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EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of September, 2014:

- Completed company’s monthly safety requirements.
- Working on asset data collection for new maintenance tracking program.
- Completed work with city on budget process.
- Working on training new hire on new job duties.
- Starting to integrate new data tracking program. Completed monthly water reports from new software for first time.
- Working on fiscal year end information and paperwork.
- Working with SWFWMD on public annual water supply report. Submitted corrected and approved PSAR and new Remedial Action Plan to SWFWMD.
- Received and Submitted lead and copper sample results to Health Department.
- Worked with City Manager and GAI on liftstation #12 failure.
OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Working with billing to fix issues found during meter change out process.
- Sink hole opened next to sewer manhole at Sarah Dr. and Samaritan Ave. Found a hole in connection between piping and manhole.
- New data system is working well with reports on the water side. Worked out a few issues with reporting. Working on finishing wastewater functionality now.
- Repaired pressure sensor at Matt Williams WTP.
- Repaired braking system on Matt Williams motor twice.
- Piping failure at liftstation #12. Kevin repaired riser and returned liftstation to working order. Diesel bypass pump was onsite for one week.
- Working on liftstation maintenance and grease removal.
- Repaired broken sprinklers at highway 33 sprayfield, and had electrician fix sprayfield pump #1.
1.1. MISCELLANEOUS JOB ORDER COMPLETIONS

- 53 wastewater lift station checks.
- 11 lift station repairs and maintenance items completed.
- 65 water line and hydrant repairs, and maintenance items.
- 2340 monthly meter readings.
- 41 locates
- 157 work orders.
- 10 Call outs from answering service.
- 12 call outs from system SCADA and Autodialers.

**Meter related activities**

- 27 services turned on
- 23 disconnects
- 0 new installations
- 19 meters replaced

1.2. WATER SYSTEM FLOW INFORMATION

<table>
<thead>
<tr>
<th>Month</th>
<th>Water Treatment Plant Flow, MGD</th>
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<tbody>
<tr>
<td></td>
<td>Monthly Total</td>
</tr>
<tr>
<td>July 2014</td>
<td>9.003</td>
</tr>
<tr>
<td>August 2014</td>
<td>10.352</td>
</tr>
<tr>
<td>September 2014</td>
<td>10.124</td>
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PLANNED OCTOBER MONTHLY ACTIVITIES

- Work on integration of wastewater system into new data collection software.
- Rehab Cardinal Hill WWTF onsite sprayfield.
- Finish setting up new maintenance tracking program.
- Complete set-up of work plan for New Year.
- Finish replacing meters and registers.

Sinkhole at manhole on Sarah and Samaritan, and plumbing company using camera to identify issue.

Sinkhole on Greenleaf Rd.