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EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of October, 2014:

- Completed company’s monthly safety requirements.
- Working on asset data collection for new maintenance tracking program.
- George Harper left to pursue other employment.
- Working bugs out of the new data processing software.
- Submitted lead and copper sample results to customers whose samples were selected for testing.
- Repaired sewer manhole on Samaritan Ave.
- Repaired 6 inch water main on Oak Ave.
- Assisting city with transition of billing department.
OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Working with billing to fix issues found during meter change out process.
- Working on liftstation maintenance and grease removal.
- Training city personnel to take over billing office.
- Found cracked clay sewer line on Damascus Ave.
- Found hole in piping in manhole on Samaritan Ave.
- Completed annual sampling on water systems.
- Performing laptop tests for billing office.

Cracked 6 inch water main on Oak Ave.
1.1. MISCELLANEOUS JOB ORDER COMPLETIONS

- 47 wastewater lift station checks.
- 11 lift station repairs and maintenance items completed.
- 63 water line and hydrant repairs, and maintenance items.
- 2340 monthly meter readings.
- 52 locates
- 257 work orders.
- 4 Call outs from answering service.
- 1 call outs from system SCADA and Autodialers.

**Meter related activities**

- 45 services turned on
- 14 disconnects
- 5 new installations
- 30 meters replaced
- 54 registers replaced

1.2. WATER SYSTEM FLOW INFORMATION

<table>
<thead>
<tr>
<th>Month</th>
<th>Water Treatment Plant Flow, MGD</th>
<th>Monthly Total</th>
<th>Daily Max</th>
<th>Daily Ave</th>
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<tbody>
<tr>
<td>August 2014</td>
<td></td>
<td>10.352</td>
<td>0.644</td>
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<td>September 2014</td>
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<td>10.124</td>
<td>0.444</td>
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<td>October 2014</td>
<td></td>
<td>10.994</td>
<td>0.488</td>
<td>0.355</td>
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PLANNED NOVEMBER MONTHLY ACTIVITIES

- Work on integration of wastewater system into new data collection software.
- Rehab Cardinal Hill WWTF onsite sprayfield.
- Continue working on new maintenance tracking program.
- Complete set-up of work plan for New Year.
- Finish replacing meters and registers.

Broken sewer line and water line.

Little critters!