down all barricades and tents for Christmas Parade

JANUARY OBJECTIVES: Meet all DEP requirements to stay in compliance, continuing to maintain work orders and locates.

Submitted by: Lori Pearson, Utilities Supervisor