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EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of December, 2012:

- Achieved all water and wastewater sampling and monitoring standards.
- Worked with city employees on the city’s Christmas Parade.
- Working with city’s departments to assist with planning and inspections of all current construction projects impacting the city’s utilities.
- Working closely with both GAI and Brande’s Design on current construction projects.
- Work has restarted on the CDBG water line project.
- Experienced a problem with liftstation #10. Installed spare pump and adjusted electrical panel controls on station for operation until the station could be refurbished as part of ongoing construction project.
- Had the crane truck taken to shop for maintenance and repair.
- Completed company’s monthly safety requirements.
1. OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Repaired chlorine injection point at Mt. Olive WTP.
- Continuing to attend monthly progress meetings for both construction projects currently ongoing.
- Completed tie-in for new interconnect with Lakeland’s system.
- Installed back up pump into liftstation #10.
- Replaced all four control floats for liftstation #11.
- Submitted final annual water sample results to the Department of Health.
- Working on generator at liftstation #4. Cleaned out fuel lines and replaced fuel filter.
- Completed sewer line locates for contractors.
- Flushed water lines in the Fountain Park area.
- Installed air bleeder valves on new pumps for the equalization tank at the Cardinal Hill WWTF.
- Submitted liftstation float elevations for new liftstation rehab to GAI.
1.1 MISCELLANEOUS JOB ORDER COMPLETIONS

- 156 wastewater lift station checks.
- 56 lift station repairs and maintenance items completed.
- 5 sewer line repairs; and maintenance items completed.
- 106 water line and hydrant repairs, and maintenance items.
- 2200 monthly meter readings.
- 83 locates
- 107 work orders completed.
- 13 Call outs from answering service.

1.2 WATER SYSTEM FLOW INFORMATION

<table>
<thead>
<tr>
<th>Month</th>
<th>Water Treatment Plant Flow, MGD</th>
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<tbody>
<tr>
<td></td>
<td>Monthly Total</td>
</tr>
<tr>
<td>October</td>
<td>10.106</td>
</tr>
<tr>
<td>November</td>
<td>11.947</td>
</tr>
<tr>
<td>December</td>
<td>10.888</td>
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2. PLANNED JANUARY MONTHLY ACTIVITIES

- Continue working on improving the failed reading issues during meter reading. Working with master meter to improve ability to troubleshoot possible bad meters.
- Assisting with critical issues involved with both current construction projects. Will assist with tie-ins, bypasses, and bringing new systems online with as minimal an impact as possible.
- Finalize a plan and schedule to have water treatment plants cleaned and painted.
- Continue work on city’s valve exercising, and hydrant flushing programs.
- Complete repair of diesel tank at Matt Williams WTP.
- CDBG water line replacement project should wrap up by month’s end.

Electrical panel at liftstation #11

Work at Liftstation #10

Repaired cl2 injection point at Mt Olive WTP

Howard working on valve exercising