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EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of April, 2014:

- Completed company’s monthly safety requirements.
- Continuing work with FDOT on several projects which may impact the city’s systems.
- Continuing work on swapping out master meter registers that are still under warranty.
- Working on asset data collection for new maintenance tracking program.
- Working on budget projections for the city. Also working on CIP budgeting.
- Have begun reviewing applicants to fill open field tech position.
- Completed and received Health Department approval for the city’s CCR.
- Attended safety fair presented by Safety Products.
OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Focusing on valve exercising program and hydrant flushing.
- Ordered parts for one of the liftstations.
- Completed the seal repair on the chlorine contact chamber at the Cardinal Hill WWTF. Once seal was repaired we painted the inside of the tank with a special sealer. Once tank was finished we put tank online. We will begin work on the offline tank as soon as possible.
- Motor for sprayfield was repaired and returned. Will install motor in May.
- Submitted approved CCR to city manager for upload to website.
- Worked with contractor and FDOT to adjust valves for SR 33 project.
1.1. MISCELLANEOUS JOB ORDER COMPLETIONS

- 67 wastewater lift station checks.
- 15 lift station repairs and maintenance items completed.
- 12 sewer line repairs; and maintenance items completed.
- 77 water line and hydrant repairs, and maintenance items.
- 2340 monthly meter readings.
- 38 locates
- 179 work orders.
- 5 Call outs from answering service.
  - 21 services turned on
  - 19 disconnects
  - 3 new installations
  - 59 meters replaced

1.2. WATER SYSTEM FLOW INFORMATION

<table>
<thead>
<tr>
<th>Month</th>
<th>Water Treatment Plant Flow, MGD</th>
<th>Monthly Total</th>
<th>Daily Max</th>
<th>Daily Ave</th>
</tr>
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<tbody>
<tr>
<td>February 2014</td>
<td>11.334</td>
<td>0.554</td>
<td>0.405</td>
<td></td>
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<tr>
<td>March 2014</td>
<td>11.170</td>
<td>0.507</td>
<td>0.360</td>
<td></td>
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<tr>
<td>April 2014</td>
<td>10.954</td>
<td>0.457</td>
<td>0.365</td>
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</table>
PLANNED MAY MONTHLY ACTIVITIES

- Continue swapping out failed registers.
- Rehab Cardinal Hill WWTF onsite sprayfield.
- Continue implementation of electrical engineers’ recommendation for liftstation panel upgrades for the City.
- Continue working on the Hwy 33 sprayfield.
- Prepare for start of meter change out work.
- Complete work on upcoming budget for the city.
- Complete updated CIP budget for the utility department.
- Distribute City’s CCR to customers.

Typical meter installation.  Wasting Activated Sludge at Cardinal Hill.

One of the resident turtles living at Cardinal Hill.  Something is always watching us.