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EXECUTIVE SUMMARY

The following points are presented as an overall summary of water and wastewater utility department activities and events that occurred during the month of January, 2015:

- Completed company’s monthly safety requirements.
- Working on creating scheduled work orders for assets entered into new maintenance tracking program.
- Investigating issue with damaged sewer line, and working on possible solutions to correct issues. Have meet with three contractors to discuss possible solutions.
- Put Mt. Olive WTP back on-line.
- Still working with City of Lakeland and GAI on interconnect tie-in pressure valve settings.
- Worked with Bay Area Environmental to have sewer lines cleaned and videoed in the Duey Rd. and Ruth Rd. neighborhood to investigate issues with sewer lines.
- Worked on an inventory break down for the city manager.
OPERATIONS AND MAINTENANCE ACTIVITIES

- Completed monthly compliance sampling.
- Working with billing to correct last remaining issues with incorrect meter and serial numbers.
- Working on liftstation maintenance and grease removal.
- Found pump at liftstation #2 with bad gland seal. Pump was returned from shop and did not work properly. Pump went back to shop for correction.
- Repaired a significant number of water leaks during the month.
- Sprayed vegetation in Cardinal Hill Lagoon.
- Worked on electrical issues found in control cabinet for Liftstation #3.
- Had well head seal packing replaced on three pumps. Purchased specialized tools and packing to finish remaining pumps.
1.1. MISCELLANEOUS JOB ORDER COMPLETIONS

- 27 wastewater lift station checks.
- 5 lift station repairs and maintenance items completed.
- 62 water line and hydrant repairs, and maintenance items.
- 2340 monthly meter readings.
- 80 locates
- 84 work orders.
- 10 Call outs from answering service.
- 27 call outs from system SCADA and Autodialers.

**Meter related activities**

- 18 services turned on
- 15 disconnects
- 2 new installations
- 2 replacements

1.2. WATER SYSTEM FLOW INFORMATION

<table>
<thead>
<tr>
<th>Month</th>
<th>Water Treatment Plant Flow, MGD</th>
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<tbody>
<tr>
<td></td>
<td>Monthly Total</td>
</tr>
<tr>
<td>November 2014</td>
<td>11.145</td>
</tr>
<tr>
<td>December 2014</td>
<td>10.341</td>
</tr>
<tr>
<td>January 2015</td>
<td>12.571</td>
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PLANNED FEBRUARY MONTHLY ACTIVITIES

- Work on integration of wastewater system into new data collection software.
- Rehab Cardinal Hill WWTF onsite sprayfield.
- Continue working on new maintenance tracking program.
- Begin working on annual reports for water systems.
- Clean and repair contact chamber at Cardinal Hill WWTF.
- Complete inventory for city manager.
- Work on gathering quotes for pole barn at Cardinal Hill WWTF.
- Present information and determine best course of action for sewer line repair on Duey Rd.

The interior of the Mt Olive WTP water tanks after completion.

A couple of the water leak repairs that occurred during the month.