

# **UTILITIES DEPARTMENT**

*June 2020*

**Summary:** Water/Wastewater continued to maintain sampling of the Wastewater Treatment Plant. Continued to pull all samples for the Water Plants. All samples remain in compliance. Completed monthly MORs/DMR reports for DEP. Completed monthly SWFWMD report as required. Met all of DEP requirements to keep Polk City in compliance.

## **COMPLETED APPROVED CCR REPORT AND DELIVERED TO PUBLIC**

- All lift stations continue to have preventive maintenance. We are continuing to get all Verbatims/Auto dialers running properly. Generators are being maintained.

### **Service Completed**

- Monthly meter reading
- No reads for the Utility Billing
- Work Orders
- Turn On
- Turn off
- Misc. (rereads, laptops, vacation turn on, TBO from shut off)
- Fire Hydrant flushing and maintenance is being done weekly.
- Valve exercising is being done weekly.
- Continue preventative maintenance/housekeeping is being done.
- WWTF is maintained by wasting, decanting, housekeeping.
- Mowed all water plants, wastewater plants and reclaim ponds

**July Objectives:** Meet all DEP requirements to stay in compliance, continuing to maintain work orders and locates

**Submitted By:** Lori Pearson, Utilities Supervisor