**UTILITY DEPARTMENT**

April 2021

**Summary:** Water/Wastewater continued to maintain sampling of the Wastewater Treatment Plant. Continued to pull all samples for the Water Plants. All samples remain in compliance. Completed monthly MORs/DMR reports for DEP. Completed monthly SWFWMD report as required. Met all of DEP requirements to keep Polk City in compliance.

* All lift stations continue to have preventive maintenance. We are continuing to get all Verbatims/Auto dialers running properly. Generators are being maintained.

**Service Completed**

* Monthly meter reading
* No reads for the Utility Billing
* Work Orders - 138
* Turn On - 38
* Turn off - 38
* Misc ­ (rereads, laptops, vacation turn on, TBO from shut off) ­ 62
* Fire Hydrant flushing and maintenance is being done weekly.
* Valve exercising is being done weekly.
* Continue preventative maintenance/housekeeping is being done.
* WWTF is maintained by wasting, decanting, housekeeping.
* Working on a Grant for Grit and Sand Removal for the WWTF
* Mowing and upkeeping of WTP/WWTF plants

**MAY OBJECTIVES*:*** Meet all DEP requirements to stay in compliance, continuing to maintain work orders and locates. Utility Department trained on 811 Locates. GPR Training

**Submitted by:**

Lori Pearson, Utility Director