

# POLK CITY

## City Commission Workshop (6 pm) City Commission Meeting (7pm)

July 15, 2019

Polk City Government Center  
123 Broadway Blvd., SE

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**CALL TO ORDER** – Mayor Joe LaCascia

**INVOCATION** – Pastor Walter Lawlor, New Life Community Church

**PLEDGE OF ALLEGIANCE** – Mayor Joe LaCascia

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**ESTABLISHMENT OF A QUORUM**

**APPROVE CONSENT AGENDA**

**PRESENTATIONS AND RECOGNITIONS**

**PUBLIC COMMENT – ITEMS NOT ON AGENDA** (limit comments to 3 minutes)

### AGENDA

1. **PUBLIC HEARING – Ordinance 2019-05** – An Ordinance of Polk City, Florida, amending the official Polk City Zoning Map to change the zoning on approximately 132.14 acres locate on the north side of Mt. Olive Road, East of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family detached homes (Parcel number: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020); transmitting said amendment to the Florida Department of Economic Opportunity for finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for An Effective Date. **First Reading**
2. **PUBLIC HEARING–Ordinance 2019-06** - An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**
3. **PUBLIC HEARING–Ordinance 2019-07** - An Ordinance of Polk City, Florida amending the Polk City Land Development Code, amending Article 2, regulations for specific districts, including adding a new Zoning District as Section 2.04.02.17 MU Mixed Use District; Providing for Applicability; Repealer; Severability; and an Effective Date. **First Reading**
4. **Polk Regional Water Cooperative - First Amendment to the Combined Project Implementation Agreement**

**CITY MANAGER ITEMS**

**CITY ATTORNEY ITEMS**

**COMMISSIONER ITEMS**

Vice Mayor Kimsey  
Commissioner Blethen  
Commissioner Carroll  
Commissioner Harper  
Mayor LaCascia

**ANNOUNCEMENTS**

**ADJOURNMENT**

**CONSENT AGENDA**  
**July 15, 2019**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – May 28, 2019 Special City Commission Meeting
2. Accept minutes – June 17, 2019 City Commission Workshop
3. Accept minutes – June 17, 2019 Regular City Commission Meeting

**B. REPORTS**

1. Building Permits Report – May/June 2019
2. Code Enforcement Report – June 2019
3. Financial Report – June 2019
4. Library Report – June 2019
5. Polk County Fire Rescue Report – June 2019
6. Polk Sheriff's Report – June 2019
7. Public Works Report – June 2019
8. Utilities Report – June 2019

**C. OTHER**

Please note: Pursuant to Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the City Commission with respect to any matter considered during this meeting, he or she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the American with Disabilities Act, a person with disabilities needing any special accommodations to participate in city meetings should contact the Office of the City Clerk, Polk City Government Center, 123 Broadway, Polk City, Florida 33868 Telephone (863) 984-1375. The City of Polk City may take action on any matter during this meeting, including items that are not set forth within this agenda.

Minutes of the City Commission meetings may be obtained from the City Clerk's office. The minutes are recorded, but are not transcribed verbatim. Persons requiring a verbatim transcript may arrange with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be at the expense of the requesting party.

**City Commission Meeting  
July 15, 2019**

**CONSENT AGENDA ITEM:**      Department Monthly Reports

     INFORMATION ONLY  
  X   ACTION REQUESTED

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**ISSUE:** Department Reports attached for review and approval.

**ATTACHMENTS:**

Monthly Department Reports for:

1. Building Permits Report – May/June 2019
2. Code Enforcement Report – June 2019
3. Financial Report – June 2019
4. Library Report – June 2019
5. Polk County Fire Rescue Report – June 2019
6. Polk Sheriff's Report – June 2019
7. Public Works Report – June 2019
8. Utilities Report – June 2019

**ANALYSIS:**

**STAFF RECOMMENDATION:**      Approval of Department Reports via Consent Agenda

## Polk City Permits Added

From: 06/01/19 To: 06/30/2019

### COMMERCIAL

| <u>Permit Number</u> | <u>Address</u>                            | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---|-----------------------|-------------------|
| BC-2019-732          | 10439 STEVEN DR, POLK CITY, FL 33868      | 800.00                | 06/06/2019        |
| BC-2019-766          | 303 SE BROADWAY BLVD, POLK CITY, FL 33868 | 150,000.00            | 06/10/2019        |
| <b>Subtotal:</b>     |   | <b>\$150,800.00</b>   |                   |

### ELECTRICAL

| <u>Permit Number</u> | <u>Address</u>                        | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---------------------------------------|-----------------------|-------------------|
| BT-2019-8511         | 420 MARKLEN LOOP, POLK CITY, FL 33868 | 9,651.40              | 06/25/2019        |
| <b>Subtotal:</b>     |                                       | <b>\$9,651.40</b>     |                   |

### GAS

| <u>Permit Number</u> | <u>Address</u>                        | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---------------------------------------|-----------------------|-------------------|
| BT-2019-8238         | 420 MARKLEN LOOP, POLK CITY, FL 33868 | 2,300.00              | 06/19/2019        |
| <b>Subtotal:</b>     |                                       | <b>\$2,300.00</b>     |                   |

### MECHANICAL

| <u>Permit Number</u> | <u>Address</u>                        | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---------------------------------------|-----------------------|-------------------|
| BT-2019-7502         | 519 MARKLEN LOOP, POLK CITY, FL 33868 | 5,250.00              | 06/05/2019        |
| BT-2019-7504         | 481 HONEY BEE LN, POLK CITY, FL 33868 | 6,400.00              | 06/05/2019        |
| BT-2019-8248         | 315 HONEY BEE LN, POLK CITY, FL 33868 | 8,847.00              | 06/19/2019        |
| <b>Subtotal:</b>     |                                       | <b>\$20,497.00</b>    |                   |

### RESIDENTIAL

| <u>Permit Number</u> | <u>Address</u>                       | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|--------------------------------------|-----------------------|-------------------|
| BR-2019-5456         | 657 GORDON RD, POLK CITY, FL 33868   | 260,000.00            | 06/17/2019        |
| BR-2019-5735         | 438 ROSEWOOD LN, POLK CITY, FL 33868 | 12,000.00             | 06/25/2019        |
| <b>Subtotal:</b>     |                                      | <b>\$272,000.00</b>   |                   |

**Grand Total: \$455,248.40**

25 SFR To Date

## Polk City Permits Added

From: 05/01/19 To: 05/31/2019

### COMMERCIAL

| <u>Permit Number</u> | <u>Address</u>                               | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|--|-----------------------|-------------------|
| BC-2019-652          | 104 SW COMMONWEALTH AVE, POLK CITY, FL 33868 | 2,200.00              | 05/14/2019        |
| <b>Subtotal:</b>     |  | <b>\$2,200.00</b>     |                   |

### DEMO

| <u>Permit Number</u> | <u>Address</u>                        | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---------------------------------------|-----------------------|-------------------|
| BT-2019-6584         | 280 WATERVIEW DR, POLK CITY, FL 33868 | 500.00                | 05/17/2019        |
| <b>Subtotal:</b>     |                                       | <b>\$500.00</b>       |                   |

### ELECTRICAL

| <u>Permit Number</u> | <u>Address</u>                                | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---|-----------------------|-------------------|
| BT-2019-5847         | 8846 HINSDALE HEIGHTS DR, POLK CITY, FL 33868 | 23,250.00             | 05/02/2019        |
| <b>Subtotal:</b>     |   | <b>\$23,250.00</b>    |                   |

### FENCE WALL

| <u>Permit Number</u> | <u>Address</u>                                | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---|-----------------------|-------------------|
| BT-2019-7291         | 8765 HINSDALE HEIGHTS DR, POLK CITY, FL 33868 | 1,815.00              | 05/31/2019        |
| <b>Subtotal:</b>     |   | <b>\$1,815.00</b>     |                   |

### GAS

| <u>Permit Number</u> | <u>Address</u>                               | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|--|-----------------------|-------------------|
| BT-2019-5863         | 104 SW COMMONWEALTH AVE, POLK CITY, FL 33868 | 1,100.00              | 05/03/2019        |
| <b>Subtotal:</b>     |  | <b>\$1,100.00</b>     |                   |

### MECHANICAL

| <u>Permit Number</u> | <u>Address</u>                          | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---|-----------------------|-------------------|
| BT-2019-5897         | 327 CLEARWATER AVE, POLK CITY, FL 33868 | 7,400.00              | 05/03/2019        |
| BT-2019-6149         | 595 MARKLEN LOOP, POLK CITY, FL 33868   | 5,800.00              | 05/08/2019        |
| BT-2019-6669         | 406 POPE AVE, POLK CITY, FL 33868       | 2,600.00              | 05/20/2019        |
| BT-2019-6965         | 405 NOLANE LN, POLK CITY, FL 33868      | 11,710.00             | 05/22/2019        |
| <b>Subtotal:</b>     |   | <b>\$27,510.00</b>    |                   |

### PLUMBING

| <u>Permit Number</u> | <u>Address</u>                        | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|---------------------------------------|-----------------------|-------------------|
| BT-2019-6150         | 595 MARKLEN LOOP, POLK CITY, FL 33868 | 1,400.00              | 05/08/2019        |
| BT-2019-6790         | 509 EDGEWATER DR, POLK CITY, FL 33868 | 2,000.00              | 05/22/2019        |
| <b>Subtotal:</b>     |                                       | <b>\$3,400.00</b>     |                   |

### POOL

| <u>Permit Number</u> | <u>Address</u>                     | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|------------------------------------|-----------------------|-------------------|
| BT-2019-6209         | 505 ASHLEY RD, POLK CITY, FL 33868 | 0.00                  | 05/09/2019        |

BT-2019-6211 116 SUNSHINE BLVD, POLK CITY, FL 33868 100.00 05/08/2019

**Subtotal: \$100.00**

**RE-ROOF**

| <u>Permit Number</u> | <u>Address</u>                               | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|--|-----------------------|-------------------|
| BT-2019-5917         | 437 ROSEWOOD LN, POLK CITY, FL 33868         | 6,650.00              | 05/05/2019        |
| BT-2019-6701         | 456 EDGEWATER DR, POLK CITY, FL 33868        | 11,200.00             | 05/20/2019        |
| BT-2019-7005         | 501 SW COMMONWEALTH AVE, POLK CITY, FL 33868 | 3,100.00              | 05/28/2019        |
| BT-2019-7163         | 625 4TH ST, POLK CITY, FL 33868              | 2,300.00              | 05/28/2019        |
| BT-2019-7239         | 525 EDGEWATER DR, POLK CITY, FL 33868        | 16,550.00             | 05/31/2019        |
| BT-2019-7244         | 610 1ST ST, POLK CITY, FL 33868              | 2,475.00              | 05/30/2019        |

**Subtotal: \$42,275.00**

**RESIDENTIAL**

| <u>Permit Number</u> | <u>Address</u>                               | <u>Declared Value</u> | <u>Date Added</u> |
|----------------------|--|-----------------------|-------------------|
| BR-2019-3926         | 280 WATERVIEW DR, POLK CITY, FL 33868        | 50,000.00             | 05/02/2019        |
| BR-2019-4056         | 601 MEANDERING WAY, POLK CITY, FL 33868      | 75,000.00             | 05/07/2019        |
| BR-2019-4225         | 426 ROSEWOOD LN, POLK CITY, FL 33868         | 800.00                | 05/10/2019        |
| BR-2019-4284         | 326 NOLANE LN, POLK CITY, FL 33868           | 15,000.00             | 05/13/2019        |
| BR-2019-4315         | 525 EDGEWATER DR, POLK CITY, FL 33868        | 17,457.00             | 05/14/2019        |
| BR-2019-4353         | 720 TEABERRY TRL, POLK CITY, FL 33868        | 350,000.00            | 05/07/2019        |
| BR-2019-4493         | 414 ASHLEY RD, POLK CITY, FL 33868           | 1,000.00              | 05/20/2019        |
| BR-2019-4595         | 593 MEANDERING WAY, POLK CITY, FL 33868      | 3,500.00              | 05/22/2019        |
| BR-2019-4623         | 320 N CITRUS GROVE BLVD, POLK CITY, FL 33868 | 2,475.00              | 05/23/2019        |
| BR-2019-4768         | 305 CLEARWATER AVE, POLK CITY, FL 33868      | 23,500.00             | 05/29/2019        |

**Subtotal: \$538,732.00**

**Grand Total: \$640,882.00**

24 SFR to Date

# Code Enforcement Report

## JUNE 2019

| DATE     | ADDRESS                          | VIOLATION  | STATUS                                     |
|----------|----------------------------------|--|--|
| 6/4/2019 | CITY WIDE                        | SNIPE SIGN   | REMOVED 22 SIGNS                           |
| 6/4/2019 | 624 3RD ST                       | REINSPECTED FOUND PROPERTY IN COMPLIANCE   | C/O  |
| 6/4/2019 | 525 ORANGE                       | MET WITH OWNER TO SEE ISSUES AT 505 ORANGE   | TOOK PHOTOS                                |
| 6/4/2019 | 505 ORANGE                       | CREATED CASE   | LETTER                                     |
| 6/4/2019 | CHECKED MESSAGES                 | RETURNED CALLS   | 9 MESSAGES/CALLS                           |
| 6/4/2019 | COUNTY VIOLATION                 | TALKED CITIZEN THROUGH THE COMPLAINT PROCESS ON LINE                                 | COUNTY SITE                                |
| 6/4/2019 | CITY / COUNTY RIGHT OF WAY SIGNS | GAVE BACK 3 PEA SIGNS  | FROM 33                                    |
| 6/4/2019 | 164 SUNSHINE BLVD                | RE INSPECTED TO FIND VIOLATIONS CORRECTED  | C/O  |
| 6/4/2019 | 505 ASHLEY DR                    | PERMIT WAS NOT COMPLETE WITH INFO  | MORE INFORMATION GIVEN TO SEND TO THE CO.  |
| 6/4/2019 | 116 CITRUS GROVE                 | RE INSPECTED TO FIND CARPORT RIBS REMOVED NO PERMIT APPLIED FOR VIOLATIONS CORRECTED | C/O  |
| 6/4/2019 | 509/513 2ND ST                   | RE INSPECTED TO FIND VIOLATIONS CORRECTED  | C/O  |
| 6/4/2019 | 116 CITRUS GROVE                 | RE INSPECTED   | STILL IN VIOLATION                         |
| 6/4/2019 | 370 BAYBERRY                     | PERMIT APPLIED FOR   | PLANS SENT TO CO.                          |
| 6/5/2019 | 7811 BERKLEY                     | SPOKE WITH OWNER   | EXTENDED                                   |
| 6/5/2019 | 432 MARKLEN LOOP                 | FOUND IN VIOLATION   | LETTER                                     |
| 6/5/2019 | 553 ASHLEY                       | FOUND IN VIOLATION   | LETTER                                     |
| 6/5/2019 | 718 3RD STREET                   | FOUND IN VIOLATION   | LETTER                                     |
| 6/6/2019 | 217 LARKSPUR                     | FOUND IN VIOLATION   | SENT LETTER                                |
| 6/6/2019 | 125 CARTER BLVD                  | FOUND IN VIOLATION   | LETTER SENT/ EMAIL SENT PHONE CONVERSATION |
| 6/6/2019 | 240 LARKSPUR                     | FOUND IN VIOLATION   | SENT LETTER                                |
| 6/6/2019 | 116 SUNSHINE                     | POOL PERMIT IN PLANS REVIEW  | RE CHECK WEEKLY                            |
| 6/6/2019 | 0 2ND ST                         | MH WITH OUT PERMIT   | POSTED                                     |



|           |                       |                     |   |
|-----------|-----------------------|---------------------|---|
| 6/11/2019 | ORLANDO               | F.A.C.E. CONFERENCE | 6/14/2019 RETURNED                                    |
| 6/18/2019 | 718 3RD ST            | RE INSPECTED        | C/O COMPLIED  |
| 6/18/2019 | 734 A 1ST STREET      | RE INSPECTED        | C/O COMPLIED  |
| 6/18/2019 | 8757 HINSDALE HEIGHTS | RE INSPECTED        | C/O COMPLIED  |
| 6/18/2019 | 8765 HINSDALE HEIGHTS | RE INSPECTED        | C/O COMPLIED  |
| 6/18/2019 | CITY WIDE             | SNIPER SIGN         | PICKED UP 33  |
| 6/18/2019 | 730 2ND STREET        | RE INSPECTED        | C/O COMPLIED  |
| 6/19/2019 | 625 4TH STREET        | RE INSPECTED        | C/O COMPLIED  |
| 6/19/2019 | CARTER RD             | MET STORE OWNER     | INSPECTION  |
| 6/19/2019 | 602 4TH ST            | MET WITH OWNER      | WALKED PROPERTY TO GO OVER<br>WHAT NEEDED PERMITS AND |
| 6/19/2019 | LIEN SEARCH           | 520 2ND ST          | REPLIED   |
| 6/19/2019 | STARTED LIEN SEARCH   | 424 1ST ST          | WAS SENT 6/20/19                                      |
| 6/20/2019 | 116 SUNSHINE          | PERMIT              | C/O COMPLIED  |
| 6/20/2019 | 601 4TH ST            | RE INSPECTED        | C/O COMPLIED  |
| 6/20/2019 | 519 MARKLEN LOOP      | RE INSPECTED        | C/O COMPLIED  |
| 6/20/2019 | 624 3RD STREET        | RE INSPECTED        | C/O COMPLIED  |
| 6/20/2019 | 718 3RD STREET        | RE INSPECTED        | C/O COMPLIED  |
| 6/20/2019 | 734 A 3RD STREET      | RE INSPECTED        | C/O COMPLIED  |
| 6/25/2019 | 542 CITRUS GROVE      | VIOLATIONS EXIST    | LETTER  |
| 6/25/2019 | 481 HONEYBEE          | AC PERMIT           | CHECKED   |
| 6/25/2019 | 550 MARKLEN LOOP      | VIOLATIONS EXIST    | LETTER  |
| 6/25/2019 | 447 MARKLEN LOOP      | VIOLATIONS EXIST    | LETTER  |
| 6/25/2019 | 215 SUNSHINE          | VIOLATIONS EXIST    | LETTER  |
| 6/25/2019 | 217 PINE AVE          | RE INSPECTED        | C/O COMPLIED  |
| 6/25/2019 | 553 ASHLEY RD         | RE INSPECTED        | C/O COMPLIED  |
| 6/25/2019 | 559 ASHLEY RD         | RE INSPECTED        | C/O COMPLIED  |
| 6/25/2019 | 414 BASCOM CT         | RE INSPECTED        | C/O COMPLIED  |
| 6/25/2019 | 514 MARKLEN LOOP      | RE INSPECTED        | C/O COMPLIED  |

POLK CITY  
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Jun, for Fund: 01

| Account Number | Account Title                              | Ending Bal   | Net Amount   |
|----------------|--|--------------|--------------|
| 01-101-100     | Cash - Checking                            | 2,063,780.97 |              |
| 01-101-800     | Cash - GF Police Public Safety Impact Fees | 137,147.88   |              |
| 01-101-801     | Cash - GF Fire Public Safety Impact Fees   | 95,895.35    |              |
| 01-101-802     | Cash - GF Recreation Impact Fees           | 286,043.84   |              |
| 01-101-803     | Cash - GF Gen Gov't Facilities Impact Fees | 253,864.99   |              |
| 01-101-990     | Van Fleet Cycling Challenge                | 859.09       |              |
| 01-102-100     | Cash on Hand                               | 575.00       |              |
| 01-115-100     | Accounts Receivable - Utilities            | 6,760.98     |              |
| 01-115-110     | Accounts Receivable - NSF                  | 50.00-       |              |
| 01-115-120     | Accounts Receivable - Local Bus Licenses   | 7,100.00     |              |
| 01-115-130     | Accounts Receivable - Readiness to Serve   | 2,476.98     |              |
| 01-115-200     | Accounts Receivable - Year End             | 502.41-      |              |
| 01-117-100     | Allowance for Bad Debt                     | 8,857.17-    |              |
| 01-117-200     | Allowance for Uncollectible A/R            | 2,476.98-    |              |
| 01-153-302     | Restricted Cash - New Local Opt Gas Tax    | 93,953.68    |              |
| 01-153-303     | Restricted Cash - Building and Codes       | 2,000.00     |              |
| 01-160-902     | Reserve Account                            | 177,764.59   |              |
| 01-160-903     | Reserve Acct - Emergencies & Contingency   | 62,924.00    |              |
|                | ** TOTAL ASSET**                           |              | 3,179,260.79 |
| 01-202-100     | Accounts Payable                           | 3,943.61-    |              |
| 01-202-900     | Customer Deposits                          | 4,050.00     |              |
| 01-208-300     | Due to County - Impact Fees                | 38,574.00    |              |
| 01-208-310     | Due to DCA - Bldg Permit Surcharge         | 750.94       |              |
| 01-208-320     | Due to Dept of Business - License Fees     | 474.72       |              |
| 01-208-330     | Due to PCSO - Police Education Revenue     | 224.63       |              |
| 01-217-200     | Accrued Sales Tax                          | 266.34       |              |
| 01-218-050     | Payroll Liabilities                        | 87.80        |              |
| 01-218-200     | FRS Retirement Payable                     | 193.91-      |              |
| 01-218-310     | Long Term Disability Payable               | 668.04       |              |
| 01-218-320     | Supplemental Insurance Payable             | 1,334.99     |              |
| 01-218-327     | CHL- Child Support                         | 342.46       |              |
| 01-218-400     | Dental Plan Payable                        | 2,176.45     |              |
| 01-218-410     | Vision Plan Payable                        | 423.97       |              |
|                | ** TOTAL LIABILITY**                       |              | 45,236.82    |
| 01-243-100     | Encumbrances Placed                        | 1,887.48     |              |
| 01-245-100     | Reserved for Encumbrances                  | 1,887.48-    |              |
|                | ** TOTAL ENCUMBRANCE**                     |              | 0.00         |
| 01-271-100     | Fund Balance Unreserved                    | 2,708,204.24 |              |
|                | ** TOTAL EQUITY**                          |              | 2,708,204.24 |
|                | ** TOTAL REVENUE**                         |              | 1,916,506.04 |
|                | ** TOTAL EXPENSE**                         |              | 1,490,686.31 |
|                | TOTAL LIABILITY AND EQUITY                 |              | 3,179,260.79 |

GENERAL FUND REVENUES  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT | DESCRIPTION                           | 2018<br>PRIOR YR REVENUE | 2019<br>ANTICIPATED REVENUE | ADJ<br>ANTICIPATED | 2019<br>CURRENT REVENUE | 2019<br>YTD REVENUE | 2019<br>(EXCESS)/DEFICIT | PERCENTAGE<br>REALIZED |
|----------------|---------------------------------------|--------------------------|-----------------------------|--------------------|-------------------------|---------------------|--------------------------|------------------------|
| 01-311-100     | Ad Valorem Taxes                      | 589,295.94               | 735,076.00                  | 735,076.00         | 18,864.57               | 691,586.64          | 43,489.36                | 94.08 %                |
| 01-312-300     | 9th Cent Gas Tax                      | 14,594.37                | 14,500.00                   | 14,500.00          | 1,367.87                | 8,831.87            | 5,668.13                 | 60.91 %                |
| 01-312-400     | Local Option Gas Tax                  | 81,004.82                | 82,534.00                   | 82,534.00          | 7,043.49                | 56,082.31           | 26,451.69                | 67.95 %                |
| 01-312-410     | New Local Option Gas Tax              | 50,528.73                | 50,775.00                   | 50,775.00          | 4,661.77                | 35,727.68           | 15,047.32                | 70.36 %                |
| 01-314-100     | Electric - Utility Tax                | 102,386.61               | 86,200.00                   | 86,200.00          | 11,098.76               | 71,741.95           | 14,458.05                | 83.23 %                |
| 01-314-300     | Water - Utility Tax                   | 57,257.65                | 54,630.00                   | 54,630.00          | 6,361.31                | 42,621.85           | 12,008.15                | 78.02 %                |
| 01-314-301     | Water - Utility Tax - Readiness to Se | 0.00                     | 200.00                      | 200.00             | 0.00                    | 0.00                | 200.00                   | 0.00 %                 |
| 01-314-400     | Gas - Utility Tax                     | 5,226.08                 | 4,100.00                    | 4,100.00           | 623.54                  | 5,746.05            | (1,646.05)               | 140.15 %               |
| 01-315-100     | Communications Services Tax           | 208,573.77               | 206,035.00                  | 206,035.00         | 15,495.93               | 146,484.12          | 59,550.88                | 71.10 %                |
| 01-316-100     | Local Business Licenses               | 33,082.22                | 7,800.00                    | 7,800.00           | 14,142.40               | 17,255.59           | (9,455.59)               | 221.23 %               |
| 01-322-100     | Building Permits                      | 175,413.07               | 100,000.00                  | 100,000.00         | 1,880.13                | 34,334.77           | 65,665.23                | 34.33 %                |
| 01-322-101     | Bldg Permit - Plan Checking           | 102,905.22               | 47,747.00                   | 47,747.00          | 957.75                  | 16,350.44           | 31,396.56                | 34.24 %                |
| 01-322-102     | Bldg Permit - Admin Fee               | 5,078.00                 | 2,000.00                    | 2,000.00           | 400.00                  | 4,380.00            | (2,380.00)               | 219.00 %               |
| 01-322-103     | Bldg Permit - Electrical              | 16,770.00                | 12,000.00                   | 12,000.00          | 375.00                  | 7,745.00            | 4,255.00                 | 64.54 %                |
| 01-322-104     | Bldg Permit - Plumbing                | 14,788.00                | 12,000.00                   | 12,000.00          | 500.00                  | 7,000.00            | 5,000.00                 | 58.33 %                |
| 01-322-105     | Bldg Permit - Mechanical              | 14,900.00                | 12,000.00                   | 12,000.00          | 625.00                  | 7,900.00            | 4,100.00                 | 65.83 %                |
| 01-322-107     | Bldg Permit - Cert of Occupancy       | 3,185.00                 | 390.00                      | 390.00             | 120.00                  | 2,850.00            | (2,460.00)               | 730.77 %               |
| 01-322-108     | Bldg Permit - Inspections             | 139,603.65               | 150,000.00                  | 150,000.00         | 7,692.65                | 100,227.35          | 49,772.65                | 66.82 %                |
| 01-322-109     | Bldg Permit - Demolition              | 0.00                     | 0.00                        | 0.00               | 0.00                    | 57.50               | (57.50)                  | 0.00 %                 |
| 01-323-100     | Electric                              | 68,314.25                | 58,732.00                   | 58,732.00          | 0.00                    | 26,529.09           | 32,202.91                | 45.17 %                |
| 01-323-300     | Solid Waste                           | 30,157.38                | 31,050.00                   | 31,050.00          | 2,250.00                | 18,000.00           | 13,050.00                | 57.97 %                |
| 01-324-100     | Police - Public Safety Impact Fee     | 62,564.03                | 66,434.00                   | 66,434.00          | 0.00                    | 25,799.60           | 40,634.40                | 38.83 %                |
| 01-324-110     | Fire/Rescue - Public Safety Impact Fe | 33,475.67                | 35,546.00                   | 35,546.00          | 0.00                    | 13,804.40           | 21,741.60                | 38.84 %                |
| 01-324-610     | Parks & Recreation Impact Fee         | 100,895.52               | 107,136.00                  | 107,136.00         | 0.00                    | 40,566.24           | 66,569.76                | 37.86 %                |
| 01-324-710     | Public Facilities Impact Fee          | 169,556.97               | 180,045.00                  | 180,045.00         | 0.00                    | 69,920.40           | 110,124.60               | 38.83 %                |
| 01-329-220     | Site Plan Reviews                     | 1,600.00                 | 0.00                        | 0.00               | 2,500.00                | 9,285.00            | (9,285.00)               | 0.00 %                 |
| 01-331-510     | CDBG                                  | 15,860.00                | 0.00                        | 0.00               | 0.00                    | 0.00                | 0.00                     | 0.00 %                 |
| 01-334-201     | Justice Assistance Grant (JAG)        | 0.00                     | 5,113.00                    | 5,113.00           | 0.00                    | 0.00                | 5,113.00                 | 0.00 %                 |
| 01-334-910     | DEO GRANT                             | 61,000.00                | 25,000.00                   | 25,000.00          | 0.00                    | 0.00                | 25,000.00                | 0.00 %                 |
| 01-335-120     | MRS - State Sales Tax                 | 57,403.00                | 57,580.00                   | 57,580.00          | 4,765.30                | 42,887.73           | 14,692.27                | 74.48 %                |
| 01-335-122     | SRS - 8th Cent. Motor Fuel Tax        | 17,888.27                | 17,260.00                   | 17,260.00          | 1,467.02                | 13,203.16           | 4,056.84                 | 76.50 %                |
| 01-335-123     | MRS - Municipal Fuel Tax              | 16.21                    | 8.00                        | 8.00               | 4.98                    | 44.89               | (36.89)                  | 561.13 %               |
| 01-335-140     | Mobile Home License                   | 5,485.35                 | 4,800.00                    | 4,800.00           | 144.25                  | 4,670.55            | 129.45                   | 97.30 %                |
| 01-335-150     | Alcoholic Beverage License            | 1,125.71                 | 1,125.00                    | 1,125.00           | 0.00                    | 1,027.82            | 97.18                    | 91.36 %                |
| 01-335-180     | Half-Cent Sales Tax                   | 107,782.73               | 114,645.00                  | 114,645.00         | 11,773.15               | 81,574.78           | 33,070.22                | 71.15 %                |
| 01-337-100     | Library Coop Funding                  | 31,990.11                | 31,990.00                   | 31,990.00          | 0.00                    | 33,876.08           | (1,886.08)               | 105.90 %               |
| 01-340-400     | Solid Waste                           | 280,018.50               | 281,000.00                  | 281,000.00         | 25,532.51               | 200,067.52          | 80,932.48                | 71.20 %                |
| 01-340-700     | Stormwater Utility Fees               | 23,879.67                | 24,922.00                   | 24,922.00          | 2,730.41                | 20,645.53           | 4,276.47                 | 82.84 %                |
| 01-340-900     | Notary Fees                           | 25.00                    | 0.00                        | 0.00               | 10.00                   | 115.00              | (115.00)                 | 0.00 %                 |

GENERAL FUND REVENUES  
 75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT    | DESCRIPTION                           | 2018<br>PRIOR YR REVENUE | 2019<br>ANTICIPATED REVENUE | ADJ<br>ANTICIPATED | 2019<br>CURRENT REVENUE | 2019<br>YTD REVENUE | 2019<br>(EXCESS)/DEFICIT | PERCENTAGE<br>REALIZED |
|-------------------|---------------------------------------|--------------------------|-----------------------------|--------------------|-------------------------|---------------------|--------------------------|------------------------|
| 01-344-900        | FDOT Maintenance Agreement            | 16,303.82                | 16,303.00                   | 16,303.00          | 0.00                    | 12,227.86           | 4,075.14                 | 75.00 %                |
| 01-347-100        | Library Income                        | 8,394.78                 | 6,000.00                    | 6,000.00           | 548.15                  | 5,584.59            | 415.41                   | 93.08 %                |
| 01-351-200        | Fines, Penalties, and Forfeitures     | 7,305.73                 | 2,000.00                    | 2,000.00           | 919.42                  | 6,786.15            | (4,786.15)               | 339.31 %               |
| 01-359-300        | Late Fees                             | 466.75                   | 200.00                      | 200.00             | 0.00                    | 172.00              | 28.00                    | 86.00 %                |
| 01-361-100        | Interest Income                       | 390.85                   | 200.00                      | 200.00             | 0.00                    | 932.68              | (732.68)                 | 466.34 %               |
| 01-362-100        | Activity Center Rentals               | 2,300.00                 | 1,500.00                    | 1,500.00           | 300.00                  | 2,750.00            | (1,250.00)               | 183.33 %               |
| 01-362-200        | Donald Bronson Community Center Renta | 4,000.00                 | 2,500.00                    | 2,500.00           | 600.00                  | 5,950.00            | (3,450.00)               | 238.00 %               |
| 01-365-100        | Sales of Surplus Property             | 3,586.39                 | 500.00                      | 500.00             | 0.00                    | 111.10              | 388.90                   | 22.22 %                |
| 01-366-100        | Private Donations                     | 0.00                     | 0.00                        | 0.00               | 250.00                  | 740.00              | (740.00)                 | 0.00 %                 |
| 01-366-101        | Private Donations - Christmas         | 1,800.00                 | 1,000.00                    | 1,000.00           | 0.00                    | 2,000.00            | (1,000.00)               | 200.00 %               |
| 01-366-102        | Private Donations - Halloween         | 1,450.00                 | 200.00                      | 200.00             | 0.00                    | 1,000.00            | (800.00)                 | 500.00 %               |
| 01-366-104        | Private Donations - Music Festival    | 0.00                     | 500.00                      | 500.00             | 0.00                    | 0.00                | 500.00                   | 0.00 %                 |
| 01-366-110        | Private Donations - Library           | 836.00                   | 500.00                      | 500.00             | 7,145.00                | 7,145.00            | (6,645.00)               | 1429.00 %              |
| 01-369-100        | Misc. Income                          | 5,549.12                 | 300.00                      | 300.00             | 0.00                    | 91.20               | 208.80                   | 30.40 %                |
| 01-369-101        | Misc Income - Copies and Faxes        | 53.50                    | 0.00                        | 0.00               | 0.00                    | 104.00              | (104.00)                 | 0.00 %                 |
| 01-369-102        | Misc Income - Collection Allowance    | 17,854.83                | 5,000.00                    | 5,000.00           | 42.80                   | 6,331.45            | (1,331.45)               | 126.63 %               |
| 01-369-120        | Misc Income - Christmas               | 160.00                   | 100.00                      | 100.00             | 0.00                    | 160.00              | (60.00)                  | 160.00 %               |
| 01-369-130        | Misc Income - Halloween               | 140.00                   | 100.00                      | 100.00             | 0.00                    | 240.00              | (140.00)                 | 240.00 %               |
| 01-369-400        | Insurance Proceeds                    | 4,451.63                 | 0.00                        | 0.00               | 0.00                    | 2,214.91            | (2,214.91)               | 0.00 %                 |
| 01-369-401        | Insurance - Claims                    | 0.00                     | 0.00                        | 0.00               | 0.00                    | 2,265.16            | (2,265.16)               | 0.00 %                 |
| 01-369-500        | Refund of State Gas Tax               | 489.56                   | 200.00                      | 200.00             | 241.17                  | 759.03              | (559.03)                 | 379.52 %               |
| 01-381-400        | Transfer From Enterprise Fund         | 183,591.50               | 25,000.00                   | 25,000.00          | 0.00                    | 0.00                | 25,000.00                | 0.00 %                 |
| 01-381-900        | Cash Carry Forward                    | 0.00                     | 100,000.00                  | 100,000.00         | 0.00                    | 0.00                | 100,000.00               | 0.00 %                 |
| 01-387-100        | Loan Proceeds                         | 1,389,020.56             | 0.00                        | 0.00               | 0.00                    | 0.00                | 0.00                     | 0.00 %                 |
| DEPARTMENT TOTALS |                                       | 4,331,776.52             | 2,782,476.00                | 2,782,476.00       | 153,434.33              | 1,916,506.04        | 865,969.96               | 68.88 %                |

POLK CITY  
 JUNE 2019 MONTHLY FINANCIALS

General Fund Expenditures  
 75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT   | DESCRIPTION                             | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|------------------|---|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| LEGISLATIVE      |   |                 |                        |                    |                      |                      |                      |                        |
| 01-511-120       | Regular Salary - Wages - Legislative    | 5,415.00        | 5,415.00               | 5,415.00           | 900.00               | 4,263.60             | 1,151.40             | 78.74 %                |
| 01-511-160       | Bonuses and Gift Certificates - Legis   | 2,165.66        | 2,500.00               | 2,500.00           | 0.00                 | 2,165.65             | 334.35               | 86.63 %                |
| 01-511-210       | Fica Taxes - Legislative                | 579.92          | 1,020.00               | 1,020.00           | 68.87                | 491.81               | 528.19               | 48.22 %                |
| 01-511-240       | Worker's Compensation - Legislative     | 15.20           | 16.00                  | 16.00              | 0.00                 | 11.00                | 5.00                 | 68.75 %                |
| 01-511-400       | Travel and Training - Legislative       | 2,305.49        | 5,500.00               | 5,500.00           | 22.39                | 3,347.42             | 2,152.58             | 60.86 %                |
| 01-511-470       | Printing and Reproduction - Legislati   | 0.00            | 500.00                 | 500.00             | 0.00                 | 54.69                | 445.31               | 10.94 %                |
| 01-511-480       | Promo Activities & Legal Ads - Legislat | 0.00            | 2,000.00               | 2,000.00           | 0.00                 | 0.00                 | 2,000.00             | 0.00 %                 |
| 01-511-490       | Other Current Charges - Legislative     | 171.28          | 2,500.00               | 2,500.00           | 50.00                | 150.00               | 2,350.00             | 6.00 %                 |
| 01-511-510       | Office Supplies - Legislative           | 0.00            | 400.00                 | 400.00             | 0.00                 | 108.04               | 291.96               | 27.01 %                |
| 01-511-520       | Operating Supplies - Legislative        | 0.00            | 1,000.00               | 1,000.00           | 618.46               | 618.46               | 381.54               | 61.85 %                |
| 01-511-540       | Books, Pub., Sub., & Memberships - Le   | 2,041.00        | 6,000.00               | 6,000.00           | 0.00                 | 3,420.00             | 2,580.00             | 57.00 %                |
| DEPARTMENT TOTAL |   | 12,693.55       | 26,851.00              | 26,851.00          | 1,659.72             | 14,630.67            | 12,220.33            | 54.49 %                |
| EXECUTIVE        |   |                 |                        |                    |                      |                      |                      |                        |
| 01-512-120       | Regular Salary - Wages - Executive      | 128,486.14      | 136,760.00             | 136,760.00         | 10,520.08            | 97,047.70            | 39,712.30            | 70.96 %                |
| 01-512-130       | Other Salaries and Wages - Executive    | 4,707.81        | 4,800.00               | 4,800.00           | 369.24               | 3,507.78             | 1,292.22             | 73.08 %                |
| 01-512-160       | Bonuses and Gift Certificates - Execu   | 15,538.72       | 22,750.00              | 22,750.00          | 0.00                 | 21,056.34            | 1,693.66             | 92.56 %                |
| 01-512-210       | Fica Taxes - Executive                  | 11,092.93       | 14,600.00              | 14,600.00          | 820.11               | 9,335.61             | 5,264.39             | 63.94 %                |
| 01-512-220       | Retirement Contribution - Executive     | 22,476.63       | 25,100.00              | 25,100.00          | 1,926.08             | 18,201.45            | 6,898.55             | 72.52 %                |
| 01-512-230       | Life & Health Insurance - Executive     | 16,930.03       | 18,489.00              | 18,489.00          | 1,540.74             | 11,735.48            | 6,753.52             | 63.47 %                |
| 01-512-240       | Worker's Compensation - Executive       | 233.41          | 315.00                 | 315.00             | 0.00                 | 194.00               | 121.00               | 61.59 %                |
| 01-512-310       | Professional Services - Executive       | 0.00            | 300.00                 | 300.00             | 0.00                 | 32.00                | 268.00               | 10.67 %                |
| 01-512-400       | Travel and Training - Executive         | 1,983.13        | 3,500.00               | 3,500.00           | (233.05)             | 2,468.35             | 1,031.65             | 70.52 %                |
| 01-512-410       | Communication Services - Executive      | 1,278.40        | 680.00                 | 680.00             | 61.79                | 552.47               | 127.53               | 81.25 %                |
| 01-512-470       | Printing and Reproduction - Executive   | 54.69           | 200.00                 | 200.00             | 0.00                 | 0.00                 | 200.00               | 0.00 %                 |
| 01-512-480       | Promo Activities & Legal Ads - Execut   | 0.00            | 800.00                 | 800.00             | 0.00                 | 0.00                 | 800.00               | 0.00 %                 |
| 01-512-490       | Other Current Charges - Executive       | 1,494.42        | 2,500.00               | 2,500.00           | 0.00                 | 2,780.48             | (280.48)             | 111.22 %               |
| 01-512-510       | Office Supplies - Executive             | 463.67          | 900.00                 | 900.00             | 0.00                 | 99.35                | 800.65               | 11.04 %                |
| 01-512-520       | Operating Supplies - Executive          | 137.36          | 500.00                 | 500.00             | 618.46               | 1,281.70             | (781.70)             | 256.34 %               |
| 01-512-540       | Books, Pub., Sub., & Memberships - Ex   | 1,204.65        | 2,000.00               | 2,000.00           | 14.99                | 804.80               | 1,195.20             | 40.24 %                |
| 01-512-640       | Machinery & Equipment - Executive       | 2,719.97        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| DEPARTMENT TOTAL |   | 208,801.96      | 234,194.00             | 234,194.00         | 15,638.44            | 169,097.51           | 65,096.49            | 72.20 %                |

POLK CITY  
 JUNE 2019 MONTHLY FINANCIALS

General Fund Expenditures  
 75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT         | DESCRIPTION                           | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|------------------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| CITY CLERK             |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-513-310             | Professional Services - City Clerk    | 373.00          | 1,000.00               | 1,000.00           | 0.00                 | 120.00               | 880.00               | 12.00 %                |
| 01-513-400             | Travel and Training - City Clerk      | 1,333.50        | 3,000.00               | 3,000.00           | 1,721.10             | 1,721.10             | 1,278.90             | 57.37 %                |
| 01-513-460             | Repairs and Maintenance - City Clerk  | 0.00            | 0.00                   | 0.00               | 0.00                 | 160.00               | (160.00)             | 0.00 %                 |
| 01-513-470             | Printing and Reproduction - City Cler | 1,583.90        | 4,000.00               | 4,000.00           | 0.00                 | 2,564.06             | 1,435.94             | 64.10 %                |
| 01-513-480             | Promo Activities & Legal Ads - City C | 1,210.16        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-513-490             | Other Current Charges - City Clerk    | 1,880.80        | 1,500.00               | 1,500.00           | 0.00                 | 7,580.01             | (6,080.01)           | 505.33 %               |
| 01-513-492             | Recording & Other Fees - City Clerk   | 0.00            | 1,500.00               | 1,500.00           | 0.00                 | 0.00                 | 1,500.00             | 0.00 %                 |
| 01-513-510             | Office Supplies - City Clerk          | 307.00          | 700.00                 | 700.00             | 0.00                 | 0.00                 | 700.00               | 0.00 %                 |
| 01-513-520             | Operating Supplies - City Clerk       | 0.00            | 800.00                 | 800.00             | 0.00                 | 307.95               | 492.05               | 38.49 %                |
| 01-513-540             | Books, Pub., Sub., & Memberships - Ci | 175.00          | 500.00                 | 500.00             | 0.00                 | 253.00               | 247.00               | 50.60 %                |
| DEPARTMENT TOTAL       |                                       | 6,863.36        | 13,000.00              | 13,000.00          | 1,721.10             | 12,706.12            | 293.88               | 97.74 %                |
| LEGAL COUNSEL          |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-514-310             | Professional Services - Legal Counsel | 42,952.86       | 60,000.00              | 60,000.00          | 746.21               | 28,375.45            | 31,624.55            | 47.29 %                |
| 01-514-480             | Promo Activities & Legal Ads - Legal  | 8,588.77        | 7,500.00               | 7,500.00           | 343.01               | 8,533.75             | (1,033.75)           | 113.78 %               |
| DEPARTMENT TOTAL       |                                       | 51,541.63       | 67,500.00              | 67,500.00          | 1,089.22             | 36,909.20            | 30,590.80            | 54.68 %                |
| COMPREHENSIVE PLANNING |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-515-310             | Professional Services - Comp Planning | 74,875.00       | 22,000.00              | 22,000.00          | 0.00                 | 24,375.00            | (2,375.00)           | 110.80 %               |
| 01-515-312             | Professional Services-Other- Comp Pla | 0.00            | 3,000.00               | 3,000.00           | 0.00                 | 3,000.00             | 0.00                 | 100.00 %               |
| 01-515-320             | DEO - Grants                          | 0.00            | 25,000.00              | 25,000.00          | 0.00                 | 14,000.00            | 11,000.00            | 56.00 %                |
| DEPARTMENT TOTAL       |                                       | 74,875.00       | 50,000.00              | 50,000.00          | 0.00                 | 41,375.00            | 8,625.00             | 82.75 %                |

General Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT         | DESCRIPTION                           | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|------------------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| FINANCE AND ACCOUNTING |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-516-120             | Regular Salary - Wages - Fin & Acctng | 66,123.78       | 78,915.00              | 78,915.00          | 5,729.60             | 52,991.40            | 25,923.60            | 67.15 %                |
| 01-516-140             | Overtime - Fin & Acctng               | 0.00            | 495.00                 | 495.00             | 0.00                 | 0.00                 | 495.00               | 0.00 %                 |
| 01-516-210             | Fica Taxes - Fin & Acctng             | 4,642.87        | 6,075.00               | 6,075.00           | 408.40               | 3,872.63             | 2,202.37             | 63.75 %                |
| 01-516-220             | Retirement Contribution - Fin & Acctn | 5,173.42        | 6,559.00               | 6,559.00           | 473.26               | 4,488.27             | 2,070.73             | 68.43 %                |
| 01-516-230             | Life & Health Insurance - Fin & Acctn | 8,615.29        | 18,201.00              | 18,201.00          | 1,516.76             | 12,992.10            | 5,208.90             | 71.38 %                |
| 01-516-240             | Worker's Compensation - Fin & Acctng  | 122.40          | 183.00                 | 183.00             | 0.00                 | 124.00               | 59.00                | 67.76 %                |
| 01-516-400             | Travel and Training - Fin & Acctng    | 44.19           | 3,000.00               | 3,000.00           | 538.57               | 2,003.39             | 996.61               | 66.78 %                |
| 01-516-410             | Communication Services - Fin & Acctng | 0.00            | 0.00                   | 0.00               | 55.79                | 390.30               | (390.30)             | 0.00 %                 |
| 01-516-420             | Education Reimbursement - Fin & Acctn | 3,500.00        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-516-470             | Printing and Reproduction - Fin & Acc | 237.46          | 700.00                 | 700.00             | 203.61               | 320.61               | 379.39               | 45.80 %                |
| 01-516-510             | Office Supplies - Fin & Acctng        | 742.71          | 1,400.00               | 1,400.00           | 0.00                 | 152.64               | 1,127.50             | 10.90 %                |
| 01-516-520             | Operating Supplies - Fin & Acctng     | 180.92          | 2,500.00               | 2,500.00           | 0.00                 | 2,940.92             | (447.21)             | 117.64 %               |
| 01-516-540             | Books, Pub., Sub., & Memberships - Fi | 35.00           | 250.00                 | 250.00             | 0.00                 | 438.31               | (188.31)             | 175.32 %               |
| 01-516-640             | Machinery & Equipment - Fin & Acctng  | 1,099.99        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| DEPARTMENT TOTAL       |                                       | 90,518.03       | 118,278.00             | 118,278.00         | 8,925.99             | 80,714.57            | 37,437.28            | 68.24 %                |
| DEBT SERVICE           |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-517-710             | Principal - CB&T Debt Service Pmts    | 46,613.43       | 74,088.00              | 74,088.00          | 6,166.51             | 55,593.67            | 18,494.33            | 75.04 %                |
| 01-517-711             | Principal - USDA Pay Off              | 1,371,789.00    | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-517-720             | Interest - CB&T Debt Service Pmts     | 33,260.25       | 45,722.00              | 45,722.00          | 3,817.70             | 34,264.15            | 11,457.85            | 74.94 %                |
| 01-517-721             | Interest - USDA Pay Off               | 17,231.56       | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| DEPARTMENT TOTAL       |                                       | 1,468,894.24    | 119,810.00             | 119,810.00         | 9,984.21             | 89,857.82            | 29,952.18            | 75.00 %                |
| LAW ENFORCEMENT        |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-521-305             | Contract Labor - Law Enf              | 97,363.00       | 99,310.00              | 99,310.00          | 0.00                 | 74,546.50            | 24,763.50            | 75.06 %                |
| 01-521-310             | Professional Services - Law Enf       | 0.00            | 28,288.00              | 28,288.00          | 2,176.00             | 19,640.00            | 8,648.00             | 69.43 %                |
| 01-521-460             | Repairs and Maintenance - Law Enf     | 598.95          | 300.00                 | 300.00             | 0.00                 | 0.00                 | 300.00               | 0.00 %                 |
| 01-521-510             | Office Supplies - Law Enf             | 168.00          | 100.00                 | 100.00             | 0.00                 | 0.00                 | 100.00               | 0.00 %                 |
| 01-521-520             | Operating Supplies - Law Enf          | 0.00            | 100.00                 | 100.00             | 0.00                 | 0.00                 | 100.00               | 0.00 %                 |

POLK CITY  
JUNE 2019 MONTHLY FINANCIALS

General Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT      | DESCRIPTION                           | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|---------------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| 01-521-649          | Machinery & Equip - JAG Grant - Law E | 0.00            | 5,113.00               | 5,113.00           | 0.00                 | 0.00                 | 5,113.00             | 0.00 %                 |
| DEPARTMENT TOTAL    |                                       | 98,129.95       | 133,211.00             | 133,211.00         | 2,176.00             | 94,186.50            | 39,024.50            | 70.70 %                |
| =====               |                                       |                 |                        |                    |                      |                      |                      |                        |
| BUILDING AND ZONING |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-524-120          | Regular Salary - Wages - Bldg & Zonin | 46,975.41       | 82,243.00              | 82,243.00          | 6,327.02             | 57,857.79            | 24,385.21            | 70.35 %                |
| 01-524-140          | Overtime - Bldg & Zoning              | 0.00            | 433.00                 | 433.00             | 0.00                 | 314.13               | 118.87               | 72.55 %                |
| 01-524-210          | Fica Taxes - Bldg & Zoning            | 3,419.14        | 6,325.00               | 6,325.00           | 470.43               | 4,392.04             | 1,932.96             | 69.44 %                |
| 01-524-220          | Retirement Contribution - Bldg & Zoni | 3,679.53        | 4,312.00               | 4,312.00           | 522.62               | 4,879.69             | (567.69)             | 113.17 %               |
| 01-524-230          | Life & Health Insurance - Bldg & Zoni | 8,415.06        | 18,244.00              | 18,244.00          | 1,520.37             | 11,520.89            | 6,723.11             | 63.15 %                |
| 01-524-240          | Worker's Compensation - Bldg & Zoning | 1,121.16        | 1,266.00               | 1,266.00           | 0.00                 | 912.00               | 354.00               | 72.04 %                |
| 01-524-310          | Professional Services - Bldg & Zoning | 159,662.55      | 150,000.00             | 150,000.00         | 19,428.49            | 118,406.35           | 31,593.65            | 78.94 %                |
| 01-524-311          | Engineering Services - Bldg & Zoning  | 440.15          | 1,000.00               | 1,000.00           | 0.00                 | 0.00                 | 1,000.00             | 0.00 %                 |
| 01-524-400          | Travel and Training - Bldg & Zoning   | 0.00            | 500.00                 | 500.00             | 0.00                 | 0.00                 | 500.00               | 0.00 %                 |
| 01-524-410          | Communication Services - Bldg & Zonin | 46.45           | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-524-510          | Office Supplies - Bldg & Zoning       | 229.29          | 400.00                 | 400.00             | 0.00                 | 130.73               | 248.97               | 32.68 %                |
| 01-524-520          | Operating Supplies - Bldg & Zoning    | 417.04          | 350.00                 | 350.00             | 0.00                 | 1,884.82             | (1,534.82)           | 538.52 %               |
| 01-524-540          | Books, Pub., Sub., & Memberships - Bl | 0.00            | 0.00                   | 0.00               | 14.99                | 119.92               | (119.92)             | 0.00 %                 |
| 01-524-640          | Machinery & Equipment - Bldg & Zoning | 2,499.99        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| DEPARTMENT TOTAL    |                                       | 226,905.77      | 265,073.00             | 265,073.00         | 28,283.92            | 200,418.36           | 64,634.34            | 75.61 %                |
| =====               |                                       |                 |                        |                    |                      |                      |                      |                        |
| CODE ENFORCEMENT    |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-529-120          | Regular Salary - Wages - Code Enf     | 0.00            | 22,824.00              | 22,824.00          | 1,800.00             | 14,580.00            | 8,244.00             | 63.88 %                |
| 01-529-210          | Fica Taxes - Code Enf                 | 0.00            | 1,746.00               | 1,746.00           | 133.83               | 1,090.27             | 655.73               | 62.44 %                |
| 01-529-220          | Retirement Contribution - Code Enf    | 0.00            | 1,885.00               | 1,885.00           | 148.68               | 1,204.31             | 680.69               | 63.89 %                |
| 01-529-230          | Life & Health Insurance - Code Enf    | 0.00            | 243.00                 | 243.00             | 742.23               | 4,453.38             | (4,210.38)           | 1832.67 %              |
| 01-529-240          | Worker's Compensation - Code Enf      | 0.00            | 523.00                 | 523.00             | 0.00                 | 372.00               | 151.00               | 71.13 %                |
| 01-529-310          | Professional Services - Code Enf      | 0.00            | 2,500.00               | 2,500.00           | 0.00                 | 2,000.00             | 500.00               | 80.00 %                |
| 01-529-400          | Travel and Training - Code Enf        | 0.00            | 500.00                 | 500.00             | 664.86               | 1,030.86             | (530.86)             | 206.17 %               |
| 01-529-410          | Communication Services - Code Enf     | 0.00            | 0.00                   | 0.00               | 55.79                | 390.30               | (390.30)             | 0.00 %                 |
| 01-529-464          | Vehicle Fuel - Code Enf               | 0.00            | 400.00                 | 400.00             | 0.00                 | 0.00                 | 400.00               | 0.00 %                 |
| 01-529-470          | Printing and Reproduction - Code Enf  | 0.00            | 500.00                 | 500.00             | 0.00                 | 330.69               | 169.31               | 66.14 %                |



POLK CITY  
 JUNE 2019 MONTHLY FINANCIALS

General Fund Expenditures  
 75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT          | DESCRIPTION                           | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|-------------------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| 01-529-480              | Promo Activities & Legal Ads - Code E | 0.00            | 300.00                 | 300.00             | 0.00                 | 0.00                 | 300.00               | 0.00 %                 |
| 01-529-492              | Recording & Other Fees                | 0.00            | 100.00                 | 100.00             | 0.00                 | 0.00                 | 100.00               | 0.00 %                 |
| 01-529-510              | Office Supplies - Code Enf            | 0.00            | 600.00                 | 600.00             | 0.00                 | 101.85               | 444.48               | 16.98 %                |
| 01-529-520              | Operating Supplies - Code Enf         | 0.00            | 400.00                 | 400.00             | 0.00                 | 1,583.84             | (1,196.83)           | 395.96 %               |
| DEPARTMENT TOTAL        |                                       | 0.00            | 32,521.00              | 32,521.00          | 3,545.39             | 27,137.50            | 5,316.84             | 83.45 %                |
| REFUSE/SANITATION       |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-534-341              | Refuse Disposal - Residential - Refus | 141,971.04      | 157,930.00             | 157,930.00         | 13,919.40            | 93,125.62            | 64,804.38            | 58.97 %                |
| 01-534-342              | Refuse Disposal - Commercial - Refuse | 72,039.20       | 80,440.00              | 80,440.00          | 7,741.50             | 63,262.65            | 17,177.35            | 78.65 %                |
| DEPARTMENT TOTAL        |                                       | 214,010.24      | 238,370.00             | 238,370.00         | 21,660.90            | 156,388.27           | 81,981.73            | 65.61 %                |
| STORMWATER              |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-538-310              | PROFESSIONAL SERVICES - STORMWATER    | 0.00            | 3,000.00               | 3,000.00           | 0.00                 | 0.00                 | 3,000.00             | 0.00 %                 |
| 01-538-315              | Inmate Labor - Stormwater             | 5,749.68        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-538-400              | Travel and Training - Stormwater      | 1,377.41        | 2,000.00               | 2,000.00           | 593.28               | 812.28               | 1,187.72             | 40.61 %                |
| 01-538-460              | Repairs and Maintenance - Stormwater  | 16,627.51       | 14,000.00              | 14,000.00          | 0.00                 | 0.00                 | 14,000.00            | 0.00 %                 |
| 01-538-492              | Recording & Other Fees - Stormwater   | 0.00            | 500.00                 | 500.00             | 0.00                 | 100.00               | 400.00               | 20.00 %                |
| 01-538-540              | Books, Pub., Sub., & Memberships - St | 500.00          | 500.00                 | 500.00             | 0.00                 | 500.00               | 0.00                 | 100.00 %               |
| DEPARTMENT TOTAL        |                                       | 24,254.60       | 20,000.00              | 20,000.00          | 593.28               | 1,412.28             | 18,587.72            | 7.06 %                 |
| GENERAL GOV'T BUILDINGS |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-539-310              | Professional Services - Gen Gov't Bld | 23,669.74       | 22,000.00              | 22,000.00          | 100.00               | 9,291.44             | 12,708.56            | 42.23 %                |
| 01-539-312              | Professional Services - Other - Gen G | 330.00          | 5,000.00               | 5,000.00           | 308.34               | 1,470.86             | 3,529.14             | 29.42 %                |
| 01-539-315              | Inmate Labor - Gen Gov't Bldgs        | 5,749.68        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-539-411              | City Hall - Communication - Gen Gov't | 12,085.93       | 15,500.00              | 15,500.00          | 1,119.53             | 10,211.08            | 5,288.92             | 65.88 %                |
| 01-539-413              | Public Works - Communication - Gen Go | 1,400.11        | 2,000.00               | 2,000.00           | 169.79               | 1,357.48             | (558.96)             | 67.87 %                |
| 01-539-414              | Community Center-Communication-Gen Go | 1,519.15        | 2,000.00               | 2,000.00           | 142.97               | 1,257.86             | 742.14               | 62.89 %                |

POLK CITY  
 JUNE 2019 MONTHLY FINANCIALS

General Fund Expenditures  
 75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT    | DESCRIPTION                           | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|-------------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| 01-539-431        | City Hall - Utilities - Gen Gov't Bld | 17,869.70       | 25,000.00              | 25,000.00          | 1,567.94             | 11,561.77            | 13,438.23            | 46.25 %                |
| 01-539-432        | Activity Center - Utilities - Gen Gov | 2,307.70        | 3,000.00               | 3,000.00           | 220.58               | 2,835.94             | 164.06               | 94.53 %                |
| 01-539-433        | Public Works - Utilities - Gen Gov't  | 2,306.72        | 3,000.00               | 3,000.00           | 224.27               | 1,501.36             | 1,498.64             | 50.05 %                |
| 01-539-434        | Community Center-Utilities-Gen Gov't  | 4,272.30        | 5,000.00               | 5,000.00           | 479.17               | 3,273.79             | 1,726.21             | 65.48 %                |
| 01-539-440        | Rentals and Leases - Gen Gov't Bldgs  | 5,044.15        | 5,000.00               | 5,000.00           | 836.24               | 5,270.28             | (270.28)             | 105.41 %               |
| 01-539-461        | City Hall - Repairs & Maint - Gen Gov | 11,553.50       | 25,000.00              | 25,000.00          | 0.00                 | 5,508.37             | 19,491.63            | 22.03 %                |
| 01-539-462        | Activity Center - Repairs & Maint - G | 17,203.32       | 1,500.00               | 1,500.00           | 0.00                 | 322.92               | 1,177.08             | 21.53 %                |
| 01-539-463        | Public Works I - Repairs & Maint - Ge | 1,373.71        | 500.00                 | 500.00             | 0.00                 | 68.71                | 431.29               | 13.74 %                |
| 01-539-464        | Community Center-Repairs & Maint-Gen  | 826.90          | 3,500.00               | 3,500.00           | 0.00                 | 3,030.57             | 469.43               | 86.59 %                |
| 01-539-466        | Public Works/Utilities Oper - Repairs | 1,422.45        | 3,000.00               | 3,000.00           | 0.00                 | 11,611.75            | (8,611.75)           | 387.06 %               |
| 01-539-490        | Other Current Charges - Gen Gov't Bld | 0.00            | 0.00                   | 0.00               | 0.00                 | 65.00                | (65.00)              | 0.00 %                 |
| 01-539-510        | Office Supplies - Gen Gov't Bldgs     | 495.20          | 600.00                 | 600.00             | 0.00                 | 107.37               | 492.63               | 17.90 %                |
| 01-539-521        | City Hall - Operating Supplies - Gen  | 11,602.98       | 6,000.00               | 6,000.00           | 280.71               | 3,003.25             | 2,996.75             | 50.05 %                |
| 01-539-522        | Activity Center - Operating Supplies  | 515.77          | 1,000.00               | 1,000.00           | 108.67               | 397.51               | 602.49               | 39.75 %                |
| 01-539-523        | Public Works - Operating Supplies - G | 67.98           | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-539-524        | Community Center-Operating Supplies-G | 463.38          | 1,400.00               | 1,400.00           | 108.69               | 562.21               | 837.79               | 40.16 %                |
| 01-539-526        | Public Works/Utilities Oper - Operati | 1,051.12        | 1,400.00               | 1,400.00           | 207.18               | 565.98               | 834.02               | 40.43 %                |
| 01-539-631        | City Hall - Improv. O/T Bldgs - Gen G | 9,986.26        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-539-640        | Public Works - Bldgs/Property - Gen G | 326,092.84      | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-539-642        | Activity Center - Mach. & Equipment - | 6,000.00        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| DEPARTMENT TOTAL  |                                       | 465,210.59      | 131,400.00             | 131,400.00         | 5,874.08             | 73,275.50            | 56,923.02            | 55.77 %                |
| ROADS AND STREETS |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-541-120        | Regular Salary - Wages - Roads & Stre | 156,300.67      | 181,296.00             | 181,296.00         | 11,846.95            | 123,484.67           | 57,811.33            | 68.11 %                |
| 01-541-140        | Overtime - Roads & Streets            | 487.00          | 2,824.00               | 2,824.00           | 0.00                 | 1,095.44             | 1,728.56             | 38.79 %                |
| 01-541-210        | Fica Taxes - Roads & Streets          | 11,685.48       | 14,085.00              | 14,085.00          | 894.25               | 9,645.72             | 4,439.28             | 68.48 %                |
| 01-541-220        | Retirement Contribution - Roads & Str | 12,071.97       | 15,208.00              | 15,208.00          | 978.56               | 10,534.53            | 4,673.47             | 69.27 %                |
| 01-541-230        | Life & Health Insurance - Roads & Str | 27,717.55       | 26,037.00              | 26,037.00          | 3,419.75             | 27,023.52            | (986.52)             | 103.79 %               |
| 01-541-240        | Worker's Compensation - Roads & Stree | 10,695.95       | 17,073.00              | 17,073.00          | 0.00                 | 14,034.00            | 3,039.00             | 82.20 %                |
| 01-541-310        | Professional Services - Roads & Stree | 1,371.02        | 0.00                   | 0.00               | 1,398.91             | 2,898.91             | (2,898.91)           | 0.00 %                 |
| 01-541-311        | Engineering Services - Roads & Street | 0.00            | 5,000.00               | 5,000.00           | 0.00                 | 0.00                 | 5,000.00             | 0.00 %                 |
| 01-541-315        | Inmate Labor - Roads & Streets        | 17,249.12       | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-541-400        | Travel and Training - Roads & Streets | 15.00           | 2,500.00               | 2,500.00           | 0.00                 | 0.00                 | 2,500.00             | 0.00 %                 |
| 01-541-410        | Communication Services - Roads & Stre | 2,616.35        | 3,500.00               | 3,500.00           | 108.07               | 2,105.13             | 1,394.87             | 60.15 %                |
| 01-541-430        | Utilities - Roads & Streets           | 25,220.78       | 30,000.00              | 30,000.00          | 1,925.96             | 17,187.90            | 12,812.10            | 57.29 %                |

General Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L              |                                       | 2018       | 2019           | 2019       | 2019         | 2019         | 2019         | PERCENTAGE |
|------------------|---------------------------------------|------------|----------------|------------|--------------|--------------|--------------|------------|
| ACCOUNT          | DESCRIPTION                           | ACTUALS    | ADOPTED BUDGET | ADJ BUDGET | MTD EXPENSES | YTD EXPENSES | AVAIL BUDGET | REALIZED   |
| 01-541-460       | Repairs and Maintenance - Roads & Str | 9,723.48   | 10,000.00      | 10,000.00  | 0.00         | 2,878.01     | 7,404.99     | 28.78 %    |
| 01-541-461       | Repairs & Maintenance-Equipment - Roa | 5,656.79   | 8,000.00       | 8,000.00   | 196.53       | 13,072.40    | (5,072.40)   | 163.41 %   |
| 01-541-464       | Vehicle Fuel - Roads & Streets        | 8,260.41   | 7,000.00       | 7,000.00   | 1,016.35     | 5,189.77     | 1,810.23     | 74.14 %    |
| 01-541-465       | Vehicle Maintenance - Roads & Streets | 5,163.24   | 7,000.00       | 7,000.00   | 1,359.00     | 3,039.03     | 3,960.97     | 43.41 %    |
| 01-541-466       | Public Works/Utilities Facility - Rep | 1,058.32   | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 01-541-480       | Promo Activities & Legal Ads - Roads  | 0.00       | 0.00           | 0.00       | 0.00         | 34.99        | (34.99)      | 0.00 %     |
| 01-541-490       | Other Current Charges - Roads & Stree | 0.00       | 0.00           | 0.00       | 0.00         | 6.60         | (6.60)       | 0.00 %     |
| 01-541-493       | Equipment Rental - Roads & Streets    | 0.00       | 2,000.00       | 2,000.00   | 0.00         | 0.00         | 2,000.00     | 0.00 %     |
| 01-541-510       | Office Supplies - Roads & Streets     | 846.77     | 1,000.00       | 1,000.00   | 0.00         | 307.74       | 484.22       | 30.77 %    |
| 01-541-520       | Operating Supplies - Roads & Streets  | 7,232.03   | 10,000.00      | 10,000.00  | 378.73       | 4,425.16     | 5,574.84     | 44.25 %    |
| 01-541-524       | Chemicals - Roads & Streets           | 0.00       | 1,000.00       | 1,000.00   | 71.98        | 141.98       | 858.02       | 14.20 %    |
| 01-541-525       | Uniforms - Roads & Streets            | 358.65     | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 01-541-530       | Road Materials & Supplies - Roads & S | 1,034.90   | 15,000.00      | 15,000.00  | 0.00         | 1,386.41     | 13,613.59    | 9.24 %     |
| 01-541-540       | Books, Pub., Sub., & Memberships - Ro | 420.44     | 500.00         | 500.00     | 14.99        | 134.91       | 365.09       | 26.98 %    |
| 01-541-620       | Buildings - Roads & Streets           | 500.00     | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 01-541-630       | Improvements Other than Building - Ro | 9,600.01   | 150,000.00     | 150,000.00 | 0.00         | 0.00         | 150,000.00   | 0.00 %     |
| 01-541-640       | Machinery & Equipment - Roads & Stree | 20,697.08  | 30,000.00      | 30,000.00  | 0.00         | 9,061.76     | 20,938.24    | 30.21 %    |
| DEPARTMENT TOTAL |                                       | 335,983.01 | 539,023.00     | 539,023.00 | 23,610.03    | 247,688.58   | 291,409.38   | 45.95 %    |
| LIBRARY          |                                       |            |                |            |              |              |              |            |
| 01-571-120       | Regular Salary - Wages - Library      | 53,011.22  | 76,245.00      | 76,245.00  | 5,949.10     | 53,592.75    | 22,652.25    | 70.29 %    |
| 01-571-140       | Overtime - Library                    | 240.29     | 917.00         | 917.00     | 0.00         | 297.12       | 619.88       | 32.40 %    |
| 01-571-210       | Fica Taxes - Library                  | 3,880.55   | 5,903.00       | 5,903.00   | 440.64       | 4,062.42     | 1,840.58     | 68.82 %    |
| 01-571-220       | Retirement Contribution - Library     | 4,173.77   | 6,374.00       | 6,374.00   | 491.39       | 4,534.74     | 1,839.26     | 71.14 %    |
| 01-571-230       | Life & Health Insurance - Library     | 16,581.91  | 18,377.00      | 18,377.00  | 1,520.98     | 11,529.89    | 6,847.11     | 62.74 %    |
| 01-571-240       | Worker's Compensation - Library       | 79.65      | 177.00         | 177.00     | 0.00         | 0.00         | 177.00       | 0.00 %     |
| 01-571-310       | Professional Services - Library       | 1,559.50   | 2,000.00       | 2,000.00   | 0.00         | 4,293.93     | (2,293.93)   | 214.70 %   |
| 01-571-312       | Professional Services - Other - Libra | 1,700.00   | 2,500.00       | 2,500.00   | 1,302.50     | 2,146.50     | 353.50       | 85.86 %    |
| 01-571-400       | Travel and Training - Library         | 175.00     | 700.00         | 700.00     | 0.00         | 194.75       | 505.25       | 27.82 %    |
| 01-571-410       | Communication Services - Library      | 2,075.91   | 6,100.00       | 6,100.00   | 322.50       | 2,644.56     | 3,455.44     | 43.35 %    |
| 01-571-420       | Education Reimbursement - Library     | 0.00       | 2,040.00       | 2,040.00   | 0.00         | 0.00         | 2,040.00     | 0.00 %     |
| 01-571-430       | Utilities - Library                   | 6,339.15   | 7,500.00       | 7,500.00   | 272.07       | 2,035.55     | 5,464.45     | 27.14 %    |
| 01-571-460       | Repairs and Maintenance - Library     | 5,201.54   | 2,500.00       | 2,500.00   | 0.00         | 3,218.51     | (718.51)     | 128.74 %   |
| 01-571-480       | Promo Activities & Legal Ads - Librar | 1,268.82   | 2,500.00       | 2,500.00   | 0.00         | 54.44        | 2,445.56     | 2.18 %     |
| 01-571-510       | Office Supplies - Library             | 1,142.42   | 1,300.00       | 1,300.00   | 0.00         | 167.60       | 1,057.22     | 12.89 %    |

General Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT   | DESCRIPTION                           | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|------------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| 01-571-520       | Operating Supplies - Library          | 7,873.96        | 7,500.00               | 7,500.00           | 417.09               | 2,150.69             | 4,876.64             | 28.68 %                |
| 01-571-540       | Books, Pub., Sub., & Memberships - Li | 808.94          | 600.00                 | 600.00             | 0.00                 | 549.27               | 50.73                | 91.55 %                |
| 01-571-630       | Improvements Other than Building - Li | 2,775.00        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-571-660       | Books, Pub.& Library Materials - Libr | 12,423.07       | 16,000.00              | 16,000.00          | 1,064.30             | 10,962.95            | 5,037.05             | 68.52 %                |
| DEPARTMENT TOTAL |                                       | 121,310.70      | 159,233.00             | 159,233.00         | 11,780.57            | 102,435.67           | 56,249.48            | 64.33 %                |
| =====            |                                       |                 |                        |                    |                      |                      |                      |                        |
| PARKS            |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-572-310       | Professional Services - Parks         | 806.00          | 0.00                   | 0.00               | 186.50               | 746.00               | (746.00)             | 0.00 %                 |
| 01-572-315       | Inmate Labor - Parks                  | 5,749.72        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-572-400       | Travel and Training - Parks           | 15.00           | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-572-430       | Utilities - Parks                     | 17,676.88       | 23,000.00              | 23,000.00          | 632.92               | 5,299.26             | 17,700.74            | 23.04 %                |
| 01-572-460       | Repairs and Maintenance - Parks       | 26,486.80       | 15,000.00              | 15,000.00          | 0.00                 | 5,072.90             | 9,927.10             | 33.82 %                |
| 01-572-520       | Operating Supplies - Parks            | 1,020.72        | 1,200.00               | 1,200.00           | 108.65               | 752.48               | 447.52               | 62.71 %                |
| 01-572-630       | Improvements Other than Building - Pa | 6,570.00        | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| DEPARTMENT TOTAL |                                       | 58,325.12       | 39,200.00              | 39,200.00          | 928.07               | 11,870.64            | 27,329.36            | 30.28 %                |
| =====            |                                       |                 |                        |                    |                      |                      |                      |                        |
| SPECIAL EVENTS   |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-574-310       | Professional Services - Spec Events   | 888.00          | 2,000.00               | 2,000.00           | 0.00                 | 680.00               | 1,320.00             | 34.00 %                |
| 01-574-440       | Rentals and Leases - Spec Events      | 125.00          | 1,000.00               | 1,000.00           | 0.00                 | 125.00               | 875.00               | 12.50 %                |
| 01-574-470       | Printing and Reproduction - Spec Even | 0.00            | 1,500.00               | 1,500.00           | 0.00                 | 0.00                 | 1,500.00             | 0.00 %                 |
| 01-574-480       | Promo Activities & Legal Ads - Spec E | 0.00            | 1,000.00               | 1,000.00           | 0.00                 | 0.00                 | 1,000.00             | 0.00 %                 |
| 01-574-520       | Operating Supplies - Spec Events      | 5,066.80        | 7,500.00               | 7,500.00           | 232.92               | 8,563.07             | (1,063.07)           | 114.17 %               |
| DEPARTMENT TOTAL |                                       | 6,079.80        | 13,000.00              | 13,000.00          | 232.92               | 9,368.07             | 3,631.93             | 72.06 %                |
| =====            |                                       |                 |                        |                    |                      |                      |                      |                        |
| NON-DEPARTMENTAL |                                       |                 |                        |                    |                      |                      |                      |                        |
| 01-590-310       | Professional Services - Non-Dept      | 3,495.61        | 25,000.00              | 25,000.00          | 0.00                 | 6,354.66             | 18,645.34            | 25.42 %                |
| 01-590-311       | Engineering Services - Non-Dept       | 0.00            | 10,000.00              | 10,000.00          | 0.00                 | 0.00                 | 10,000.00            | 0.00 %                 |

General Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT   | DESCRIPTION                           | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|------------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| 01-590-312       | Professional Services - Other - Non-D | 2,310.00        | 8,000.00               | 8,000.00           | 0.00                 | 0.00                 | 8,000.00             | 0.00 %                 |
| 01-590-315       | Inmate Labor - GF Non - Dept          | 0.00            | 28,749.00              | 28,749.00          | 7,187.12             | 28,748.50            | 0.50                 | 100.00 %               |
| 01-590-320       | Accounting and Auditing - Non-Dept    | 18,790.41       | 15,000.00              | 15,000.00          | 371.67               | 10,165.94            | 4,834.06             | 67.77 %                |
| 01-590-450       | Liability Insurance - Non-Dept        | 37,729.00       | 39,900.00              | 39,900.00          | 0.00                 | 65,121.50            | (25,221.50)          | 163.21 %               |
| 01-590-464       | Vehicle Fuel - Non- Departmental      | 436.25          | 400.00                 | 400.00             | 48.00                | 307.27               | 92.73                | 76.82 %                |
| 01-590-465       | Vehicle Maintenance - Non-Departmenta | 21.24           | 500.00                 | 500.00             | 0.00                 | 17.13                | 482.87               | 3.43 %                 |
| 01-590-510       | Office Supplies - Non-Departmental    | 0.00            | 0.00                   | 0.00               | 0.00                 | 528.71               | (528.71)             | 0.00 %                 |
| 01-590-520       | Operating Supplies - Non-Dept         | 248.65          | 1,000.00               | 1,000.00           | 161.51               | 2,007.52             | (1,007.52)           | 200.75 %               |
| 01-590-521       | Emergencies & Contingencies - Operati | 0.00            | 20,000.00              | 20,000.00          | 0.00                 | 0.00                 | 20,000.00            | 0.00 %                 |
| 01-590-525       | Uniforms - Non Dept                   | 0.00            | 4,000.00               | 4,000.00           | 0.00                 | 2,487.30             | 1,512.70             | 62.18 %                |
| 01-590-528       | Postage - Non-Dept                    | 3,277.15        | 3,000.00               | 3,000.00           | 0.00                 | 450.68               | 2,549.32             | 15.02 %                |
| 01-590-930       | Transfer - Police Public Safety Impac | 0.00            | 66,434.00              | 66,434.00          | 0.00                 | 0.00                 | 66,434.00            | 0.00 %                 |
| 01-590-931       | Transfer to Fire Public Safety Impact | 0.00            | 35,546.00              | 35,546.00          | 0.00                 | 0.00                 | 35,546.00            | 0.00 %                 |
| 01-590-932       | Transfer - Parks & Rec Impact Reserve | 0.00            | 107,136.00             | 107,136.00         | 0.00                 | 0.00                 | 107,136.00           | 0.00 %                 |
| 01-590-933       | Transfer -Public Facility Impact Rese | 0.00            | 180,045.00             | 180,045.00         | 0.00                 | 0.00                 | 180,045.00           | 0.00 %                 |
| 01-590-940       | Reserves - Unrestricted Reserves - No | 0.00            | 24,101.00              | 24,101.00          | 0.00                 | 0.00                 | 24,101.00            | 0.00 %                 |
| 01-590-941       | Reserves - Emergencies & Contingencie | 363.92          | 0.00                   | 0.00               | 0.00                 | (27.50)              | 27.50                | 0.00 %                 |
| 01-590-991       | Aids to Private Organizations - Non-D | 742.00          | 2,000.00               | 2,000.00           | 0.00                 | 2,340.00             | (340.00)             | 117.00 %               |
| 01-590-992       | Unemployment Claims - Non-Dept        | 0.00            | 2,500.00               | 2,500.00           | 0.00                 | 0.00                 | 2,500.00             | 0.00 %                 |
| 01-590-994       | Bank Fees - Non-Dept                  | 7.50            | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 01-590-996       | Bad Debt - Non-Dept                   | (3,210.22)      | 3,000.00               | 3,000.00           | 0.00                 | 0.00                 | 3,000.00             | 0.00 %                 |
| 01-590-999       | Other - Non-Operating Charges - Non-D | 2,438.42        | 5,500.00               | 5,500.00           | 86.63                | 2,712.34             | 2,787.66             | 49.32 %                |
| DEPARTMENT TOTAL |                                       | 66,649.93       | 581,811.00             | 581,811.00         | 7,854.93             | 121,214.05           | 460,596.95           | 20.83 %                |

|  |                      |                      |                      |                    |                      |                    |               |
|--|----------------------|----------------------|----------------------|--------------------|----------------------|--------------------|---------------|
| <b>General Fund Revenues Total</b>     | <b>4,331,776.52</b>  | <b>2,782,476.00</b>  | <b>2,782,476.00</b>  | <b>153,434.33</b>  | <b>1,916,506.04</b>  | <b>865,969.96</b>  | <b>31.12%</b> |
| <b>General Fund Expenditures Total</b> | <b>-3,531,047.45</b> | <b>-2,782,476.00</b> | <b>-2,782,476.00</b> | <b>-145,558.77</b> | <b>-1,490,676.31</b> | <b>-860,396.14</b> | <b>30.92%</b> |
| <b>Total Revenue vs. Expenditures</b>  | <b>800,729.07</b>    | <b>0.00</b>          | <b>0.00</b>          | <b>7,875.56</b>    | <b>425,829.73</b>    | <b>5,573.82</b>    |               |

POLK CITY  
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Jun, for Fund: 05

| Account Number | Account Title                                 | Ending Bal    | Net Amount    |
|----------------|---|---------------|---------------|
| 05-101-100     | Cash - Checking                               | 503,654.80    |               |
| 05-101-710     | Cash - Enterprise Fund Capital Imprvmnts      | 52,898.45     |               |
| 05-101-800     | Cash - Sewer Impact Fee Account               | 1,415,836.88  |               |
| 05-101-900     | Cash - Water Impact Fee Account               | 342,914.55    |               |
| 05-101-913     | DEP Loan - Sinking Fund                       | 130,656.06    |               |
| 05-101-915     | Tax Exempt Leasing - Sinking Fund             | 64,583.21     |               |
| 05-101-916     | US Bank - Sink Fund                           | 472,020.80    |               |
| 05-101-917     | US Bank - Renewal & Replacement Series        | 9,375.23      |               |
| 05-101-920     | Cash - Customer Deposits                      | 318,969.71    |               |
| 05-101-934     | Fifth Third Bank - Reserves                   | 610,967.73    |               |
| 05-101-935     | Fifth Third Bank - Renewal & Replacement      | 150,000.00    |               |
| 05-115-100     | Accounts Receivable - Utilities               | 71,075.61     |               |
| 05-115-105     | Accounts Receivable - Invoicing               | 505.68        |               |
| 05-115-130     | Accounts Receivable - Readiness to Serve      | 73,846.79     |               |
| 05-117-100     | Allowance for Bad Debt                        | 42,672.50-    |               |
| 05-117-200     | Allowance for Uncollectible A/R               | 57,398.98-    |               |
| 05-155-300     | Prepaid Insurance - Deferred Bond Series 2017 | 43,322.15     |               |
| 05-159-100     | Deferred Outflows - Related to Pension        | 82,455.25     |               |
| 05-160-902     | Reserve Account                               | 225,392.00    |               |
| 05-160-903     | Reserve Acct - Emergencies & Contingency      | 48,044.00     |               |
| 05-160-904     | Reserve Acct - CIP Purchases                  | 25,778.78     |               |
| 05-160-906     | Reserve Acct - Cardinal Hill                  | 25,000.00     |               |
| 05-161-900     | Fixed Assets - Land                           | 2,730,735.50  |               |
| 05-164-100     | Utility Plant in Service                      | 12,268,964.59 |               |
| 05-164-900     | Improvements Other than Buildings             | 33,331.74-    |               |
| 05-164-910     | Improvements Other than Buildings - MOSN      | 33,331.74     |               |
| 05-165-900     | Acc.Dep. - Improvements Other than Build      | 316,892.74-   |               |
| 05-166-900     | Equipment & Furniture                         | 400,049.61    |               |
| 05-167-900     | Accumulated Depreciation - Equipment          | 3,519,580.52- |               |
| 05-169-900     | CIP - Construction Costs                      | 161,736.60    |               |
|                | <b>** TOTAL ASSET**</b>                       |               | 16,292,239.24 |
| 05-202-100     | Accounts Payable                              | 1,287.10      |               |
| 05-202-900     | Customer Deposits                             | 307,453.76    |               |
| 05-203-100     | Accumulated Interest Payable                  | 55,257.08     |               |
| 05-203-600     | SRF Loan WW51201P                             | 2,182,029.05  |               |
| 05-203-610     | SRF Loan WW53140/SG531401 Effluent Disposal   | 160,000.00    |               |
| 05-203-710     | US Bank 2017 Bond Note                        | 8,425,000.00  |               |
| 05-203-750     | Tax Exempt Leasing Loan                       | 66,698.77     |               |
| 05-203-910     | Unamortized Bond Premiums - US Bank           | 699,050.30    |               |
| 05-208-305     | Taxes Payable                                 | 68.98         |               |
| 05-225-100     | Deferred Inflows - Related to Pension         | 15,306.77     |               |
| 05-234-100     | L-T-D - Current Portion                       | 509,139.61    |               |
| 05-234-901     | Less: Current Portion of LTD                  | 509,139.61-   |               |
| 05-235-900     | Net Pension Liability                         | 151,555.85    |               |
|                | <b>** TOTAL LIABILITY**</b>                   |               | 12,063,707.66 |
| 05-243-100     | Encumbrances Placed                           | 2,282.51      |               |
| 05-245-100     | Reserved for Encumbrances                     | 2,282.51-     |               |
|                | <b>** TOTAL ENCUMBRANCE**</b>                 |               | 0.00          |
| 05-250-100     | Contributed Capital                           | 598,715.40    |               |
| 05-255-100     | Change in Fund Balance                        | 36,514.20     |               |
| 05-271-100     | Fund Balance Unreserved                       | 2,156,690.43  |               |
| 05-271-200     | Net Asset Adjustment Account                  | 10,071.23-    |               |
| 05-272-100     | Retained Earnings                             | 734,552.82    |               |

POLK CITY  
Simple Balance Sheet

For Fiscal Year: 2019 thru Fiscal Month: Jun, for Fund: 05

| Account Number | Account Title              | Ending Bal | Net Amount    |
|----------------|----------------------------|------------|---------------|
|                | ** TOTAL EQUITY**          |            | 3,516,401.62  |
|                | ** TOTAL REVENUE**         |            | 1,950,207.30  |
|                | ** TOTAL EXPENSE**         |            | 1,238,077.34  |
|                | TOTAL LIABILITY AND EQUITY |            | 16,292,239.24 |

ENTERPRISE FUND REVENUE  
 75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L<br>ACCOUNT    | DESCRIPTION                           | 2018<br>PRIOR YR REVENUE | 2019<br>ANTICIPATED REVENUE | ADJ<br>ANTICIPATED | 2019<br>CURRENT REVENUE | 2019<br>YTD REVENUE | 2019<br>(EXCESS)/DEFICIT | PERCENTAGE<br>REALIZED |
|-------------------|---------------------------------------|--------------------------|-----------------------------|--------------------|-------------------------|---------------------|--------------------------|------------------------|
| 05-314-301        | RTS - City 10% UTY T                  | 0.00                     | 0.00                        | 0.00               | 1,984.33                | 2,091.99            | (2,091.99)               | 0.00 %                 |
| 05-324-210        | Water Impact Fees                     | 222,302.01               | 139,760.00                  | 139,760.00         | 1,747.00                | 80,362.00           | 59,398.00                | 57.50 %                |
| 05-324-220        | Sewer Impact Fees                     | 616,545.00               | 353,200.00                  | 353,200.00         | 4,415.00                | 198,675.00          | 154,525.00               | 56.25 %                |
| 05-325-111        | Connection Fees - Water - Cash Basis  | 94,787.56                | 69,600.00                   | 69,600.00          | 435.00                  | 38,950.16           | 30,649.84                | 55.96 %                |
| 05-325-112        | Connection Fees - Water - Accrual Bas | 435.00                   | 0.00                        | 0.00               | 0.00                    | 1,740.00            | (1,740.00)               | 0.00 %                 |
| 05-325-210        | Readiness to Serve Charge - Sewer     | 29,599.10                | 28,696.00                   | 28,696.00          | 26,406.70               | 30,475.89           | (1,779.89)               | 106.20 %               |
| 05-325-211        | Readiness to Serve Charge - Water     | 21,687.31                | 26,000.00                   | 26,000.00          | 19,841.49               | 21,054.92           | 4,945.08                 | 80.98 %                |
| 05-329-200        | Other Lic./Fees/Permits               | 1,839.80                 | 2,000.00                    | 2,000.00           | 600.00                  | 2,561.00            | (561.00)                 | 128.05 %               |
| 05-340-300        | Water Utility Revenue                 | 1,096,000.10             | 1,135,299.00                | 1,135,299.00       | 101,887.42              | 775,887.02          | 359,411.98               | 68.34 %                |
| 05-340-500        | Sewer Utility Revenue                 | 982,047.76               | 1,032,993.00                | 1,032,993.00       | 89,955.00               | 735,236.87          | 297,756.13               | 71.18 %                |
| 05-359-100        | Other Fines and/or Forfeitures        | 20,095.50                | 20,000.00                   | 20,000.00          | 4,385.00                | 21,140.00           | (1,140.00)               | 105.70 %               |
| 05-359-200        | Non Sufficient Funds                  | 1,285.00                 | 1,000.00                    | 1,000.00           | 135.00                  | 1,005.00            | (5.00)                   | 100.50 %               |
| 05-359-300        | Late Fees                             | 26,460.00                | 20,000.00                   | 20,000.00          | (31.50)                 | 19,047.00           | 953.00                   | 95.24 %                |
| 05-369-100        | Misc. Income                          | 9.67                     | 0.00                        | 0.00               | 0.00                    | 14,957.00           | (14,957.00)              | 0.00 %                 |
| 05-369-401        | Insurance - Claims                    | 0.00                     | 0.00                        | 0.00               | 0.00                    | 7,023.45            | (7,023.45)               | 0.00 %                 |
| 05-369-700        | Misc Income - Reimbursement - Invoice | 781.42                   | 0.00                        | 0.00               | 0.00                    | 0.00                | 0.00                     | 0.00 %                 |
| 05-381-900        | Cash Carry Forward                    | 0.00                     | 205,677.00                  | 205,677.00         | 0.00                    | 0.00                | 205,677.00               | 0.00 %                 |
| 05-385-100        | Bond Proceeds                         | 110,466.51               | 0.00                        | 0.00               | 0.00                    | 0.00                | 0.00                     | 0.00 %                 |
| DEPARTMENT TOTALS |                                       | 3,224,341.74             | 3,034,225.00                | 3,034,225.00       | 251,760.44              | 1,950,207.30        | 1,084,017.70             | 64.27 %                |



POLK CITY  
JUNE 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L        |                                       | 2018       | 2019           | 2019       | 2019         | 2019         | 2019         | PERCENTAGE |
|------------|---------------------------------------|------------|----------------|------------|--------------|--------------|--------------|------------|
| ACCOUNT    | DESCRIPTION                           | ACTUALS    | ADOPTED BUDGET | ADJ BUDGET | MTD EXPENSES | YTD EXPENSES | AVAIL BUDGET | REALIZED   |
|            | Water                                 |            |                |            |              |              |              |            |
| 05-533-120 | Regular Salary - Wages - Water Oper   | 99,153.31  | 187,341.00     | 187,341.00 | 13,581.87    | 121,580.77   | 65,760.23    | 64.90 %    |
| 05-533-140 | Overtime - Water Oper                 | 837.90     | 4,529.00       | 4,529.00   | 178.60       | 2,271.02     | 2,257.98     | 50.14 %    |
| 05-533-210 | Fica Taxes - Water Oper               | 7,379.29   | 14,678.00      | 14,678.00  | 1,026.70     | 9,400.65     | 5,277.35     | 64.05 %    |
| 05-533-220 | Retirement Contribution - Water Oper  | 37,216.19  | 15,848.00      | 15,848.00  | 1,136.63     | 10,585.27    | 5,262.73     | 66.79 %    |
| 05-533-230 | Life & Health Insurance - Water Oper  | 25,356.43  | 49,859.00      | 49,859.00  | 4,169.42     | 29,923.70    | 19,935.30    | 60.02 %    |
| 05-533-240 | Worker's Compensation - Water Oper    | 124.26     | 9,199.00       | 9,199.00   | 0.00         | 7,570.00     | 1,629.00     | 82.29 %    |
| 05-533-305 | Contract Labor - Water Oper           | 59,148.75  | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-310 | Professional Services - Water Oper    | 61,472.16  | 20,000.00      | 20,000.00  | 1,141.00     | 25,091.49    | (5,091.49)   | 125.46 %   |
| 05-533-311 | Engineering Services - Water Oper     | 14,870.00  | 30,000.00      | 30,000.00  | 0.00         | (1,558.00)   | 31,558.00    | (5.19) %   |
| 05-533-312 | Professional Services - Other - Water | 3,441.17   | 20,000.00      | 20,000.00  | 229.13       | 14,075.38    | 5,924.62     | 70.38 %    |
| 05-533-313 | Professional Services - Polk Regional | 233.21     | 5,000.00       | 5,000.00   | 0.00         | 2,558.20     | 2,441.80     | 51.16 %    |
| 05-533-315 | Inmate Labor - Water Oper             | 11,499.40  | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-400 | Travel and Training - Water Oper      | 280.00     | 500.00         | 500.00     | 0.00         | 399.07       | 100.93       | 79.81 %    |
| 05-533-410 | Communication Services - Water Oper   | 2,826.49   | 3,500.00       | 3,500.00   | 283.27       | 3,256.25     | (957.73)     | 93.04 %    |
| 05-533-430 | Utilities - Water Oper                | 146.76     | 1,500.00       | 1,500.00   | 124.69       | 802.10       | 697.90       | 53.47 %    |
| 05-533-431 | Mt. Olive WTP - Utilities - Water Ope | 3,820.97   | 6,900.00       | 6,900.00   | 523.44       | 1,912.96     | 4,987.04     | 27.72 %    |
| 05-533-432 | Commonwealth WTP - Utilities - Water  | 1,409.27   | 4,620.00       | 4,620.00   | 67.11        | 1,278.39     | 3,341.61     | 27.67 %    |
| 05-533-433 | V.Matt Williams WTP - Utilities - Wat | 10,271.92  | 12,000.00      | 12,000.00  | 1,105.58     | 9,994.34     | 2,005.66     | 83.29 %    |
| 05-533-460 | Repairs and Maintenance - Water Oper  | 21,916.83  | 40,000.00      | 40,000.00  | 287.96       | 17,364.82    | 22,918.18    | 43.41 %    |
| 05-533-461 | Mt. Olive WTP - Repairs and Maint - W | 6,320.07   | 15,000.00      | 15,000.00  | 0.00         | 33,580.99    | (18,580.99)  | 223.87 %   |
| 05-533-462 | Commonwealth WTP - Repairs and Maint  | 6,560.56   | 10,000.00      | 10,000.00  | 0.00         | 0.00         | 10,000.00    | 0.00 %     |
| 05-533-463 | V.Matt Williams WTP - Repairs and Mai | 3,983.04   | 8,000.00       | 8,000.00   | 0.00         | 0.00         | 8,000.00     | 0.00 %     |
| 05-533-464 | Vehicle Fuel - Water Oper             | 4,414.28   | 7,000.00       | 7,000.00   | 1,291.14     | 6,939.00     | 61.00        | 99.13 %    |
| 05-533-465 | Vehicle Maintenance - Water Oper      | 12,559.15  | 8,000.00       | 8,000.00   | 5.98         | 11,136.92    | (3,136.92)   | 139.21 %   |
| 05-533-466 | Public Works/Utilities Facility - Rep | 2,586.07   | 0.00           | 0.00       | 723.02       | 3,110.39     | (3,110.39)   | 0.00 %     |
| 05-533-490 | Other Current Charges - Water Oper    | 100.00     | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-492 | Recording & Other Fees - Water Oper   | 5,490.00   | 4,300.00       | 4,300.00   | 0.00         | (125.00)     | 4,425.00     | (2.91) %   |
| 05-533-493 | Equipment Rental - Water Oper         | 0.00       | 4,000.00       | 4,000.00   | 0.00         | 0.00         | 4,000.00     | 0.00 %     |
| 05-533-510 | Office Supplies - Water Oper          | 567.87     | 1,000.00       | 1,000.00   | 0.00         | 120.17       | 681.99       | 12.02 %    |
| 05-533-520 | Operating Supplies - Water Oper       | 14,215.85  | 30,000.00      | 30,000.00  | 838.00       | 17,662.34    | 12,319.37    | 58.87 %    |
| 05-533-521 | Mt.Olive WTP - Operating Supplies - W | 155.56     | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-522 | Commonwealth WTP - Operating Supplies | 155.55     | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-523 | V.Matt Williams WTP - Operating Suppl | 155.55     | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-524 | Chemicals - Water Oper                | 3,275.91   | 9,000.00       | 9,000.00   | 790.99       | 2,169.99     | 6,830.01     | 24.11 %    |
| 05-533-525 | Uniforms - Water Oper                 | 910.44     | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-526 | Meter Supplies - New Installs - Water | 113,898.27 | 69,600.00      | 69,600.00  | 4,260.00     | 52,821.34    | 16,778.66    | 75.89 %    |
| 05-533-527 | Meter Supplies - Repairs & Maintenanc | 0.00       | 20,000.00      | 20,000.00  | 4,782.84     | 5,729.19     | 14,270.81    | 28.65 %    |

Enterprise Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L              |                                       | 2018       | 2019           | 2019       | 2019         | 2019         | 2019         | PERCENTAGE |
|------------------|---------------------------------------|------------|----------------|------------|--------------|--------------|--------------|------------|
| ACCOUNT          | DESCRIPTION                           | ACTUALS    | ADOPTED BUDGET | ADJ BUDGET | MTD EXPENSES | YTD EXPENSES | AVAIL BUDGET | REALIZED   |
| 05-533-540       | Books, Pub., Sub., & Memberships - Wa | 1,098.92   | 2,000.00       | 2,000.00   | 0.00         | 379.94       | 1,620.06     | 19.00 %    |
| 05-533-605       | Depreciation Expense - Water Oper     | 115,680.80 | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-630       | Improvements Other than Building - Wa | 0.00       | 0.00           | 0.00       | 0.00         | 22,275.35    | (22,275.35)  | 0.00 %     |
| 05-533-640       | Machinery & Equipment - Water Oper    | 0.00       | 30,000.00      | 30,000.00  | 0.00         | 32,567.60    | (2,567.60)   | 108.56 %   |
| 05-533-641       | Mt. Olive WTP - Machinery & Equipment | 0.00       | 130,000.00     | 130,000.00 | 0.00         | 0.00         | 130,000.00   | 0.00 %     |
| 05-533-650       | Construction In Progress - Water Oper | 0.00       | 0.00           | 0.00       | 0.00         | 23,505.00    | (23,505.00)  | 0.00 %     |
| 05-533-660       | Other Capital Assets - Water Operatio | 0.00       | 0.00           | 0.00       | 0.00         | 3,906.25     | (3,906.25)   | 0.00 %     |
| 05-533-710       | Principal - Water Oper                | 0.00       | 76,392.00      | 76,392.00  | 0.00         | 21,623.99    | 54,768.01    | 28.31 %    |
| 05-533-720       | Interest - Water Oper                 | 46,872.24  | 74,490.00      | 74,490.00  | 0.00         | 39,105.99    | 35,384.01    | 52.50 %    |
| 05-533-920       | Transfer to General Fund - Water Oper | 79,295.75  | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-533-999       | Other Non-Operating Charges - Water O | 5,000.00   | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| DEPARTMENT TOTAL |                                       | 784,700.19 | 924,256.00     | 924,256.00 | 36,547.37    | 533,015.86   | 390,105.53   | 57.67 %    |
| =====            |                                       |            |                |            |              |              |              |            |
| Sewer            |                                       |            |                |            |              |              |              |            |
| 05-535-120       | Regular Salary - Wages - Sewer Oper   | 84,565.66  | 115,606.00     | 115,606.00 | 8,843.45     | 75,320.50    | 40,285.50    | 65.15 %    |
| 05-535-130       | Other Salaries and Wages - Sewer Oper | 4.37       | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-535-140       | Overtime - Sewer Oper                 | 923.00     | 3,109.00       | 3,109.00   | 290.94       | 1,961.68     | 1,147.32     | 63.10 %    |
| 05-535-210       | Fica Taxes - Sewer Oper               | 6,009.12   | 9,082.00       | 9,082.00   | 687.76       | 5,963.55     | 3,118.45     | 65.66 %    |
| 05-535-220       | Retirement Contribution - Sewer Oper  | 29,885.33  | 9,806.00       | 9,806.00   | 754.48       | 6,804.08     | 3,001.92     | 69.39 %    |
| 05-535-230       | Life & Health Insurance - Sewer Oper  | 15,126.98  | 27,149.00      | 27,149.00  | 2,281.12     | 15,650.72    | 11,498.28    | 57.65 %    |
| 05-535-240       | Worker's Compensation - Sewer Oper    | 0.00       | 9,794.00       | 9,794.00   | 0.00         | 3,694.00     | 6,100.00     | 37.72 %    |
| 05-535-305       | Contract Labor - Sewer Oper           | 59,148.75  | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-535-310       | Professional Services - Sewer Oper    | 31,422.19  | 25,000.00      | 25,000.00  | 3,696.00     | 27,576.00    | (2,576.00)   | 110.30 %   |
| 05-535-311       | Engineering Services - Sewer Oper     | 18,070.00  | 20,000.00      | 20,000.00  | 0.00         | (1,558.00)   | 21,558.00    | (7.79) %   |
| 05-535-312       | Professional Services - Other - Sewer | 2,190.00   | 14,000.00      | 14,000.00  | 3,707.27     | 3,994.76     | 10,005.24    | 28.53 %    |
| 05-535-315       | Inmate Labor - Sewer Oper             | 11,499.40  | 0.00           | 0.00       | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-535-400       | Travel and Training - Sewer Oper      | 1,686.96   | 2,500.00       | 2,500.00   | 45.56        | 1,580.15     | 919.85       | 63.21 %    |
| 05-535-410       | Communication Services - Sewer Oper   | 2,659.79   | 3,500.00       | 3,500.00   | 255.53       | 2,531.27     | (232.75)     | 72.32 %    |
| 05-535-411       | Cardinal Hill WWTP - Comm Srvcs - Sew | 1,396.78   | 1,500.00       | 1,500.00   | 126.41       | 843.75       | 656.25       | 56.25 %    |
| 05-535-412       | Mt. Olive WWTP - Comm Srvcs - Sewer O | 2,180.40   | 2,500.00       | 2,500.00   | 198.00       | 1,782.00     | 718.00       | 71.28 %    |
| 05-535-430       | Utilities - Sewer Oper                | 15,610.94  | 7,000.00       | 7,000.00   | 366.99       | 4,781.62     | 2,218.38     | 68.31 %    |
| 05-535-431       | Cardinal Hill WWTP - Utilities - Sewe | 17,756.34  | 21,000.00      | 21,000.00  | 2,105.89     | 14,168.63    | 6,831.37     | 67.47 %    |
| 05-535-432       | Mt. Olive WWTP - Utilities - Sewer Op | 7,849.08   | 11,000.00      | 11,000.00  | 595.40       | 5,575.22     | 5,424.78     | 50.68 %    |
| 05-535-460       | Repairs and Maintenance - Sewer Oper  | 96,540.19  | 90,000.00      | 90,000.00  | 71.95        | 40,848.44    | 49,434.56    | 45.39 %    |
| 05-535-461       | Cardinal Hill - Repairs and Maint - S | 52,129.78  | 90,000.00      | 90,000.00  | 0.00         | 4,887.70     | 85,112.30    | 5.43 %     |

POLK CITY  
JUNE 2019 MONTHLY FINANCIALS

Enterprise Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

| G/L                 |                                       | 2018         | 2019           | 2019         | 2019         | 2019         | 2019         | PERCENTAGE |
|---------------------|---------------------------------------|--------------|----------------|--------------|--------------|--------------|--------------|------------|
| ACCOUNT             | DESCRIPTION                           | ACTUALS      | ADOPTED BUDGET | ADJ BUDGET   | MTD EXPENSES | YTD EXPENSES | AVAIL BUDGET | REALIZED   |
| 05-535-464          | Vehicle Fuel - Sewer Oper             | 3,200.22     | 4,000.00       | 4,000.00     | 819.10       | 8,222.22     | (4,222.22)   | 205.56 %   |
| 05-535-465          | Vehicle Maintenance - Sewer Oper      | 12,490.89    | 8,000.00       | 8,000.00     | 6,335.77     | 12,288.33    | (4,288.33)   | 153.60 %   |
| 05-535-466          | Public Works/Utilities Facility - Rep | 2,275.16     | 0.00           | 0.00         | 723.03       | 3,163.75     | (3,163.75)   | 0.00 %     |
| 05-535-470          | Printing and Reproduction - Sewer Ope | 54.69        | 60.00          | 60.00        | 0.00         | 0.00         | 60.00        | 0.00 %     |
| 05-535-490          | Other Current Charges - Sewer Oper    | 113.09       | 0.00           | 0.00         | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-535-492          | Recording & Other Fees - Sewer Oper   | 100.00       | 350.00         | 350.00       | 0.00         | 0.00         | 350.00       | 0.00 %     |
| 05-535-493          | Equipment Rental - Sewer Oper         | 337.00       | 4,000.00       | 4,000.00     | 0.00         | 0.00         | 4,000.00     | 0.00 %     |
| 05-535-510          | Office Supplies - Sewer Oper          | 412.13       | 1,000.00       | 1,000.00     | 0.00         | 117.25       | 671.61       | 11.73 %    |
| 05-535-520          | Operating Supplies - Sewer Oper       | 12,246.40    | 8,000.00       | 8,000.00     | 492.80       | 5,812.72     | 2,169.00     | 72.66 %    |
| 05-535-521          | Cardinal Hill WWTP - Operating Suppli | 0.00         | 0.00           | 0.00         | 0.00         | 27.34        | (27.34)      | 0.00 %     |
| 05-535-522          | Cardinal Hill WWTP - Sludge Hauling   | 0.00         | 16,000.00      | 16,000.00    | 0.00         | 15,360.00    | 640.00       | 96.00 %    |
| 05-535-524          | Chemicals - Sewer Oper                | 23,374.71    | 17,000.00      | 17,000.00    | 4,666.99     | 22,460.99    | (5,460.99)   | 132.12 %   |
| 05-535-525          | Uniforms - Sewer Oper                 | 709.04       | 0.00           | 0.00         | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-535-530          | Road Materials & Supplies - Sewer Ope | 0.00         | 1,000.00       | 1,000.00     | 0.00         | 27.74        | 972.26       | 2.77 %     |
| 05-535-540          | Books, Pub., Sub., & Memberships - Se | 469.57       | 1,000.00       | 1,000.00     | 0.00         | 104.94       | 895.06       | 10.49 %    |
| 05-535-605          | Depreciation Expense - Sewer Oper     | 207,310.77   | 0.00           | 0.00         | 0.00         | 0.00         | 0.00         | 0.00 %     |
| 05-535-640          | Machinery & Equipment - Sewer Oper    | 898.99       | 50,000.00      | 50,000.00    | 0.00         | 37,497.61    | 12,502.39    | 75.00 %    |
| 05-535-641          | Cardinal Hill - Mach & Equip - Sewer  | 0.00         | 104,000.00     | 104,000.00   | 0.00         | 34,355.00    | 69,645.00    | 33.03 %    |
| 05-535-650          | Construction In Progress - Sewer Oper | 0.00         | 0.00           | 0.00         | 8,125.00     | 31,825.00    | (31,825.00)  | 0.00 %     |
| 05-535-710          | Principal - Sewer Oper                | 0.00         | 307,586.00     | 307,586.00   | 0.00         | 60,810.58    | 246,775.42   | 19.77 %    |
| 05-535-720          | Interest - Sewer Oper                 | 313,451.20   | 303,789.00     | 303,789.00   | 0.00         | 152,260.87   | 151,528.13   | 50.12 %    |
| 05-535-920          | Transfer to General Fund - Sewer Oper | 79,295.75    | 0.00           | 0.00         | 0.00         | 0.00         | 0.00         | 0.00 %     |
| DEPARTMENT TOTAL    |                                       | 1,113,394.67 | 1,288,331.00   | 1,288,331.00 | 45,189.44    | 600,740.41   | 686,442.69   | 46.63 %    |
| =====               |                                       |              |                |              |              |              |              |            |
| EF Non-Departmental |                                       |              |                |              |              |              |              |            |
| 05-590-310          | Professional Services - Non-Dept      | 19,391.06    | 24,300.00      | 24,300.00    | 3,271.52     | 21,519.80    | 2,780.20     | 88.56 %    |
| 05-590-312          | Professional Services - Other - Non-D | 8,240.00     | 18,500.00      | 18,500.00    | 0.00         | 0.00         | 18,500.00    | 0.00 %     |
| 05-590-315          | Inmate Labor - EF Non - Dept          | 0.00         | 28,749.00      | 28,749.00    | 7,187.13     | 28,748.50    | 0.50         | 100.00 %   |
| 05-590-320          | Accounting and Auditing - Non-Dept    | 33,055.84    | 27,306.00      | 27,306.00    | 754.58       | 14,857.81    | 12,448.19    | 54.41 %    |
| 05-590-440          | Rentals and Leases - Non-Dept         | 4,118.91     | 4,074.00       | 4,074.00     | 556.03       | 3,182.74     | 891.26       | 78.12 %    |
| 05-590-450          | Liability Insurance - Non-Dept        | 36,702.00    | 50,000.00      | 50,000.00    | 0.00         | 26,351.50    | 23,648.50    | 52.70 %    |
| 05-590-492          | Recording & Other Fees - Non-Dept     | 0.00         | 1,000.00       | 1,000.00     | 0.00         | 0.00         | 1,000.00     | 0.00 %     |
| 05-590-510          | Office Supplies - Non-Departmental    | 0.00         | 0.00           | 0.00         | 0.00         | 492.93       | (492.93)     | 0.00 %     |
| 05-590-520          | Operating Supplies - Non-Dept         | 179.88       | 0.00           | 0.00         | 0.00         | 685.16       | (685.16)     | 0.00 %     |
| 05-590-521          | Emergencies & Contingencies - Operati | 0.00         | 20,000.00      | 20,000.00    | 0.00         | 0.00         | 20,000.00    | 0.00 %     |

Enterprise Fund Expenditures  
75.00 % Yr Complete For Fiscal Year: 2019 / 6

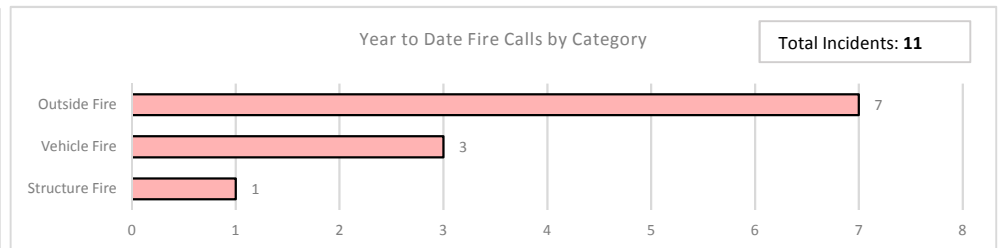
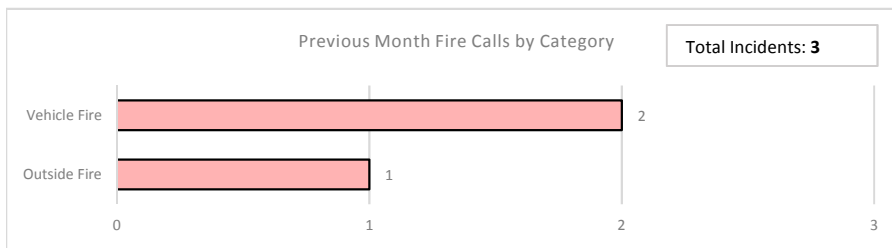
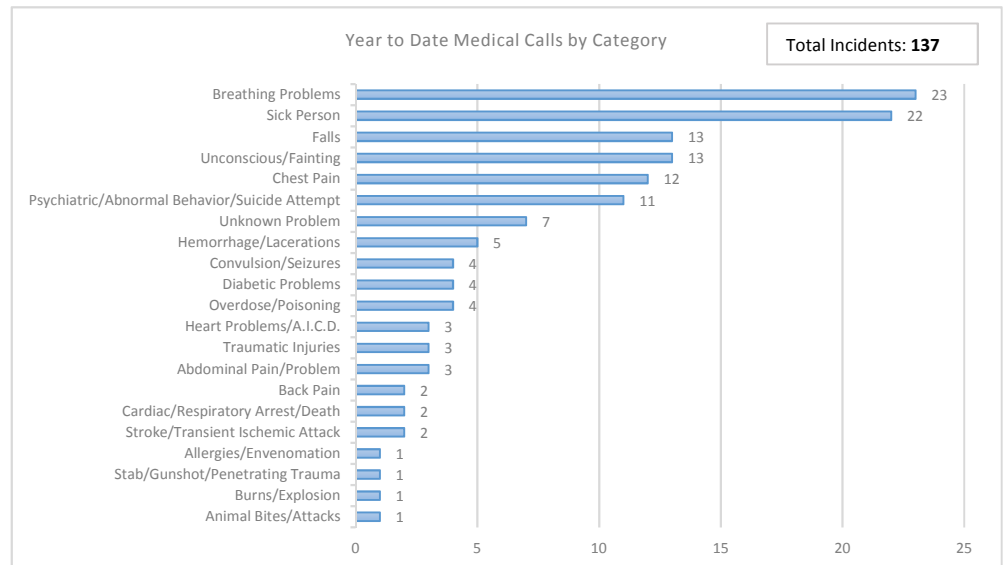
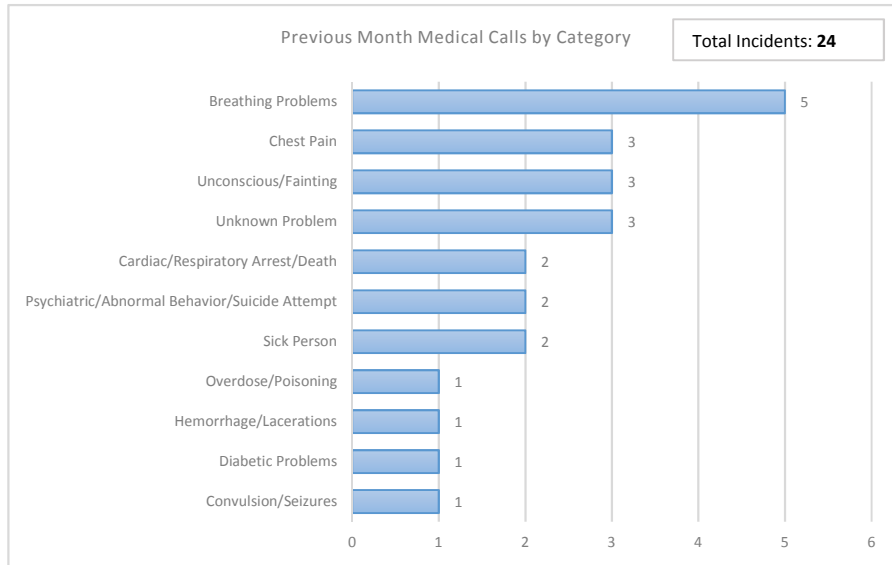
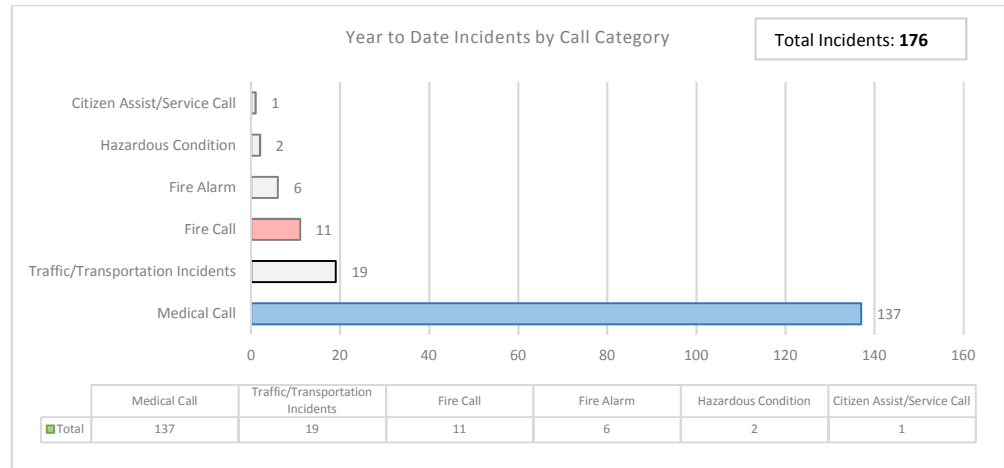
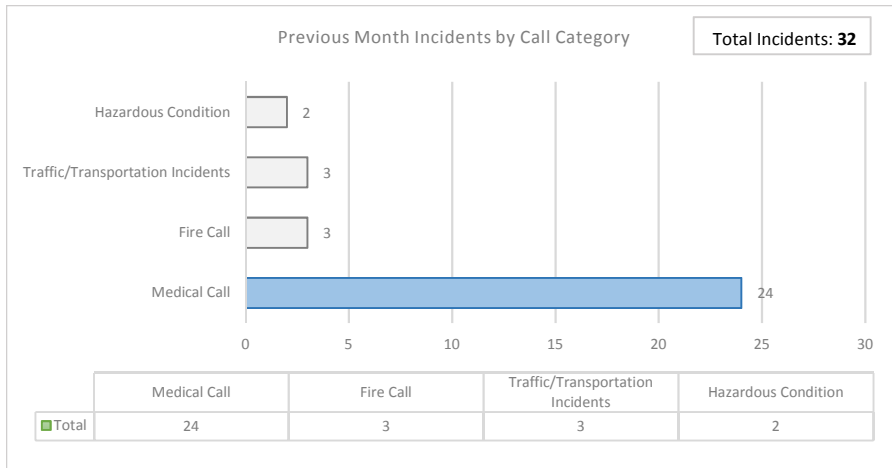
| G/L<br>ACCOUNT   | DESCRIPTION                           | 2018<br>ACTUALS | 2019<br>ADOPTED BUDGET | 2019<br>ADJ BUDGET | 2019<br>MTD EXPENSES | 2019<br>YTD EXPENSES | 2019<br>AVAIL BUDGET | PERCENTAGE<br>REALIZED |
|------------------|---------------------------------------|-----------------|------------------------|--------------------|----------------------|----------------------|----------------------|------------------------|
| 05-590-525       | Uniforms - Non Dept                   | 0.00            | 4,000.00               | 4,000.00           | 0.00                 | 1,303.39             | 2,696.61             | 32.58 %                |
| 05-590-528       | Postage - Non-Dept                    | 1,000.00        | 3,000.00               | 3,000.00           | 0.00                 | 0.00                 | 3,000.00             | 0.00 %                 |
| 05-590-720       | Interest - Bond 2017 Issue            | 178,341.52      | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 05-590-730       | Other Debt Service Costs              | 1,116,396.26    | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 05-590-920       | Transfer to General Fund - Non-Dept   | 25,000.00       | 25,000.00              | 25,000.00          | 0.00                 | 0.00                 | 25,000.00            | 0.00 %                 |
| 05-590-930       | Transfer to Water Impact Fee Reserves | 0.00            | 139,760.00             | 139,760.00         | 0.00                 | 0.00                 | 139,760.00           | 0.00 %                 |
| 05-590-931       | Transfer to Sewer Impact Fee Reserves | 0.00            | 353,200.00             | 353,200.00         | 0.00                 | 0.00                 | 353,200.00           | 0.00 %                 |
| 05-590-940       | Reserves - Unrestricted Reserves NON- | 0.00            | 72,686.00              | 72,686.00          | 0.00                 | 0.00                 | 72,686.00            | 0.00 %                 |
| 05-590-941       | Reserves - Emergencies & Contingencie | 255.70          | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 05-590-942       | Reserves - Capital Outlay Purchases - | 25,000.00       | 0.00                   | 0.00               | 0.00                 | 0.00                 | 0.00                 | 0.00 %                 |
| 05-590-992       | Unemployment Claims - Non-Dept        | 0.00            | 1,500.00               | 1,500.00           | 0.00                 | 0.00                 | 1,500.00             | 0.00 %                 |
| 05-590-993       | Transfer to Reserve - Non-Dept        | 0.00            | 7,013.00               | 7,013.00           | 0.00                 | 0.00                 | 7,013.00             | 0.00 %                 |
| 05-590-994       | Bank Fees - Non-Dept                  | 0.00            | 1,550.00               | 1,550.00           | 0.00                 | 0.00                 | 1,550.00             | 0.00 %                 |
| 05-590-996       | Bad Debt - Non-Dept                   | 2,170.57        | 40,000.00              | 40,000.00          | 0.00                 | (187.62)             | 40,187.62            | (0.47)%                |
| 05-590-999       | Other - Non-Operating Charges - Non-D | 752.82          | 0.00                   | 0.00               | 0.00                 | 297.87               | (297.87)             | 0.00 %                 |
| DEPARTMENT TOTAL |                                       | 1,450,604.56    | 821,638.00             | 821,638.00         | 11,769.26            | 97,252.08            | 724,385.92           | 11.84 %                |

|   |               |               |               |            |               |               |        |
|---|---------------|---------------|---------------|------------|---------------|---------------|--------|
| <b>Enterprise Fund Revenues Total</b>     | 3,224,341.74  | 3,034,225.00  | 3,034,225.00  | 251,760.44 | 1,950,207.30  | 1,084,017.70  | 64.27% |
| <b>Enterprise Fund Expenditures Total</b> | -3,348,699.42 | -3,034,225.00 | -3,034,225.00 | -93,506.07 | -1,231,008.35 | -1,800,934.14 | 40.57% |
| <b>Total Revenue vs. Expenditures</b>     | -124,357.68   | 0.00          | 0.00          | 158,254.37 | 719,198.95    | -716,916.44   |        |

## Library Reports 10/2018 - 09/2019

|                                 | Oct-18      | Nov-18      | Dec-18      | Jan-19      | * Feb-19    | Mar-19      | Apr-19      | May-19      | Jun-19      | Jul-19 | Aug-19 | Sep-19 | Totals        |
|---------------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|--------|--------|--------|---------------|
| <b>Circulation</b>              |             |             |             |             |             |             |             |             |             |        |        |        |               |
| Adult Books                     | 982         | 869         | 788         | 1004        | 897         | 813         | 919         | 934         | 863         |        |        |        | 8069          |
| Juvenile Books                  | 995         | 832         | 660         | 680         | 668         | 621         | 826         | 935         | 1261        |        |        |        | 7478          |
| DVD'S                           | 946         | 726         | 766         | 1010        | 612         | 800         | 786         | 976         | 790         |        |        |        | 7412          |
| Hot-Spots                       | 20          | 16          | 25          | 20          | 20          | 20          | 25          | 20          | 20          |        |        |        | 186           |
| Digital                         | 0           | 58          | 23          | 44          | 37          | 49          | 41          | 62          | 63          |        |        |        | 377           |
| <b>Total Circulation</b>        | <b>2943</b> | <b>2501</b> | <b>2262</b> | <b>2758</b> | <b>2234</b> | <b>2303</b> | <b>2597</b> | <b>2927</b> | <b>2997</b> |        |        |        | <b>23,522</b> |
| <b>New Borrowers</b>            |             |             |             |             |             |             |             |             |             |        |        |        |               |
| In City                         | 13          | 12          | 6           | 18          | 16          | 10          | 11          | 11          | 28          |        |        |        | 125           |
| In County                       | 2           | 7           | 3           | 5           | 3           | 2           | 3           | 5           | 2           |        |        |        | 32            |
| Digital                         | 0           | 27          | 4           | 8           | 6           | 5           | 8           | 5           | 12          |        |        |        | 75            |
| <b>Total New Borrowers</b>      | <b>15</b>   | <b>46</b>   | <b>13</b>   | <b>31</b>   | <b>25</b>   | <b>17</b>   | <b>22</b>   | <b>21</b>   | <b>42</b>   |        |        |        | <b>232</b>    |
| <b>Number of Programs</b>       |             |             |             |             |             |             |             |             |             |        |        |        |               |
| Adult                           | 1           | 3           | 2           | 1           | 1           | 2           | 2           | 2           | 1           |        |        |        | 15            |
| Juvenile                        | 2           | 2           | 4           | 4           | 2           | 3           | 3           | 7           | 7           |        |        |        | 34            |
| Young Adult                     | 1           | 1           | 1           | 1           | 0           | 1           | 1           | 1           | 2           |        |        |        | 9             |
| <b>Total Programs</b>           | <b>4</b>    | <b>6</b>    | <b>7</b>    | <b>6</b>    | <b>3</b>    | <b>6</b>    | <b>6</b>    | <b>10</b>   | <b>10</b>   |        |        |        | <b>58</b>     |
| <b>Program Attendance</b>       |             |             |             |             |             |             |             |             |             |        |        |        |               |
| Adult                           | 30          | 44          | 114         | 36          | 9           | 16          | 48          | 41          | 263         |        |        |        | 601           |
| Juvenile                        | 47          | 32          | 139         | 42          | 10          | 38          | 73          | 164         | 413         |        |        |        | 958           |
| Young Adult                     | 5           | 36          | 34          | 5           | 0           | 3           | 5           | 6           | 86          |        |        |        | 180           |
| <b>Total Attendance</b>         | <b>82</b>   | <b>112</b>  | <b>287</b>  | <b>83</b>   | <b>19</b>   | <b>57</b>   | <b>126</b>  | <b>211</b>  | <b>762</b>  |        |        |        | <b>1739</b>   |
| <b>Reference Questions</b>      |             |             |             |             |             |             |             |             |             |        |        |        |               |
| <i>Phone Calls</i>              | 232         | 207         | 197         | 208         | 163         | 194         | 197         | 194         | 198         |        |        |        | 1790          |
| <b>Number of Computer Users</b> |             |             |             |             |             |             |             |             |             |        |        |        |               |
|                                 | 288         | 225         | 205         | 292         | 210         | 303         | 244         | 248         | 231         |        |        |        | 2246          |
| <b>Total Patrons</b>            |             |             |             |             |             |             |             |             |             |        |        |        |               |
|                                 | 1505        | 1273        | 1207        | 1580        | 1012        | 1350        | 1277        | 1553        | 2134        |        |        |        | 12891         |

\*Library Closed 1 week due to sewer issue.



**POLK COUNTY SHERIFF'S OFFICE  
DEPARTMENT OF LAW ENFORCEMENT**

*STATISTICAL DATA*

West **Division**

July 09, 2019 Northwest District

To: Patricia Jackson , City Manager  
 From: Deputy Christina Poindexter #7376  
 Subject: Statistical report for June, 2019.

| ACTIVITY                                 |  |
|--|--|
| FELONY ARREST                            | 2  |
| AFFIDAVITS FELONY                        | 0  |
| MISDEMEANOR ARREST                       | 3  |
| AFFIDAVITS MISDEMEANOR                   |  |
| OUT OF COUNTY/STATE<br>WARRANT ARRESTS   | 0  |
| PROCAP WARRANT ARREST                    | 0  |
| TOTAL ARRESTS                            | 5  |
| SEARCH WARRANTS                          | 0  |
| FIELD INTERROGATION<br>REPORTS           | 4  |
| TRAFFIC CITATIONS                        | 1  |
| INTELLIGENCE REPORTS                     | 0  |
| STOLEN PROPERTY<br>RECOVERED             | 12,000.00 Generator<br>belonging to Mosiac |
| HRS. TRANSPORTING/<br>AGENCIES/DIVISIONS | 0  |
| OFFENSE REPORTS                          | 21   |
| NARCOTICS SEIZED                         | 0  |
| ASSETS SEIZED                            | 0  |
| PATROL NOTICES                           | 0  |
| FOXTROT REPORTS                          | 10   |
| TOW-AWAY NOTICES                         | 0  |
| COMMUNITY CONTACTS                       | 1700                                       |
| TRAFFIC STOPS                            | 12   |
| TOTAL DISPATCHED CALLS<br>FOR SERVICE    | 108  |

|  |  |
|--|--|
|  |  |
|--|--|

In June 2019, there were three (2) PROCAP captured crimes as compared to six (6) in June 2018. In June 2019 there were one vehicle theft (Polaris Razor ATV). The ATV has recently been recovered and an arrest was made in this case. There were also two Grand Thefts reported one theft reported was an unsecured bicycle, and one was a theft of a utility shed. In the case regarding the shed, we are attempting to confirm if the shed was repossessed or if the subject who was renting shed removed it from the location to his new residence in Panama City. These two case do not pose to be a trend and are not related at this time. In total 2019 has a 19% decrease in crime as compared to 2018 thus far.

| CaseNo               | Inc From             | Inc To               | DOW | Location                                      | Narrative  | Det | PRINTS | VIDEO | CASE STATUS |
|----------------------|----------------------|----------------------|-----|---|--|-----|--------|-------|-------------|
| <b>VEHICLE THEFT</b> |                      |                      |     |   |  |     |        |       |             |
| PCSO-190030536       | 2019-06-28 / 1800hrs | 2019-06-29 / 0800hrs | Sat | 411 COMMONWEALTH AVE SW KIRK AND RILEY SEPTIC | front gate pried open; Unk susp entered busin property & removed a camo Kubota RTV 600 with A-frame rifle rack on back & outfitted with a 30 gallon sprayer / the RTV was taken off a trailer by susps |     |        |       |             |
| <b>GRAND THEFT</b>   |                      |                      |     |   |  |     |        |       |             |
| PCSO-190030665       | 2019-05-14 / 1200hrs | 2019-06-16 / 1200hrs | Sun | 230 SUNSHINE BLVD                             | Unk susp removed a white 6x12 rental shed with front Sliding garage doors  |     |        |       |             |
| PCSO-190030459       | 2019-06-27 / 2000hrs | 2019-06-28 / 1855hrs | Fri | 318 ABBEY DR                                  | unk susp removed the victs black Columbia men's bike that was laying next to the camper unsecured / Susp left behind a pink Kent 30" bike ser#WMSG0M623350916  |     |        |       |             |

| Department of Law Enforcement |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |           |          |           |          |          |          |          |          |            |           |                |            |            |     |
|-------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-----------|----------|-----------|----------|----------|----------|----------|----------|------------|-----------|----------------|------------|------------|-----|
| Polk City - 2018 - 2019       |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |          |           |          |           |          |          |          |          |          |            |           |                |            |            |     |
|                               | January  |          | February |          | March    |          | April    |          | May      |          | June     |          | July     |          | August   |          | September |          | October   |          | November |          | December |          | YTD Totals |           | Monthly Change | YTD        |            |     |
|                               | 2018     | 2019     | 2018     | 2019     | 2018     | 2019     | 2018     | 2019     | 2018     | 2019     | 2018     | 2019     | 2018     | 2019     | 2018     | 2019     | 2018      | 2019     | 2018      | 2019     | 2018     | 2019     | 2018     | 2019     | 2018       | 2019      |                | 2018       | 2019       |     |
| Robbery                       | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        | 0        | 0        | 0          | 0         | 0              | 0          | 0.0        | 0.0 |
| Burg. Business                | 0        | 1        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 1         | 0        | 1         | 0        | 0        | 0        | 1        | 0        | 0          | 1         | 0              | 0          | 0.0        | 0.2 |
| Burg. Residence               | 2        | 2        | 1        | 2        | 0        | 0        | 0        | 0        | 6        | 1        | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        | 6         | 0        | 1        | 0        | 2        | 0        | 9          | 5         | -100%          | 1.5        | 0.8        |     |
| Burg. Structure               | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 2         | 0        | 0         | 0        | 0        | 0        | 0        | 0        | 0          | 0         | 0              | 0.0        | 0.0        |     |
| Burg. Conveyance              | 0        | 0        | 0        | 1        | 1        | 0        | 0        | 0        | 0        | 1        | 3        | 0        | 0        | 0        | 0        | 1        | 0         | 5        | 0         | 1        | 0        | 0        | 0        | 4        | 2          | -100%     | 0.7            | 0.3        |            |     |
| Vehicle Theft                 | 1        | 0        | 0        | 0        | 1        | 2        | 0        | 0        | 0        | 1        | 0        | 1        | 0        | 0        | 0        | 0        | 0         | 0        | 1         | 0        | 0        | 0        | 0        | 2        | 4          | 0%        | 0.3            | 0.7        |            |     |
| Grand Theft                   | 0        | 1        | 0        | 1        | 0        | 1        | 0        | 0        | 1        | 0        | 1        | 2        | 0        | 0        | 0        | 0        | 1         | 0        | 1         | 0        | 0        | 0        | 0        | 2        | 5          | 200%      | 0.3            | 0.8        |            |     |
| Petit Theft                   | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 2        | 0        | 0        | 0        | 0        | 0        | 1         | 0        | 1         | 0        | 0        | 0        | 0        | 2        | 0          | 0%        | 0.3            | 0.0        |            |     |
| Mail Theft                    | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        | 0         | 0        | 1        | 0        | 0        | 0        | 0          | 0%        | 0.0            | 0.0        |            |     |
| Retail Theft                  | 0        | 0        | 0        | 0        | 0        | 0        | 1        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0         | 0        | 0         | 0        | 0        | 0        | 0        | 1        | 0          | 0%        | 0.2            | 0.0        |            |     |
| Criminal Mischief             | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 0        | 1        | 0        | 0        | 0        | 1        | 0        | 1        | 0        | 0         | 0        | 0         | 0        | 0        | 0        | 1        | 0        | 1          | 0         | 0%             | 0.2        | 0.0        |     |
| <b>Totals</b>                 | <b>3</b> | <b>4</b> | <b>1</b> | <b>4</b> | <b>2</b> | <b>3</b> | <b>1</b> | <b>0</b> | <b>8</b> | <b>3</b> | <b>6</b> | <b>3</b> | <b>1</b> | <b>0</b> | <b>1</b> | <b>0</b> | <b>6</b>  | <b>0</b> | <b>15</b> | <b>0</b> | <b>3</b> | <b>0</b> | <b>4</b> | <b>0</b> | <b>21</b>  | <b>17</b> | <b>0%</b>      | <b>3.5</b> | <b>2.8</b> |     |
| % Change                      | 33%      | 300%     | 50%      | N/A      | -63%     | -50%     | N/A      | N/A      | N/A      | N/A      | N/A      | N/A      | N/A      | N/A      | N/A      | N/A      | N/A       | N/A      | N/A       | N/A      | N/A      | N/A      | N/A      | -19%     |            |           |                | -19%       |            |     |
| FIR's                         | 0        | 0        | 0        | 3        | 0        | 1        | 3        | 0        | 0        | 4        | 2        | 4        | 0        | 0        | 0        | 0        | 8         | 0        | 1         | 0        | 1        | 0        | 0        | 0        | 0          | -4        |                |            |            |     |



# ***Public Works Report***

## **JUNE 2019**

### **Public Works**

**Summary:** Public Works maintained all Public facilities to include Library, City Hall, Freedom Park, Bronson Center, Old Public Works Facility, Courts, McManigle Park, Fishing Pier, New Public Work/Utility facilities, and Activity Center.

- Fishing Pier has been reconstructed, and updated.
- Mowed and trimmed all City facilities
- Inspected Freedom Park, Recreation Courts, Fishing Pier, and McManigle Park,
- Activity Center – Set up and tear down of facility for Rental of Building
- Bronson Center- Set up and tear down of facility for Rental of Building
- Monitored and serviced storm drains throughout Polk City.
- Completed Work Orders-12 (Repairs and Maintenance of Equipment, Electrical, plumbing, Building Maintenance, Vehicle Maintenance, etc.)

**July Objectives:** Continue maintaining the mowing and preventive maintenance of all City facilities, service equipment.

# UTILITY DEPARTMENT

## June 2019 MONTHLY REPORT

**Summary:** Water/Wastewater continued to maintain sampling of the Wastewater Treatment Plant. Continued to pull all samples for the Water Plants. All samples were in compliance. Completed monthly MORs/DMR reports for DEP. Completed monthly SWFWMD report as required. Met all of DEP requirements to keep Polk City in compliance.

All lift stations continue to have preventive maintenance. We are continuing to get all Verbatims/Auto dialers running properly. Generators are being maintained.

### Service Completed

- Monthly meter reading
- No reads for the Utility Billing
- Work Orders 370
- Turn On 26
- Turn off 26
- Misc -(rereads, laptops, vacation turn on, TBO from shut off) -
- Fire Hydrant flushing and maintenance is being done weekly.
- Painting Hydrants
- Valve exercising is being done weekly.
- Continue preventative maintenance/housekeeping is being done.
- WWTF is maintained by wasting, decanting, housekeeping.
- Pressure washed lift stations
- Worked on 33 spray field
- Turned in a report for Reclaim Relocation Project
- Locates for the new Reclaim Relocation Project
- Locates

**JULY OBJECTIVES:** Meet all DEP requirements to stay in compliance, continuing to maintain work orders and locates. Daily inspections for the new reclaimed water relocation.

**City Commission Meeting  
July 15, 2019**

**CONSENT AGENDA ITEM:**      Accept minutes for:

1. Accept minutes – May 28, 2019 – City Commission Special Meeting
2. Accept minutes – June 17, 2019 - City Commission Workshop
3. Accept minutes – June 17, 2019 - Regular City Commission Meeting

       INFORMATION ONLY  
  X   ACTION REQUESTED

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**ISSUE:** Minutes attached for review and approval

**ATTACHMENTS:**

1. Accept minutes – May 28, 2019 – City Commission Special Meeting
2. Accept minutes – June 17, 2019 - City Commission Workshop
3. Accept minutes – June 17, 2019 - Regular City Commission Meeting

**ANALYSIS:** N/A

**STAFF RECOMMENDATION:**      Approval of Minutes

## SPECIAL CITY COMMISSION MINUTES

May 28, 2019

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Mayor Joe LaCascia called the meeting to order at 7:00 p.m.

Pastor Walter Lawlor, New Life Community Church gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Wayne Harper and City Manager Patricia Jackson

**Absent:** Commissioner Randy Carroll, Commissioner Mike Blethen, City Attorney Thomas Cloud

### **ORDER OF BUSINESS**

- 1. Award Bid for FDEP Project WW531402**
- 2. Approve Change Order Number 1, and Authorize City Manager Jackson to sign**
- 3. Authorize City Manager Jackson to sign the Construction Agreement and Notice to Proceed**
- 4. Authorize City Manager Jackson to sign the Combination Performance and Payment Bond**

Gerry Hartman provided a thorough overview of the FDEP SRF Project #WW531402 Reclaimed Water Main and Percolation Ponds. This project will be complete in 300 days or less. Requested approval to move forward with this project.

Vice Mayor Kimsey asked if there would be any cost overruns.

Mr. Hartman stated none and we still have some contingency with DEP.

Mayor LaCascia stated the cost of the original amount almost doubled.

Mr. Hartman explained we only have payments on \$300,000 and the remainder is grant funds. We have a \$200,000 additional cost. The original plan was \$366,000 and now it's almost \$600,000. The ponds are bigger in size from the original plan.

The pond area doubled and dirt will have to be imported, which is a significant increase.

A Construction Meeting is scheduled for June 3 and construction will begin shortly after that.

The residents will see stationing of equipment in the area. Cattle will have to be moved prior to the start of any work.

Vice Mayor Kimsey thanked Mr. Hartman for his remarkable work on projects for Polk City.

**Motion by Mayor LaCascia** to approve the **1)** Award Bid for FDEP Project #WW531402, **2)** Approve Change Order #1 and Authorize City Manager Jackson to sign; **3)** Authorize City Manager Jackson to sign the Construction Agreement and Notice to Proceed; **4)** Authorize City Manager Jackson to sign the Combination Performance and Payment Bond; this motion was seconded by Commissioner Harper.

**Motion carried 3/0 by voice vote.**

**ADJOURNMENT** – 7:35 pm

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Patricia Jackson, City Manager

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Joe LaCascia, Mayor

## CITY COMMISSION MINUTES

June 17, 2019

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Mayor Joe LaCascia called the meeting to order at 7:10 p.m.

Keith Prestage, Public Works Director gave the invocation.

Those present recited the Pledge of Allegiance led by Mayor LaCascia.

**ROLL CALL** – Assistant to the City Manager Sheandolen Dunn

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **APPROVE CONSENT AGENDA**

**Motion by Commissioner Harper** to approve the Consent Agenda; this motion was seconded by Vice Mayor Kimsey. **Unanimously approved by voice vote.**

**PRESENTATIONS AND RECOGNITIONS** - None

### **PUBLIC COMMENT**

**Laura Lambert (414 Meandering Way)** – Spoke in regards to the recent fire at Mount Olive Shores and expressed concern about information presented in the press release from the Polk County Fire Services. She also inquired about legal access to the Jacobs Water Plant.

Lori Pearson, Utilities Supervisor addressed concerns for Mrs. Lambert.

City Manager Jackson responded Yes, Polk City does have legal access to the Jacobs Water Plant.

**Janice Heinrich (399 Motorcoach Drive South)** Spoke in regards the recent fire in MOSN and the fire hydrant concerns discussed at the May meeting.

### **ORDER OF BUSINESS**

#### **Public Hearing – Ordinance 2019-04**

An Ordinance approving a Conditional Use Permit to allow for a Special Events Facility on approximately 2.5 acres at 545 Orange Boulevard (Parcel ID 25-26-33-296500-

045020); Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**

After lengthy discussion, a motion by **Commissioner Blethen** to table Ordinance 2019-04 until the July meeting; this motion as seconded by Commissioner Harper.

**Motion carried unanimously by Voice Vote.**

### **Public Hearing - Ordinance 2019-05**

An Ordinance of Polk City, Florida, amending the official Polk City Zoning Map to change the zoning on approximately 132.14 acres locate on the north side of Mt. Olive Road, East of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family detached homes (Parcel number: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020); transmitting said amendment to the Florida Department of Economic Opportunity for finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for An Effective Date. **First Reading**

City Attorney Cloud read this Ordinance by title only. Mayor LaCascia opened the Public Hearing.

Denise Wright (5512 Lagustrum Lane) – Spoke in regards to Ordinance 2019-05 and the traffic on SR 33 and Interstate 4.

Vice Mayor Kimsey requested clarification on this Ordinance. Is it just to change the zoning?

Mayor LaCascia and City Attorney Cloud responded Yes.

City Attorney Cloud stated the developer has requested a change to PUD Zoning. Currently, the developer has the ability to put four (4) units per acre on the property without any approval from Polk City. Because of its flexibility, a PUD, has more issues that are dealt with in the Zoning Approval than just a simple yes or no. Therefore, because it is a PUD, Polk City will get to review the lot sizes.

Bill Kuhn (1243 Motorcoach Drive) spoke in regards to the pros and cons of the Zoning laws as they are currently written. Suggests the City Commission deny the zoning change and work with the developer to redesign the planned development to comply with the current zoning of RL-4. This would better serve our community.

Mayor LaCascia addressed Denise Wright's concerns. The future development has to undergo a concurrency review by a number of different agencies. These reviews have not been done, but will have to be done before actual construction begins.



Laura Lambert (414 Meandering Way) - Suggested larger homes on larger lots. Encouraged the Commission to vote No on this Ordinance 2019-05.

Janice Heinrich (399 Motorcoach Drive South) Spoke in opposition of Ordinance 2019-05.

Robert Holston (Developer) was on hand to address any questions or concerns.

Commissioner Blethen suggested tabling this item, giving the developer an opportunity to come back with an updated plan based on the comments heard.

**Motion by Vice Mayor Kimsey** to table this item until the July meeting.

City Manager Jackson and Jennifer Codo-Salisbury (CFRPC) reiterated the development must meet concurrency prior to any construction. Concurrency is not a part of the zoning process.

After lengthy discussion, this motion was **seconded by Commissioner Blethen**.

**Roll Call Vote:** Commissioner Blethen – aye, Vice Mayor Kimsey – aye,  
Commissioner Carroll – aye, Commissioner Harper – aye, Mayor  
LaCascia - aye

**Motion carried unanimously.**

### **Public Hearing - Ordinance 2019-06**

An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**

**Motion by Commissioner Blethen** to table Ordinance 2019-06 until the July meeting; this motion was seconded by Commissioner Harper.

**Motion carried unanimously by Voice Vote.**

### **Public Hearing – Ordinance 2019-07**

An Ordinance of Polk City, Florida amending the Polk City Land Development Code, amending Article 2, regulations for specific districts, including adding a new Zoning District as Section 2.04.02.17 MU Mixed Use District; Providing for Applicability; Repealer; Severability; and an Effective Date. **First Reading**

**Motion by Commissioner Blethen** to table Ordinance 2019-07 until the July meeting; this motion was seconded by Commissioner Carroll.

**Motion carried unanimously by Voice Vote.**

**CITY MANAGER ITEMS**

**City Manager Jackson** - will be out of the office beginning Tuesday, June 18, 2019. Will return to work on Monday, June 24, 2019.

**July 4th Holiday** – City Hall and the Library will be closed on Thursday, July 4<sup>th</sup> in observance of the holiday. Will resume normal business hours on Friday, July 5, 2019.

**Florida League of Cities Conference** – August 15-17, 2019 at the Orlando World Center Marriott.

**CITY ATTORNEY ITEMS** - None

**COMMISSIONER ITEMS**

**Vice Mayor Kimsey** – Delaying the vote is to the City’s advantage

**Commissioner Blethen** – Glad to be back. Thanked everyone for coming.

**Commissioner Carroll** – Thanked everyone for coming and their comments.

**Commissioner Harper** – Thanked everyone for coming and their comments as well.

**Mayor LaCascia** - Thanked everyone for coming and stressed the importance of the Commission doing what’s right and best for Polk City.

**ANNOUNCEMENTS** - None

**ADJOURNMENT** – 8:05 pm

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Patricia Jackson, City Manager

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Joe LaCascia, Mayor

**CONSENT AGENDA**  
**June 17, 2019**

MAY ALL BE APPROVED BY ONE VOTE OF COMMISSION TO ACCEPT CONSENT AGENDA. Commission Members may remove a specific item below for discussion, and add it to the regular agenda under New or Unfinished Business, whichever category best applies to the subject.

**A. CITY CLERK**

1. Accept minutes – May 20, 2019 Regular City Commission Meeting
2. Accept minutes – May 20, 2019 City Commission Workshop

**B. REPORTS**

1. Code Enforcement Report – April/May 2019
2. Financial Report – April/May 2019
3. Library Report – May 2019
4. Polk Sheriff's Report – May 2019
5. Public Works Report – May 2019
6. Utilities Report – April/May 2019

**C. OTHER**

## CITY COMMISSION WORKSHOP MINUTES

June 17, 2019

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Mayor Joe LaCascia called the Workshop to order at 6:00 p.m.

Those present recited the Pledge of Allegiance led by Mayor Joe LaCascia.

**Present:** Mayor Joe LaCascia, Vice Mayor Don Kimsey, Commissioner Mike Blethen, Commissioner Randy Carroll, Commissioner Wayne Harper, City Attorney Thomas Cloud and City Manager Patricia Jackson

### **ORDER OF BUSINESS**

#### **Agenda Review - City Commission Meeting – June 17, 2019**

Mayor LaCascia stated the purpose of the Workshop is to discuss items being presented on the 7pm Regular Meeting Agenda and address any questions or concerns and ultimately be able to proceed in a more efficient manner at the Regular Meeting.

#### **Public Hearing – Ordinance 2019-04**

An Ordinance approving a Conditional Use Permit to allow for a Special Events Facility on approximately 2.5 acres at 545 Orange Boulevard (Parcel ID 25-26-33-296500-045020); Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**

City Attorney Cloud discussed that Conditional Use Permits are done by Resolution. Therefore, it is recommended this Ordinance be **tabled until the July meeting** and presented as a Resolution. This has no bearing on the May 30 Planning Commission meeting.

#### **Public Hearing – Ordinance 2019-05**

An Ordinance of Polk City, Florida, amending the official Polk City Zoning Map to change the zoning on approximately 132.14 acres locate on the north side of Mt. Olive Road, East of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family detached homes (Parcel number: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020); transmitting said amendment to the Florida Department of Economic Opportunity for finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for An Effective Date. **First Reading**

After reviewing an updated site plan for Holly Cove and lengthy discussion, the recommendation at 7 pm would be to **table Ordinance 2019-05 until the July meeting** to give the Developer time to provide additional information as requested by the Commission.

**Public Hearing - Ordinance 2019-06**

An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**

**This item was not discussed and recommended for the July meeting.**

**Public Hearing - Ordinance 2019-07**

An Ordinance of Polk City, Florida amending the Polk City Land Development Code, amending Article 2, regulations for specific districts, including adding a new Zoning District as Section 2.04.02.17 MU Mixed Use District; Providing for Applicability; Repealer; Severability; and an Effective Date. **First Reading**

**This item was not discussed and recommended for the July meeting.**

**ADJOURNMENT** – 6:59 pm

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Patricia Jackson, City Manager

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Joe LaCascia, Mayor

**City Commission Meeting  
July 15, 2019**

**AGENDA ITEM #1:**

**PUBLIC HEARING – Ordinance 2019-05 –** An Ordinance of Polk City, Florida, amending the official Polk City Zoning Map to change the zoning on approximately 132.14 acres located on the north side of Mt. Olive Road, East of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family detached homes (Parcel number: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020); transmitting said amendment to the Florida Department of Economic Opportunity for finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for An Effective Date.  
**First Reading**

       INFORMATION ONLY  
  X   ACTION REQUESTED

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**ISSUE:**

Ordinance 2019-05 is an Applicant-initiated (Holly Cove Inc) rezoning of approximately 132.14 acres located on the north side of Mt. Olive Road, east of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family homes.

**ATTACHMENTS:**

- Ordinance 2019-05
- Staff Overview Report

**ANALYSIS:**

On Thursday, May 30, 2019, the Polk City Planning Commission held a Public Hearing on this request for a rezoning to Planned Unit Development. The Planning Commission voted 4 – 1 to forward the proposed amendment to the City Commission with a recommendation of approval with conditions as noted on page 6-7 in the Staff Overview Report.

This Ordinance was tabled at the June 17 City Commission Meeting.

**STAFF RECOMMENDATION:**

Approve Ordinance 2019-05 on **First Reading**.

**ORDINANCE 2019-05**

**AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE OFFICIAL POLK CITY ZONING MAP TO CHANGE THE ZONING ON APPROXIMATELY 132.14 ACRES LOCATED ON THE NORTH SIDE OF MT. OLIVE ROAD, EAST OF SR 33, EAST OF GOLDEN GATE BOULEVARD FROM RESIDENTIAL LOW-4X TO PLANNED UNIT DEVELOPMENT-X IN THE GREEN SWAMP AREA OF CRITICAL STATE CONCERN TO ALLOW FOR 400 SINGLE FAMILY DETACHED HOMES (PARCEL NUMBERS: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; AND 25-27-05-000000-043020); PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:**

**SECTION 1. FINDINGS AND INTENT.** In adopting this Ordinance and amending the City's Official Zoning Map of Polk City, the City Commission of Polk City, Florida hereby makes the following findings:

(1) The applicant, Holly Cove, Inc. is the owner of certain property located within the corporate limits of Polk City, Florida, described by the following parcel numbers: PARCEL NUMBERS 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; AND 25-27-05-000000-043020 (hereafter "Property").

(2) The Property consists of approximately 132.14 acres, and, if approved, would change the Official Zoning Map by changing the zoning classification assigned to this property from Residential Low-4X in the Green Swamp Area of Critical State Concern to Planned Unit Development-X in the Green Swamp Area of Critical State Concern as depicted on the map attached to and incorporated in this Ordinance as Exhibit "A".

(3) Pursuant to applicable provisions of the City's Land Development Code, including but not limited to Section 2.04.02.16(V), the Planning Commission has reviewed and recommended for approval subject to conditions said application.

(4) The City Commission of Polk City, Florida, held meetings and hearings regarding the Property, with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including supporting documents; and

(5) The City previously adopted Ordinance No. 1098, creating Article 2 of the City's Unified Land Development Code (hereafter "ULDC") so as to create a Planned Unit Development district within its ULDC.

(6) Among its many purposes, the City's PUD District ordinance is intended to provide a method for consideration and approval of unique zoning districts for individual Planned Unit Developments, which are not provided for or allowed in other City zoning districts.

(7) The standards and procedures of the PUD district are intended to promote flexibility of design and to permit planned diversification and integration of uses and structures, while at the same time reserving to the City Commission the absolute authority to establish limitations and regulations for the development deemed necessary to protect the public health, safety and welfare.

(8) No development plan shall be approved for a PUD without adequate on-site and offsite public facilities, including but not limited to storm drainage, sanitary sewers, roadway capacity, fire/rescue service, police service, water distribution system and recreation facilities.

(9) In exercise of its authority, the City Commission has determined that in order for the proposed development to be approved, it must be subject to conditions of approval to ensure compliance with the ULDC and the City's Comprehensive Plan.

(10) The PUD Ordinance requires that any proposed PUD must be adopted by ordinance, shall contain a conceptual site plan demonstrating or requiring compliance with the conditions set forth in the PUD Ordinance, and generally depicting the nature, intensity, and location of various uses.

**SECTION 2. APPROVAL OF PLANNED UNIT DEVELOPMENT; CONDITIONS OF APPROVAL.** The Official Zoning Map of Polk City is hereby amended so as to assign the zoning classification of Planned Unit Development (PUD) District to the Property. The City also hereby approves the conceptual site plan depicted in Exhibit "B" attached to and incorporated in this Ordinance subject to the following conditions of approval:

(1) Prior to issuance of any building permits for construction within the Property, the applicant shall be required to enter into a proportionate share agreement for needed transportation improvements at SR 33 and Mt. Olive Road.

(2) Prior to issuance of the first certificate of occupancy, the developer shall install right and left turn lanes at the project's driveway along Mt. Olive Road. These improvements shall be reviewed and are subject to the approval of both Polk County and Polk City.

(3) Prior to final site plan approval, the applicant shall submit for review a detailed landscape plan showing all perimeter buffering and landscaping within the development consistent with the requirements of the Polk City Unified Land Development Code. Final site plan approval shall be contingent upon City review and approval of the detailed landscape plan.



(4) Prior to issuance of any certificates of occupancy, a boulevard entrance shall be constructed at the project entrance.

(5) The final site plan shall provide a curvilinear roadway design within the project to encourage traffic calming. All roadways and stormwater facilities within the development shall be private and shall be privately maintained.

(6) Prior to final site plan approval, a revised site plan shall be submitted to the City for review and consideration of approval indicating a minimum of a 100' setback from I-4.

(7) A minimum of 30 percent open space shall be reflected on the final site plan.

(8) The development shall allow for:

- a. A minimum of 40' wide lots.
- b. A minimum lot size of 4, 800 square feet.
- c. Minimum building setbacks as follows:
  - i. Front yard setback: 20'
  - ii. Side yard setback: 5'
  - iii. Rear yard setback: 10'
  - iv. Corner Lots:
    - Side yard setbacks: 12' on road frontage side

(9) A maximum of four hundred (400) single family detached dwelling units may be constructed in accordance with the City's Unified Land Development Code and other applicable portions of the City Code of Ordinances, as amended from time to time.

(10) Any major modifications to the applicant's concept plan shall be required to be reviewed and approved subject to duly advertised public hearings by both the Planning Commission and City Commission. The determination of a major modification shall be based on but not limited to the following: Any substantial change, including increase in density, change in permitted uses, change in stormwater runoff characteristics, change in traffic patterns and trip generation, or other similar changes shall be considered a major modification; any proposed minor changes in configuration or similar changes shall be considered a minor modification.

(11) The applicant shall cooperate and work with the homeowner's associations of the adjacent neighborhoods to achieve an acceptable buffer along the project's perimeters.

(12) No site or development plan shall be approved without adequate on-site and off-site public facilities, including but not limited to storm drainage, sanitary sewer,

roadway capacity, fire/rescue service, police service, water distribution system and recreational facilities, which shall serve the proposed development.

(13) Florida Water Star SM (FWS) is a water conservation certification program for new and existing homes and commercial developments. Prior to the issuance of any Certificate of Occupancy, the Developer/Builder will provide a FWS Silver Certificate to the City to verify that all specified indoor plumbing, landscape and irrigation silver standards were met for the residential and recreational/amenity buildings.

**SECTION 3. SEVERABILITY.** If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or enforceable, then all remaining provisions and portions of this Ordinance shall remain in full effect.

**SECTION 4. COPY ON FILE.** This Ordinance shall be codified and made part of the official Code of Ordinances of Polk City.

**SECTION 5. REPEAL OF ORDINANCES IN CONFLICT.** All other ordinances of Polk City, or portions thereof which conflict with this or any part of this Ordinance are hereby repealed.

**SECTION 6. EFFECTIVE DATE.** This Ordinance shall become effective immediately upon its passage and approval as a non-emergency ordinance at two regular meetings of the City Commission.

**INTRODUCED, PASSED on FIRST READING,** this \_\_\_\_ day of July, 2019.

**POLK CITY, FLORIDA**

\_\_\_\_\_  
**Joe LaCascia, Mayor**

**ATTEST:**

**APPROVED AS TO FORM AND  
CORRECTNESS**

\_\_\_\_\_  
**Patricia R. Jackson, City Manager/Clerk**

\_\_\_\_\_  
**Thomas A. Cloud, City Attorney**

**PASSED AND DULY ADOPTED ON SECOND READING,** with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this \_\_\_\_ day of \_\_\_\_\_, 2019.

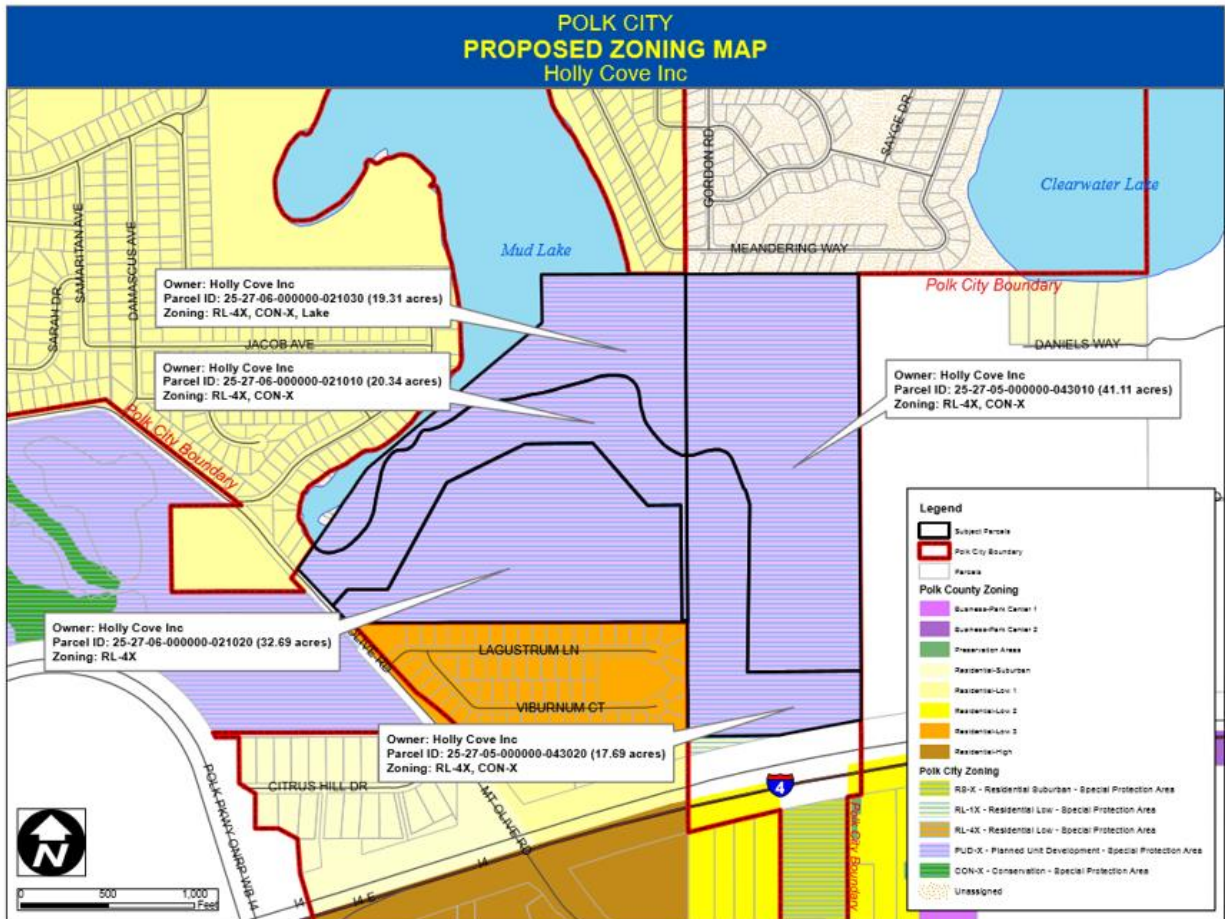
\_\_\_\_\_  
**Joe LaCascia, Mayor**

ATTEST:

Patricia R. Jackson, City Manager/Clerk  
ORDINANCE 2019-05

**EXHIBIT "A"**

**Zoning Map Amendment**







**POLK CITY COMMISSION  
REZONING TO PLANNED UNIT DEVELOPMENT  
STAFF REPORT  
JULY 15, 2019**

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**SUBJECT: ORDINANCE 2019-05 - REZONING:**

Applicant-initiated (Holly Cove Inc) rezoning of approximately 132.14 acres located on the north side of Mt. Olive Road, east of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family homes (Parcel numbers: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020).

**AGENDA & HEARING DATES:**

Planning Commission Meeting: May 30, 2019 at 6:00 PM

City Commission Meeting (First Reading): June 17, 2019 at 7:00 PM

**City Commission Meeting (First Reading continued): July 15, 2019 at 7:00 PM**

City Commission Meeting (Second Reading): July 29, 2019 at 7:00 PM

**PAST ACTIONS:**

**Polk City Commission:** On Monday, June 17, 2019, the Polk City Commission voted 5-0 to continue the first reading of Ordinance 2019-05.

**Polk City Planning Commission:** On Thursday, May 30, 2019, the Polk City Planning Commission held a public Hearing to on this request for a rezoning to Planned Unit Development. The Planning Commission **voted 4 – 1 to forward the proposed amendment to the City Commission with a recommendation of approval with conditions.**

**Attachments**

- Overview Report
- Aerial Photo Map
- Future Land Use Map
- Existing Zoning Map
- Proposed Zoning Map
- Wetlands Map
- Floodplain Map
- Site Plan

## OVERVIEW REPORT

### **PROJECT DESCRIPTION/REQUEST:**

#### **Property Location/Request:**

Five parcels totaling approximately 132.14 acres located on the north side of Mt. Olive Road and I-4, east of SR 33, east of Golden Gate Boulevard.

Applicant-initiated rezoning of approximately 132.14 acres located on the north side of Mt. Olive Road, east of SR 33, east of Golden Gate Boulevard from Residential Low-4X to Planned Unit Development-X in the Green Swamp Area of Critical State Concern to allow for 400 single family homes (Parcel numbers: 25-27-06-000000-021020; 25-27-06-000000-021010; 25-27-06-000000-021030; 25-27-05-000000-043010; and 25-27-05-000000-043020).

| <b>REZONING</b>               |  |
|-------------------------------|--|
| <b>Applicant/Owner</b>        | Holly Cove Inc.  |
| <b>Property Size</b>          | Total of ±132.14 acres   |
| <b>Previous Hearing Dates</b> | None   |
| <b>Parcel IDs</b>             | 25-27-06-000000-021020 (32.69 acres)<br>25-27-06-000000-021010 (20.34 acres)<br>25-27-06-000000-021030 (19.31 acres)<br>25-27-05-000000-043010 (42.11 acres)<br>25-27-05-000000-043020 (17.69 acres) |
| <b>Future Land Use</b>        | Conservation X, Residential Low X  |
| <b>Zoning</b>                 | Existing: Residential Low-4X<br>Proposed: Planned Unit Development-X   |

### **SITE ANALYSIS:**

#### **Description of Property:**

The five parcels totaling approximately 132.14 acres are currently vacant.

#### **Future Land Use:**

Currently, the properties have a Future Land Use designation of Conservation X, Residential Low X, and Lake.

**Conservation (CONX):** The primary function of the Conservation classification is to protect natural resources while allowing passive recreation. Wetlands and 100-year floodplains in the Green Swamp ACSC shall be designated as Conservation. Passive recreation land uses including docks, fishing, and hiking are permissible. No residential, commercial, industrial or other development is allowed except as listed below and in the Polk City Table of Uses in the Unified Land Development Code.

**Residential-Low (RLX):** The Residential Low provides areas for the low-density residential needs of residents in urban areas. Residential Low areas shall be developed at densities up to, and including, four dwelling units per acre in the Green Swamp ACSC (4 DU/AC). Development within designated RLX shall be limited to: a) residential development containing single-family dwelling

units, duplex units, family care homes, and small-scale multi-family units; b) agricultural support uses; c) community facilities; and, d) elementary, middle, and high schools.

**Zoning:**

Currently, the property is zoned as Residential Low-4X. The request is to rezone the ± 132.14 acres from Residential Low-4X to Planned Unit Development-X. A description of each Zoning designation as defined in the City of Polk City's Land Development Code is provided below.

**Section 3.11.02.07(7.): Residential Low-4 (RL-4):** The purpose of the RL-4 district is to provide areas for the low-density residential needs of residents in urban areas who desire areas with smaller lots, a minimum of 6,000 square feet.

**3.11.03: Planned Unit Development (PUD) in the Green Swamp ACSC**

**A. Planned Unit Development.** All Planned Unit Development within the Green Swamp ACSC shall meet the following standards:

1. Use of innovative design techniques and additional open space.
2. Conservation of natural resources.
3. Utilization of land economically and efficiently.
4. Efficient use of existing and programmed public services and facilities.
5. Creation of attractive and functional development that is compatible with surrounding uses and utilizes wetlands and flood plain areas as the required open space.

**Surrounding Existing Uses:**

|   |   |   |
|---|---|---|
| <p><u>Northwest:</u><br/> <b>FLU:</b><br/>                 Polk County Residential Low-1<br/> <b>ZONING:</b><br/>                 Polk County Residential Low-1<br/> <b>EXISTING USE:</b><br/>                 Mobile Home Subdivision, Mt Olive Baptist Church</p> | <p><u>North:</u><br/> <b>FLU:</b><br/>                 Polk County Residential Low-1, Polk City Unassigned<br/> <b>ZONING:</b><br/>                 Polk County Residential Low-1, Polk City Unassigned<br/> <b>EXISTING USE:</b><br/>                 Lake, Mobile Home Subdivision, Residential Subdivision</p> | <p><u>Northeast:</u><br/> <b>FLU:</b><br/>                 Polk City Unassigned<br/> <b>ZONING:</b><br/>                 Polk City Unassigned<br/> <b>EXISTING USE:</b><br/>                 Residential Subdivision</p>                            |
| <p><u>West:</u><br/> <b>FLU:</b><br/>                 Residential Low-X<br/> <b>ZONING:</b><br/>                 PUD-X<br/> <b>EXISTING USE:</b><br/>                 Fountain Park Phase 2 Subdivision</p>   | <p><u>Subject Property</u><br/> <b>FLU:</b><br/>                 Residential Low-X, Conservation X, Lake<br/> <b>ZONING:</b><br/>                 Residential Low -4X<br/> <b>EXISTING USE:</b><br/>                 Vacant land</p>  | <p><u>East:</u><br/> <b>FLU:</b><br/>                 City of Auburndale City, Public Uses, Parks<br/> <b>ZONING:</b><br/>                 City of Auburndale OUA<br/> <b>EXISTING USE:</b><br/>                 City of Auburndale Spray Field</p> |
| <p><u>Southwest:</u><br/> <b>FLU:</b><br/>                 Residential Low-X<br/> <b>ZONING:</b><br/>                 PUD-X<br/> <b>EXISTING USE:</b><br/>                 Fountain Park Phase 2 Subdivision</p>  | <p><u>South:</u><br/> <b>FLU:</b><br/>                 Polk County Residential Low-3<br/> <b>ZONING:</b><br/>                 Polk County Residential Low-3<br/> <b>EXISTING USE:</b><br/>                 Residential Subdivision, I-4</p>   | <p><u>Southeast:</u><br/> <b>FLU:</b><br/>                 Polk County Residential Low-2<br/> <b>ZONING:</b><br/>                 Polk County Residential Low-2<br/> <b>EXISTING USE:</b><br/>                 I-4, Single Family Homes</p>         |



## **PUBLIC FACILITIES AND SERVICES ANALYSIS**

Any future development of the subject property will be required to undergo concurrency review during the site plan approval process.

## **COMPREHENSIVE PLAN COMPATIBILITY AND ZONING COMPATIBILITY:**

The rezoning is compatible with the Future Land Use designation of Residential Low-X and is consistent with the Goals, Objectives, and Policies of the City's Comprehensive Plan. The proposed zoning classification of Planned Unit Development-X (PUD-X) is compatible with the existing development in the area.

## **RECOMMENDED CONDITIONS OF APPROVAL:**

The following are recommended conditions of approval that will be included in the Ordinance approving the proposed development.

1. The applicant shall be required to enter into a proportionate share agreement for needed transportation improvements at SR 33 and Mt. Olive Road.
2. Prior to the first certificate of occupancy, the developer shall install right and left turn lanes at the project's driveway along Mt. Olive Road. These improvements shall be reviewed and approved by Polk County and Polk City.
3. Prior to final site plan approval, the applicant shall submit a detailed landscape plan showing all perimeter buffering and landscaping within the development consistent with the requirements of the Polk City Land Development Code. Final site plan approval shall be contingent upon City review and approval of the detailed landscape plan.
4. A boulevard entrance shall be constructed at the project entrance.
5. The final site plan shall provide a curvilinear roadway design within the project to encourage traffic calming. All roadways and stormwater facilities within the development shall be private and shall be privately maintained.
6. Prior to final site plan approval, a revised site plan shall be submitted indicating a minimum of a 100' setback from I-4.
7. A minimum of 30 percent open space shall be reflected on the final site plan.

8. The development shall allow for:
  - a. A minimum of 40' wide lots.
  - b. A minimum lot size of 4, 800 square feet.
  - c. Minimum building setbacks as follows:
    - i. Front yard setback: 20'
    - ii. Side yard setback: 5'
    - iii. Rear yard setback: 10'
    - iv. Corner Lots:
      - Side yard setbacks: 12' on road frontage side
  
9. A maximum of 400 single family detached dwelling units shall be permitted.
  
10. Any major modifications to the applicant's concept plan shall be required to be approved in public hearings by the Planning Commission and City Commission. The determination of a major modification shall be based on but not limited to the following: Any substantial change, including increase in density, change in permitted uses, change in stormwater runoff characteristics, change in traffic patterns and trip generation, or other similar changes shall be considered a major modification; any proposed minor changes in configuration or similar changes shall be considered a minor modification.
  
11. The applicant shall work with the homeowner's associations of the adjacent neighborhoods to achieve an acceptable buffer along the project's perimeters.
  
12. No site or development plan shall be approved without adequate on-site and off-site public facilities, including but not limited to storm drainage, sanitary sewer, roadway capacity, fire/rescue service, police service, water distribution system and recreational facilities, which shall serve the proposed development.
  
13. Florida Water Star SM (FWS) is a water conservation certification program for new and existing homes and commercial developments. Prior to the issuance of any Certificate of Occupancy, the Developer/Builder will provide a FWS Silver Certificate to the City to verify that all specified indoor plumbing, landscape and irrigation silver standards were met for the residential and recreational/amenity buildings.

**CITY COMMISSION MOTION OPTIONS:**

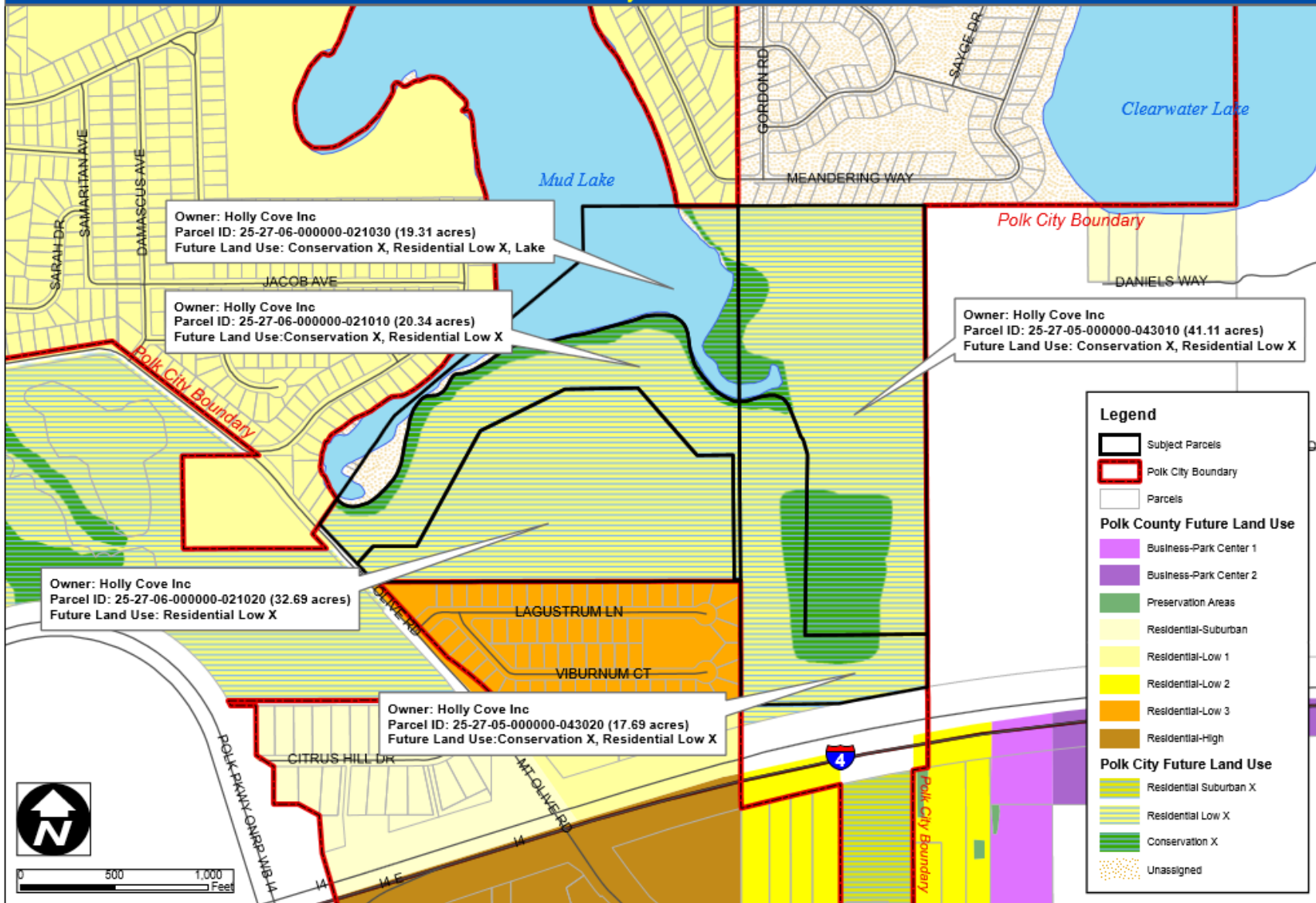
1. I move to **approve** Ordinance 2019-05 on First Reading.
2. I move to **approve** with changes Ordinance 2019-05 on First Reading.

POLK CITY  
**AERIAL PHOTO MAP**  
 Holly Cove Inc

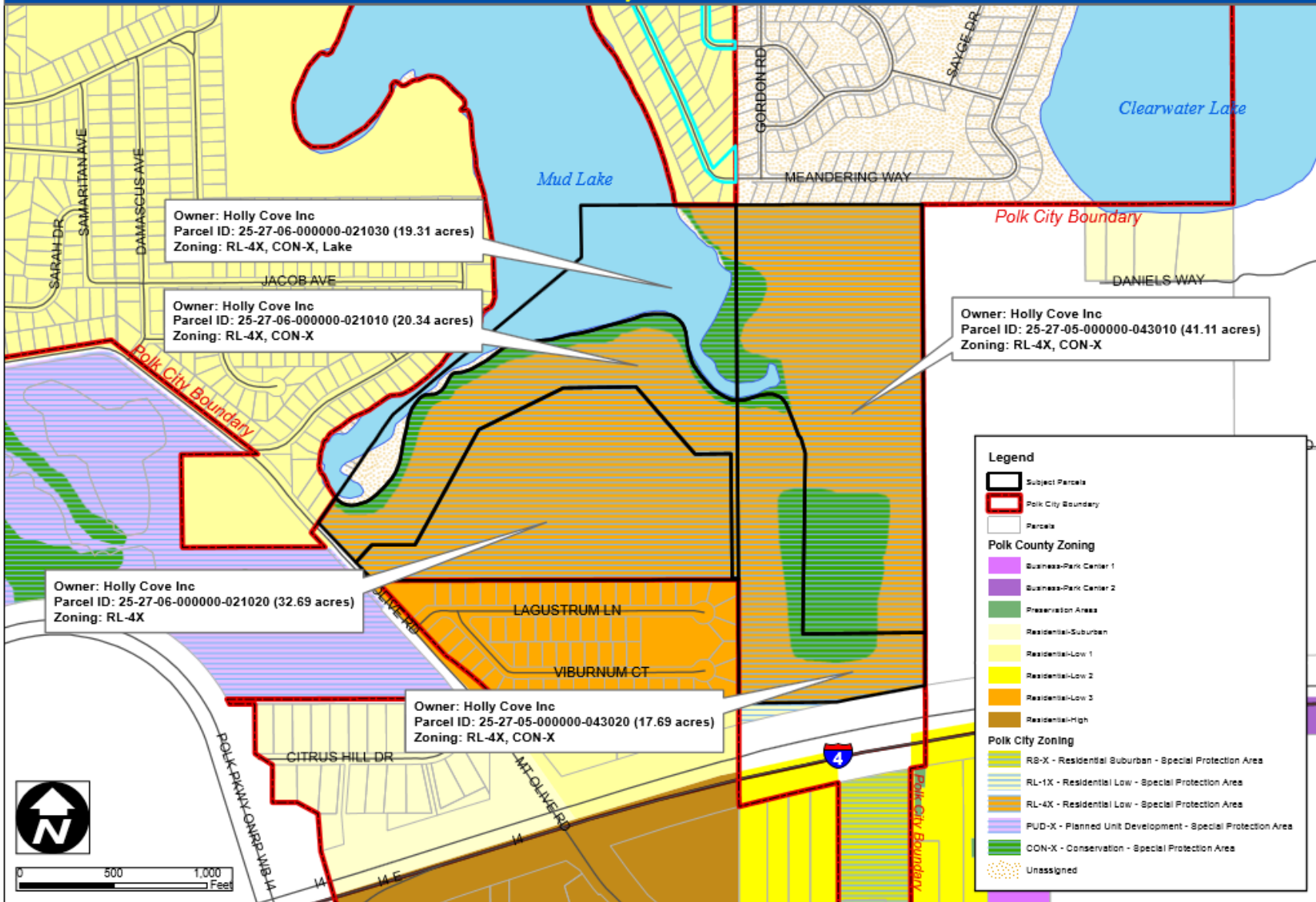




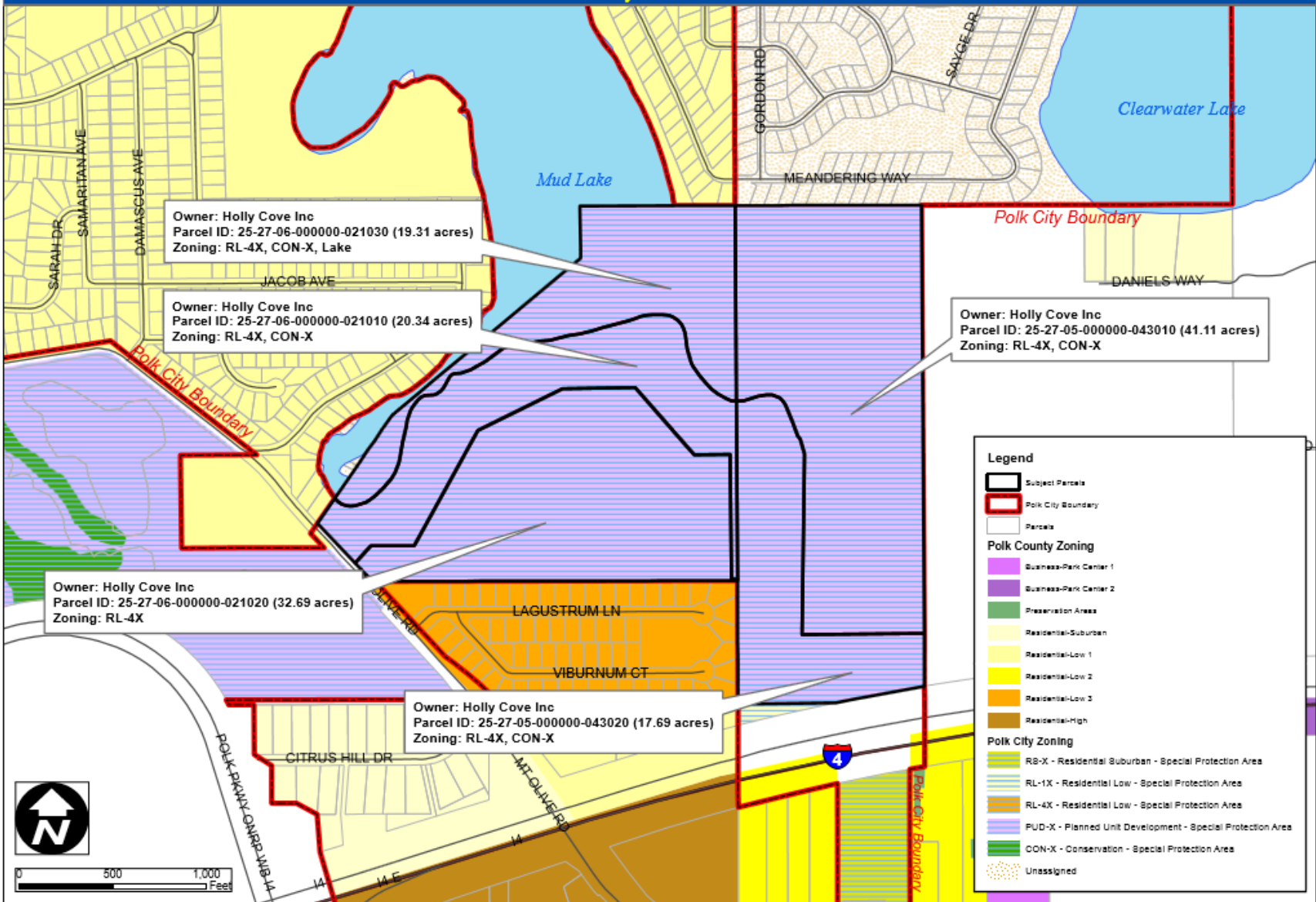
# POLK CITY FUTURE LAND USE MAP Holly Cove Inc



**POLK CITY  
EXISTING ZONING MAP  
Holly Cove Inc**

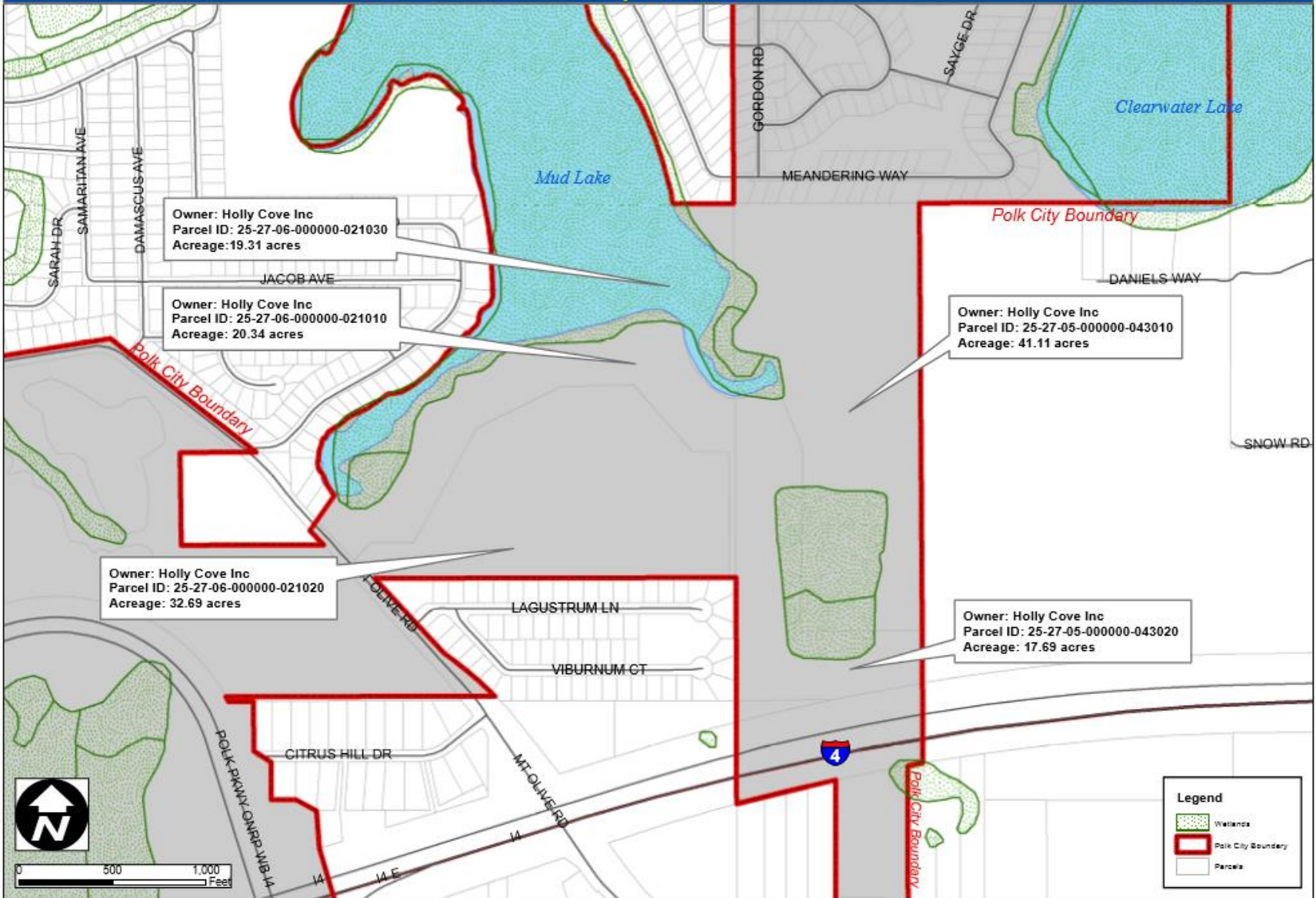


**POLK CITY  
PROPOSED ZONING MAP**  
Holly Cove Inc

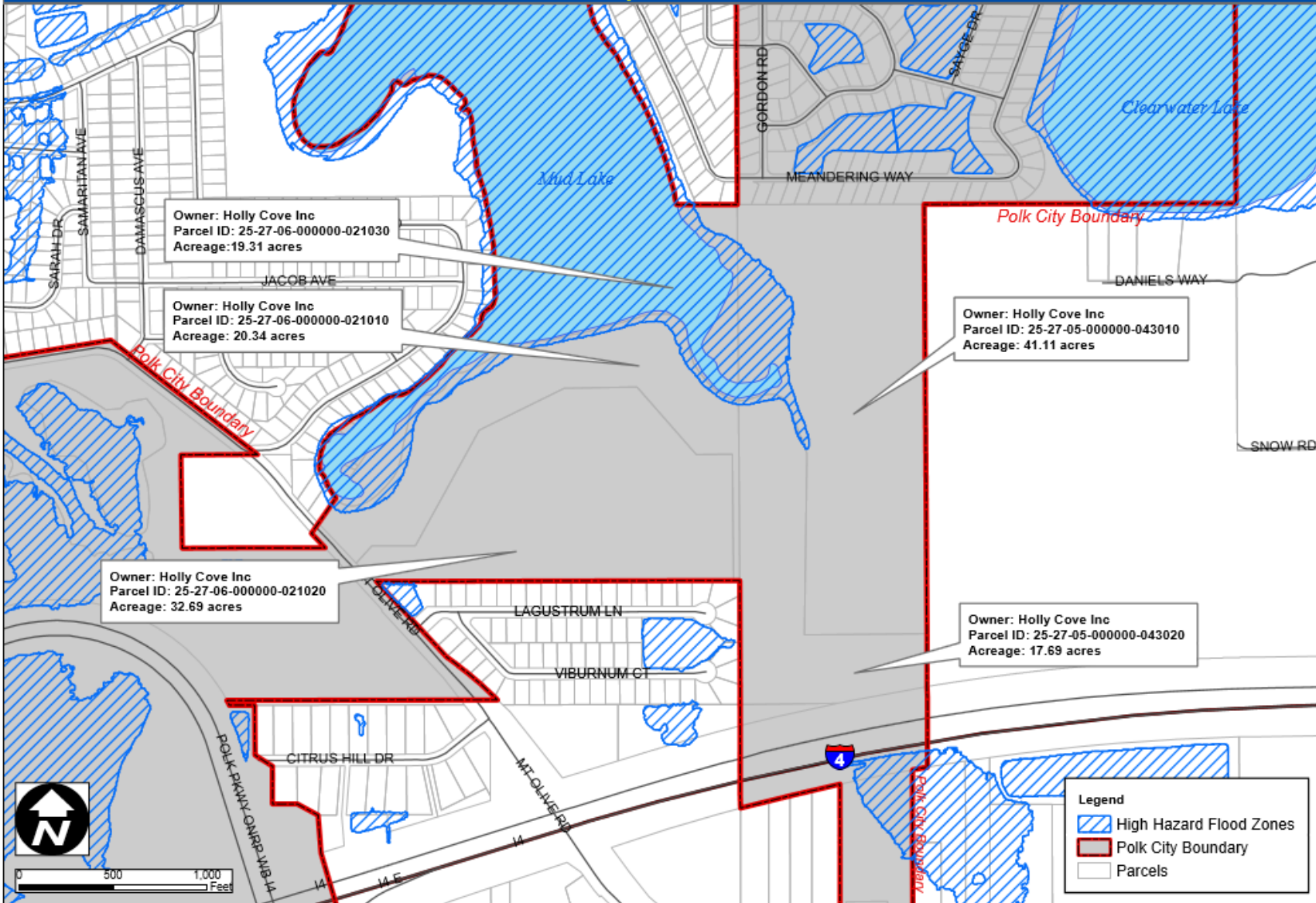




**POLK CITY  
WETLANDS MAP**  
Holly Cove Inc



**POLK CITY  
FLOODPLAIN MAP  
Holly Cove Inc**







**City Commission Meeting  
July 15, 2019**

**AGENDA ITEM #2:**

**PUBLIC HEARING—Ordinance 2019-06** - An Ordinance of Polk City, Florida, amending the Polk City Comprehensive Plan, Revising the Future Land Use Element to add the Future Land Use Designation of Mixed Use; and transmitting said Amendment to the Florida Department of Economic Opportunity for Finding of Compliance; Providing for Severability; Providing for Conflict; and Providing for an Effective Date. **First Reading**

     INFORMATION ONLY  
  X   ACTION REQUESTED

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**ISSUE:**

Ordinance 2019-06 is a City-initiated text amendment to the Polk City Comprehensive Plan to add the “Mixed Use” Future Land Use designation to the Future Land Use Element.

**ATTACHMENTS:**

- Ordinance 2019-06
- Staff Overview Report

**ANALYSIS:**

On Thursday, May 30, 2019, the Polk City Planning Commission held a Public Hearing to amend the Polk City Comprehensive Plan to create a new Future Land Use designation of Mixed Use. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval.

This Ordinance was tabled at the June 17 City Commission Meeting.

**STAFF RECOMMENDATION:**

Approve Ordinance 2019-06 on **First Reading**.

## ORDINANCE 2019-06

**AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE POLK CITY COMPREHENSIVE PLAN; REVISING THE FUTURE LAND USE ELEMENT TO ADD THE FUTURE LAND USE DESIGNATION OF MIXED USE; TRANSMITTING SAID AMENDMENT TO THE FLORIDA DEPARTMENT OF ECONOMIC OPPORTUNITY FOR A FINDING OF COMPLIANCE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF CONFLICTING ORDINANCES; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:**

**SECTION 1. FINDINGS AND INTENT.** In adopting this Ordinance and amending the City's Future Land Use Element, the City Commission of Polk City, Florida hereby makes the following findings:

(1) Chapter 163, Part II, Florida Statutes, establishes the Community Planning Act ("Act"), which empowers and mandates Polk City, Florida (the "City") to plan for future development and growth and to adopt and amend comprehensive plans, or elements or portions thereof, to guide the future growth and development of the City.

(2) Pursuant to the Act, the City has adopted a comprehensive plan ("Comprehensive Plan").

(3) The Act authorizes a local government desiring to revise its comprehensive plan to prepare and adopt comprehensive plan amendments.

(4) The City has prepared a text amendment to the Future Land Use Element of the Comprehensive Plan to amend Policies 4.2 and 4.3, which would create the "Mixed Use" Future Land Use designation.

(5) In exercise of its authority the Commission has determined it necessary to adopt this amendment to the Plan, which is attached hereto as **Exhibit "A"** and by this reference made a part hereof, to insure that the Plan is in full compliance with the laws of the State of Florida.

(6) Pursuant to Section 163.3184, Florida Statutes, the City Commission held a meeting and hearing on Ordinance 2019-06, with due public notice having been provided, to obtain public comment, and considered all written and oral comments received during public hearings, including support documents.

(7) In the exercise of its authority, the City Commission has determined that it is necessary to adopt the proposed text amendment to the Future Land Use Element contained herein to encourage the most appropriate use of land, water, and resources

consistent with the public interest; to deal effectively with future problems that may result from the use and development of land within the City; and to ensure that the Comprehensive Plan is in full compliance with State law.

(8) The City Commission finds that the proposed text amendment to the Future Land Use Element contained herein is in the best interests of the health, safety, and welfare of the general public and the City's residents, furthers the purposes of, and is consistent with, the City's Comprehensive Plan, and is consistent with and compliant with State law, including, but not limited to, Chapter 163, Part II, Florida Statutes.

**SECTION 2. FUTURE LAND USE MAP AMENDMENT.** The Future Land Use Element of the City's Comprehensive Plan is hereby amended to include the text amendment set forth in Exhibit "A," which is attached hereto and incorporated herein by reference, and which amends Policies 4.2 and 4.3 to create the "Mixed Use" Future Land Use designation.

**SECTION 3. SEVERABILITY.** If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**SECTION 4. CONFLICTS.** All existing ordinances or parts of existing ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5. CODIFICATION.** An official, true and correct copy of this Ordinance and the City's Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Clerk. The City Clerk will make copies available to the public for a reasonable publication charge.

**SECTION 6. TRANSMITTAL.** Within ten (10) days of final passage and adoption of this Ordinance, the City shall forward a copy hereof, and all supporting data and analysis, to the Florida Department of Economic Opportunity and any other agency or local government that provided timely comments to the City, as required by Section 163.3184)(3)(c)2, Florida Statutes.

**SECTION 7. EFFECTIVE DATE.** The effective date of this Plan amendment, if the amendment is not timely challenged, shall be 45 days after the State Land Planning Agency notifies the local government that the plan amendment package is complete. If timely challenged, this amendment shall become effective on the date the State Land Planning Agency or the Administration Commission enters a final order determining this adopted amendment to be in compliance. No development orders, development permits, or land uses dependent on this amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued by the Administration Council, this amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the state land planning agency.

**INTRODUCED AND PASSED** on First Reading this \_\_\_\_\_ day of July, 2019.

**POLK CITY, FLORIDA**

\_\_\_\_\_  
**Joe LaCascia, Mayor**

**ATTEST:**

**APPROVED AS TO FORM AND  
CORRECTNESS:**

\_\_\_\_\_  
**Patricia R. Jackson, City Manager/Clerk**

\_\_\_\_\_  
**Thomas A. Cloud, City Attorney**

**PASSED AND DULY ADOPTED ON SECOND READING**, with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this \_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
**Joe LaCascia, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Patricia R. Jackson, City Manager/Clerk**

**EXHIBIT "A"**  
**POLK CITY ORDINANCE 2019-06**

**AMENDED FUTURE LAND USE ELEMENT**

**Proposed Text Amendments to the Future Land Use Element**

The proposed amendments to the Comprehensive Plan are provided below. Text that is underlined is text to be added and text that is shown as ~~strikeout~~ is to be removed.

**Policy 4.2:** The following land use categories are hereby established for the purpose of managing future development and redevelopment activities. The Future Land use categories are identified by location in the Polk City Exemption Area, Polk City Special Protection Area and Polk County Rural Special Protection Area:

**a. Polk City Exemption Area Future Land Use Categories**  
Policy 4.3 of the Future Land Use Element provides density and intensity standards for the following Future Land Use categories.

- i. Residential Very Low Density
- ii. Residential Low Density
- iii. Residential Medium Density
- iv. Mixed Use
- v. Commercial
- vi. Industrial
- vii. Public Use
- viii. Recreation
- ix. Conservation
- x. Conservation/ Passive Recreation

**Policy 4.3:** Polk City Exemption Area Future Land Use Categories and Description. The following Future Land Use Categories are located

within the Polk City Exemption Area. Policy 4.1.a. provides a description of the Polk City Exemption Area.

- a. The primary function of the Residential Very Low Density classification is to accommodate very low density residential development consisting of single family dwellings. This category permits one single family dwelling unit on each lot, along with structures accessory to residential use. Maximum density is 1 dwelling unit per 5 acres for single family uses; agricultural uses are permissible in this category, with or without a dwelling unit included; single family homes with horses are allowed, one home per lot and a minimum density of 1 dwelling unit per 5 acres. This category allows for the establishment of 1 manufactured (mobile) home per 5 acres for undeveloped and previously unplatted areas having severe soil suitability for septic tanks and buildings without basements, until central sewer and water services become available. This category permits schools and other public uses appropriate to agricultural areas and single family neighborhoods.
- b. The primary function of the Residential Low Density classification is to accommodate low density residential development consisting of single family dwellings. This category permits one single family dwelling unit on each lot, along with structures accessory to residential use. Maximum density is four dwelling units per acre. This category permits schools and other public uses appropriate to residential neighborhoods.
- c. The primary function of the Residential Medium Density classification is to accommodate multi-family residential development. Permitted uses include duplexes, apartments, condominiums, manufactured (mobile) home parks or subdivisions, RV parks, and single family homes. Intensity is one single family home per lot; or one duplex per lot; or two buildings of five units each per lot. Maximum density is 10.0 residential dwelling units per acre. This category permits schools and other public uses appropriate to residential neighborhoods.

Ordinance 1239-A: The 63.29 +/- acres located in Sections 28 and 33, Township 26 South, Range 25 East; generally located on Smith Road in the eastern quadrant of the City, shall be designated "Residential Medium" on the Future Land Use Map; shall be developed with central potable water and sewer

and shall be limited to a residential density not to exceed 861 dwelling units (achieved by a density of 6.68 dwelling units per acre on the 63.29 acres, and a density transfer of 6.68 dwelling units per acre from the 65.58 acres of Conservation directly adjacent to the RM); and shall be subject to other applicable land development regulations within the City. (Ordinance 1239-A, December 9, 2008, adoption)

**d. Mixed Use:** The primary function of the Mixed Use classification is to apply to developments in which a mix of residential and non-residential uses (commercial, office, light industrial, institutional, and civic uses) are planned. Such development shall be served by central water and wastewater services. A balanced mix of residential and non-residential uses including residences, shops, work places, parks, and other urban uses shall allow for internal capture of daily trips as well as interconnectivity for vehicle and pedestrian access.

**de.** The primary function of the Commercial classification is to accommodate the shopping needs of residents living in and near Polk City. The Commercial classification permits neighborhood service commercial uses; and accommodates traditional retail commercial needs of the market area both along the highway and in the downtown core of the market area. This category permits schools and other public uses appropriate to commercial areas. Floor area ratio for commercial structures shall not exceed 0.35.

**ef.** The primary function of the Industrial classification is to accommodate the industrial needs of the market area, both light industry and heavy industry. This category permits vocational and technical schools and other public uses appropriate to industrial areas. Floor area ratio for industrial structures shall not exceed 0.35.

**fg.** The primary function of the Public Uses classification is to provide for areas for existing or future government-owned or leased buildings or grounds including schools, libraries, medical facilities, parks and open space areas; and private buildings or grounds such as hospitals, camps, clubs, private schools, museums and similar land uses. Floor area ratio for public and private use structures under this classification shall not exceed 0.35. For schools, one residential unit per school is permitted to accommodate an on-site security guard/ caretaker. For parks, one residential unit per 40 acres is



permitted to accommodate an on-site security guard/ park ranger.

- gh.** The primary function of the Recreation classification is to provide for areas for existing or future public parks, recreation uses and open space areas. Permitted uses include public open space, recreation areas and parks; and private parks and recreation uses, such as golf courses. All recreation uses within Polk City shall be included in this category. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings plus all impervious surface area shall not exceed 5% of the total parcel.
- hi.** The primary function of the Conservation classification is to protect natural resources, improve lake, river and groundwater quality. The Conservation designation includes land within the 100-year floodplain of any lake or river; wetlands; soils-limited areas; wellhead protection areas; and ancient scrub lands. No development is allowed in conservation areas. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings and all impervious surface shall not exceed 1% of the total land area of the parcel. No other uses are allowed in this classification.
- ij.** The primary function of the Conservation/Passive Recreation classification is to protect natural resources while allowing passive recreation. Commercial uses such as equipment rental shops and snack huts are permissible to serve the users of the recreation area. Passive recreation land uses, such as boat docks, beaches and hiking trails are permissible. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings and all impervious surface shall not exceed 1% of the total land area of the parcel.
- jk.** Public schools are allowed in all land use classifications except Polk City's Future Land Use classifications of Conservation and Conservation/ Passive Recreation. This provision applies to lands contiguous to existing schools, as well as development of vacant land for new schools. Further, Polk City hereby encourages the co-location of public facilities such as parks, libraries, and community centers, with schools,

when planning and reviewing a proposed site for new or expanded facilities, and shall adopt criteria for collocation in the Unified Land Development Code.



**TEXT AMENDMENT**

**FUTURE LAND USE ELEMENT  
OF THE  
POLK CITY COMPREHENSIVE PLAN**

JUNE 17, 2019

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**TO:** POLK CITY COMMISSION

**FROM:** CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**SUBJECT:** **Ordinance No. 2019-06:** City-initiated text amendment to the Polk City Comprehensive Plan to add the “Mixed Use” Future Land Use designation to the Future Land Use Element.

**AGENDA & HEARING DATES:**

May 30, 2019 at 6:00 PM: Planning Commission Hearing

**June 17, 2019 at 7:00 PM: City Commission (First Reading, Public Transmittal Hearing)**

August 19, 2019: City Commission Meeting (Second Reading, Public Adoption Hearing)

**AGENDA & HEARING DATES:**

On Thursday, May 30, 2019, the Polk City Planning Commission held a public Hearing to amend the Polk City Comprehensive Plan to create a new Future Land Use designation of Mixed Use. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval.

## **OVERVIEW REPORT:**

The Future Land Use Element of the Polk City Comprehensive Plan currently provides for the following Future land Use designations within the Green Swamp Exemption Area of the City.

Residential Very Low Density

Residential Low Density

Residential Medium Density

Commercial

Industrial

Public Use

Recreation

Conservation

Conservation/ Passive Recreation

Staff has determined that a new Future Land Use designation of “Mixed Use” should be added to the Comprehensive Plan. Mixed Use will allow for developments that are comprised of multiple or mixed uses which require specific or selected land use districts. This type of flexible land use category is not set forth by the City’s existing Future Land Use designations.

The proposed text to be added to Policy 4.2 and as Policy 4.3 of the Future Land Use Element is provided below. All subsequent policies will be renumbered.

## **PROPOSED AMENDMENTS**

The proposed amendments to the Comprehensive Plan are provided below. Text that is underlined is text to be added and text that is shown as ~~strikeout~~ is to be removed.

**Policy 4.2:** The following land use categories are hereby established for the purpose of managing future development and redevelopment activities. The Future Land use categories are identified by location in the Polk City Exemption Area, Polk City Special Protection Area and Polk County Rural Special Protection Area:

**a. Polk City Exemption Area Future Land Use Categories**  
Policy 4.3 of the Future Land Use Element provides density and intensity standards for the following Future Land Use categories.

- i. Residential Very Low Density
- ii. Residential Low Density
- iii. Residential Medium Density
- iv. Mixed Use
- v. Commercial
- vi. Industrial
- vii. Public Use
- viii. Recreation
- ix. Conservation
- x. Conservation/ Passive Recreation

**Policy 4.3:** Polk City Exemption Area Future Land Use Categories and Description. The following Future Land Use Categories are located within the Polk City Exemption Area. Policy 4.1.a. provides a description of the Polk City Exemption Area.

- a. The primary function of the Residential Very Low Density classification is to accommodate very low density residential development consisting of single family dwellings. This category permits one single family dwelling unit on each lot, along with structures accessory to residential use. Maximum density is 1 dwelling unit per 5 acres for single family uses; agricultural uses are permissible in this category, with or without a dwelling unit included; single family homes with horses are allowed, one home per lot and a minimum density of 1 dwelling unit per 5 acres. This category allows

for the establishment of 1 manufactured (mobile) home per 5 acres for undeveloped and previously unplatted areas having severe soil suitability for septic tanks and buildings without basements, until central sewer and water services become available. This category permits schools and other public uses appropriate to agricultural areas and single family neighborhoods.

- b. The primary function of the Residential Low Density classification is to accommodate low density residential development consisting of single family dwellings. This category permits one single family dwelling unit on each lot, along with structures accessory to residential use. Maximum density is four dwelling units per acre. This category permits schools and other public uses appropriate to residential neighborhoods.
- c. The primary function of the Residential Medium Density classification is to accommodate multi-family residential development. Permitted uses include duplexes, apartments, condominiums, manufactured (mobile) home parks or subdivisions, RV parks, and single family homes. Intensity is one single family home per lot; or one duplex per lot; or two buildings of five units each per lot. Maximum density is 10.0 residential dwelling units per acre. This category permits schools and other public uses appropriate to residential neighborhoods.

Ordinance 1239-A: The 63.29 +/- acres located in Sections 28 and 33, Township 26 South, Range 25 East; generally located on Smith Road in the eastern quadrant of the City, shall be designated "Residential Medium" on the Future Land Use Map; shall be developed with central potable water and sewer and shall be limited to a residential density not to exceed 861 dwelling units (achieved by a density of 6.68 dwelling units per acre on the 63.29 acres, and a density transfer of 6.68 dwelling units per acre from the 65.58 acres of Conservation directly adjacent to the RM); and shall be subject to other applicable land development regulations within the City. (Ordinance 1239-A, December 9, 2008, adoption)

3d. **Mixed Use:** The primary function of the Mixed Use classification is to apply to developments in which a mix of residential and non-residential uses (commercial, office, light industrial, institutional, and civic uses) are planned. Such development shall be served by central water and wastewater services. A balanced mix of residential and non-residential uses including residences, shops, work places, parks, and other urban uses shall allow for internal capture of daily trips as well as interconnectivity for vehicle and pedestrian access.

de. The primary function of the Commercial classification is to accommodate the shopping needs of residents living in and near Polk City. The Commercial classification permits neighborhood service commercial uses; and accommodates traditional retail commercial needs of the market area both along the highway and in the downtown

core of the market area. This category permits schools and other public uses appropriate to commercial areas. Floor area ratio for commercial structures shall not exceed 0.35.

ef. The primary function of the Industrial classification is to accommodate the industrial needs of the market area, both light industry and heavy industry. This category permits vocational and technical schools and other public uses appropriate to industrial areas. Floor area ratio for industrial structures shall not exceed 0.35.

fg. The primary function of the Public Uses classification is to provide for areas for existing or future government-owned or leased buildings or grounds including schools, libraries, medical facilities, parks and open space areas; and private buildings or grounds such as hospitals, camps, clubs, private schools, museums and similar land uses. Floor area ratio for public and private use structures under this classification shall not exceed 0.35. For schools, one residential unit per school is permitted to accommodate an on-site security guard/ caretaker. For parks, one residential unit per 40 acres is permitted to accommodate an on-site security guard/ park ranger.

gh. The primary function of the Recreation classification is to provide for areas for existing or future public parks, recreation uses and open space areas. Permitted uses include public open space, recreation areas and parks; and private parks and recreation uses, such as golf courses. All recreation uses within Polk City shall be included in this category. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings plus all impervious surface area shall not exceed 5% of the total parcel.

hi. The primary function of the Conservation classification is to protect natural resources, improve lake, river and groundwater quality. The Conservation designation includes land within the 100-year floodplain of any lake or river; wetlands; soils-limited areas; wellhead protection areas; and ancient scrub lands. No development is allowed in conservation areas. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings and all impervious surface shall not exceed 1% of the total land area of the parcel. No other uses are allowed in this classification.

ij. The primary function of the Conservation/Passive Recreation classification is to protect natural resources while allowing passive recreation. Commercial uses such as equipment rental shops and snack huts are permissible to serve the users of the recreation area. Passive recreation land uses, such as boat docks, beaches and hiking trails are permissible. One dwelling unit per park is allowed for caretakers and park rangers, with the density not to exceed one dwelling unit per 20 acres. Maximum lot coverage by buildings and

all impervious surface shall not exceed 1% of the total land area of the parcel.

- jk. Public schools are allowed in all land use classifications except Polk City's Future Land Use classifications of Conservation and Conservation/ Passive Recreation. This provision applies to lands contiguous to existing schools, as well as development of vacant land for new schools. Further, Polk City hereby encourages the co-location of public facilities such as parks, libraries, and community centers, with schools, when planning and reviewing a proposed site for new or expanded facilities, and shall adopt criteria for collocation in the Unified Land Development Code.

**CITY COMMISSION MOTION OPTIONS:**

1. I move the City Commission **transmit** Ordinance 2019-06 to the Florida Department of Economic Opportunity for review.
2. I move the City Commission **transmit with changes** Ordinance 2019-06 to the Florida Department of Economic Opportunity for review.
3. I move the City Commission **not transmit** Ordinance 2019-06 to the Florida Department of Economic Opportunity for review.



**City Commission Meeting  
July 15, 2019**

**AGENDA ITEM #3:**

**PUBLIC HEARING - ORDINANCE 2019-07**—AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE POLK CITY LAND DEVELOPMENT CODE, AMENDING ARTICLE 2, REGULATIONS FOR SPECIFIC DISTRICTS, INCLUDING ADDING A NEW ZONING DISTRICT AS SECTION 2.04.02.17 MU MIXED USE DISTRICT; PROVIDING FOR APPLICABILITY; REPEALER; SEVERABILITY; AND AN EFFECTIVE DATE. **First Reading**

       INFORMATION ONLY  
  X   ACTION REQUESTED

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**ISSUE:**

Ordinance 2019-07 is a City-initiated text amendment to the Polk City Land Development Code to add the “Mixed Use” Zoning District to Article 2 – Regulations for Specific Districts.

**ATTACHMENTS:**

- Ordinance 2019-07
- Staff Overview Report

**ANALYSIS:**

On Thursday, May 30, 2019, the Polk City Planning Commission held a Public Hearing to amend the Polk City Comprehensive Plan to create a new Zoning District titled “Mixed Use”. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval.

This Ordinance was tabled at the June 17 City Commission Meeting.

**STAFF RECOMMENDATION:**

Approve Ordinance 2019-07 on **First Reading**.

## ORDINANCE 2019-07

**AN ORDINANCE OF POLK CITY, FLORIDA, AMENDING THE POLK CITY LAND DEVELOPMENT CODE; AMENDING ARTICLE 2, REGULATIONS FOR SPECIFIC DISTRICTS, INCLUDING ADDING A NEW ZONING DISTRICT AS SECTION 2.04.02.17 MU MIXED USE DISTRICT; PROVIDING FOR APPLICABILITY; PROVIDING FOR REPEAL OF INCONSISTENT ORDINANCES; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF POLK CITY, FLORIDA:**

**SECTION 1. FINDINGS AND INTENT.** In adopting this Ordinance and amending the City's Unified Land Development Code, the City Commission of Polk City, Florida hereby makes the following findings:

(1) Section 163.3167(c), Florida Statutes, empowers the City to adopt land development regulations to guide the growth and development of the City.

(2) Pursuant to state law, the City adopted a unified land development code ("Land Development Code").

(3) The City has prepared a text amendment to Article 2 – Regulations for Specific Districts to Table 3 – Zoning Districts Name and Section 2.04.02.17 adding the new Mixed Use Zoning District.

(4) The City Commission of Polk City has determined it necessary and desirable to amend the regulations to allow for the new Mixed Use Zoning District.

(5) Pursuant to Section 166.041(c)2, Florida Statutes, the Planning Commission and the City Commission have held duly advertised and noticed public meetings and hearings to obtain public comment for the purpose of amending the Unified Land Development Code as presented in the exhibit attached to and incorporated in this Ordinance as Exhibit "A".

(6) Having considered written and oral comments received during public hearings, the City Commission find the changes necessary and appropriate to the needs of the City.

(7) The City Commission finds that the proposed text amendment to the Land Development Code is in the best interests of the health, safety, and welfare of the general public and the City's residents, further the purposes of, and is consistent with the City's Land Development Code, and is consistent with and compliant with State law, including, but not limited to Chapter 163, Part II, Florida Statutes.

**SECTION 2. LAND DEVELOPMENT CODE AMENDMENT.** Article 2 – Regulations for Specific Districts is hereby amended to include the text set forth in Exhibit "A", which is attached hereto and included herein by reference, which amends Table 3 and creates a new Section 2.04.02.17 MU Mixed Use Zoning District.

**SECTION 3. SEVERABILITY.** If any provision or portion of this Ordinance is declared by any court of competent jurisdiction to be void, unconstitutional, or unenforceable, then all remaining provisions and portions of this Ordinance shall remain in full force and effect.

**SECTION 4. CONFLICTS.** All existing ordinances or parts of existing ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**SECTION 5. CODIFICATION.** An official, true and correct copy of this Ordinance and the City's Comprehensive Plan, as adopted and amended from time to time, shall be maintained by the City Clerk. The City Clerk will make copies available to the public for a reasonable publication charge.

**SECTION 6. EFFECTIVE DATE.** This Ordinance shall be effective 10 days after passage upon Second Reading.

**INTRODUCED, PASSED on FIRST READING, this \_\_\_\_ day of July, 2019.**

**POLK CITY, FLORIDA**

\_\_\_\_\_  
**Joe LaCascia, Mayor**

**ATTEST:**

**APPROVED AS TO FORM AND  
CORRECTNESS**

\_\_\_\_\_  
**Patricia R. Jackson, City Manager/Clerk**

\_\_\_\_\_  
**Thomas A. Cloud, City Attorney**

**PASSED AND DULY ADOPTED ON SECOND READING, with a quorum present and voting by the City Commission of Polk City, Florida meeting in Regular Session this \_\_\_\_ day of \_\_\_\_\_, 2019.**

\_\_\_\_\_  
**Joe LaCascia, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Patricia R. Jackson, City Manager/Clerk**

**POLK CITY ORDINANCE 2019-07**

**EXHIBIT "A"**

**AMENDMENTS TO**

**ARTICLE 2 - REGULATIONS FOR SPECIFIC DISTRICTS**

The proposed amendments to the Land Development Code (LDC) are provided below. Text that is underlined is text to be added and text that is shown as ~~strikeout~~ is to be removed.

| <b>Table 3 –<br/>Zoning Districts Map<br/>Designation</b> | <b>Zoning District Name</b>                     |
|---|---|
| AG1   | Agriculture                                     |
| AG2   | Single Family Residential Plus Horses           |
| R1  | Single Family Residential                       |
| R2  | Single Family Residential                       |
| R3  | Single Family and Duplex Residential            |
| R4  | Mixed Residential Use                           |
| R5  | Multi Family Residential                        |
| MH  | Mobile Home Park                                |
| C1  | Residential, Business and Professional District |
| C2  | General Commercial                              |
| M1  | Light Industrial                                |
| M2  | Heavy Industrial                                |
| PB  | Public Buildings and Grounds                    |
| PR  | Public Recreation                               |
| CON   | Conservation                                    |
| PD  | Planned Unit Development                        |
| <u>MU</u>   | <u>Mixed Use</u>                                |

## **2.04.02 Establishment of Zoning Districts**

The following zoning designations are hereby established within the City of Polk City:

### **2.04.02.17 MU Mixed Use District**

**(A) FLUM Designation:**

Mixed Use

**(B) Purpose:**

To designate areas within Polk City in which proposed development encompasses a mix of residential and non-residential uses (commercial, office, light industrial, institutional, and civic uses) are planned. Such development shall be served by central water and wastewater services. A balanced mix of residential and non-residential uses including residences, shops, work places, parks, and other urban uses shall allow for internal capture of daily trips as well as interconnectivity for vehicle and pedestrian access.

**(C) Permitted Principal Uses & Structures:**

Uses permitted in this district are detailed in the Table of Land Uses in Section 2.04.01, Table 4 in the residential and commercial zoning districts. Permitted uses are designated by the letter "P". Uses designated by the letter "D" are also permitted, but require the submission and approval of a Site Development Plan prior to application for a Development Permit. Review of an application for approval of a Site Development Plan is governed by Article 7.

**(D) Accessory Uses:**

Accessory uses and structures customarily incidental and subordinate to permitted principal uses and structures; provided, however, that no accessory structures shall be located on property other than that on which the principal structure is located. Section 2.05 contains detailed guidance and regulations for permitted accessory uses.

**(E) Development Standards:** Development standards for uses in this district are detailed in the Table of Development Standards in Section 2.04.01, Table 5. Specifically, standards are established for Maximum Density; Minimum Lot Size; Minimum Lot Width; Minimum Lot Depth; Minimum Floor Area; Floor Area Ratio (as applicable); Setbacks; Maximum Lot Coverage; and Maximum Building Height.

**(F) Other Requirements: none.**



**TEXT AMENDMENT**

**TEXT AMENDMENT  
OF THE  
POLK CITY LAND DEVELOPMENT CODE**

JUNE 17, 2019

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**TO:** POLK CITY PLANNING COMMISSION

**FROM:** CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

**SUBJECT:** **Ordinance 2019-07: City-initiated text amendment to the Polk City Land Development Code** to add the “Mixed Use” Zoning District to Article 2 – Regulations for Specific Districts.

**AGENDA & HEARING DATES:**

May 30, 2019 at 6:00 PM: Planning Commission Hearing

**June 17, 2019 at 7:00 PM: City Commission (First Reading, Public Transmittal Hearing)**

August 19, 2019: City Commission Meeting (Second Reading, Public Adoption Hearing)

**AGENDA & HEARING DATES:**

On Thursday, May 30, 2019, the Polk City Planning Commission held a public Hearing to amend the Polk City Comprehensive Plan to create a new Zoning District titled of Mixed Use. The Planning Commission voted unanimously to forward the proposed amendment to the City Commission with a recommendation of approval.

**CITY COMMISSION MOTION OPTIONS:**

1. I move the City Commission **approve** Ordinance 2019-07 on First Reading.
2. I move the City Commission **approve with changes** Ordinance 2019-07 on First Reading.

3. I move the City Commission **deny** Ordinance 2019-07 on First Reading.

**OVERVIEW REPORT:**

Article 2 of the Polk City Land Development Code currently provides for the following Zoning Districts within the Green Swamp Exemption Area of the City.

| <b>Table 3 –<br/>Zoning Districts Map<br/>Designation</b> | <b>Zoning District Name</b>                     |
|---|---|
| AG1   | Agriculture                                     |
| AG2   | Single Family Residential Plus Horses           |
| R1  | Single Family Residential                       |
| R2  | Single Family Residential                       |
| R3  | Single Family and Duplex Residential            |
| R4  | Mixed Residential Use                           |
| R5  | Multi Family Residential                        |
| MH  | Mobile Home Park                                |
| C1  | Residential, Business and Professional District |
| C2  | General Commercial                              |
| M1  | Light Industrial                                |
| M2  | Heavy Industrial                                |
| PB  | Public Buildings and Grounds                    |
| PR  | Public Recreation                               |
| CON   | Conservation                                    |
| <u>PD</u>   | <u>Planned Unit Development</u>                 |
| <u>MU</u>   | <u>Mixed Use</u>                                |

Staff has determined that a new Zoning District of “Mixed Use” should be added to the Land Development Code. Mixed Use will allow for developments that are comprised of multiple or mixed uses which require specific or selected land use districts. This type of flexible land use category is not set forth by the City’s existing Zoning Districts.

The proposed text to be added to Section 2.04.02 of Article 2 of the Land Development Code. All subsequent regulations will be renumbered.

## **PROPOSED AMENDMENTS**

The proposed amendments to the Comprehensive Plan are provided below. Text that is underlined is text to be added and text that is shown as ~~strikeout~~ is to be removed.

### ***2.04.02 Establishment of Zoning Districts***

The following zoning designations are hereby established within the City of Polk City:

#### **2.04.02.17 MU Mixed Use District**

(A) FLUM Designation:

Mixed Use

(B) Purpose:

To designate areas within Polk City in which proposed development encompasses a mix of residential and non-residential uses (commercial, office, light industrial, institutional, and civic uses) are planned. Such development shall be served by central water and wastewater services. A balanced mix of residential and non-residential uses including residences, shops, work places, parks, and other urban uses shall allow for internal capture of daily trips as well as interconnectivity for vehicle and pedestrian access.

(C) Permitted Principal Uses & Structures:

Uses permitted in this district are detailed in the Table of Land Uses in Section 2.04.01, Table 4 in the residential and commercial zoning districts. Permitted uses are designated by the letter "P". Uses designated by the letter "D" are also permitted, but require the submission and approval of a Site Development Plan prior to application for a Development Permit. Review of an application for approval of a Site Development Plan is governed by Article 7.

(D) Accessory Uses:

Accessory uses and structures customarily incidental and subordinate to permitted principal uses and structures; provided, however, that no accessory structures shall be located on property other than that on which the principal structure is located. Section 2.05 contains detailed guidance and regulations for permitted accessory uses.

(E) Development Standards: Development standards for uses in this district are detailed in the Table of Development Standards in Section 2.04.01, Table 5. Specifically, standards are established for Maximum Density; Minimum Lot Size; Minimum Lot Width; Minimum Lot Depth; Minimum Floor Area; Floor Area Ratio (as applicable); Setbacks; Maximum Lot Coverage; and Maximum Building Height.

(F) Other Requirements: none.



**City Commission Meeting  
July 15, 2019**

**AGENDA ITEM #4:            POLK REGIONAL WATER COOPERATIVE - FIRST AMENDMENT TO  
THE COMBINED PROJECT IMPLEMENTATION AGREEMENT**

       INFORMATION ONLY  
  X   ACTION REQUESTED

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**ISSUE:**

First Amendment to the Combined Project Implementation Agreement

**ATTACHMENTS:**

- Agreement

**ANALYSIS:**

On March 16, 2017, the Polk Regional Water Cooperative approved the Combined Projects Implementation Agreement (Agreement) following approval by 15 of the 16 member governments. The purpose of the Agreement was to implement the approved water projects (combined projects) of the PRWC as outlined by the Interlocal Agreement that established the Cooperative.

The Agreement provides general summaries of the candidate projects which are the Peace Creek Integrated Water Supply Project, the Southeast Wellfield, and the West Polk County Lower Floridan Aquifer Wellfield. It also governs the overall development, implementation, funding and operation of the Combined Projects.

The litigation settlement agreement that was recently approved by the Board of Directors and by several of the individual member governments has presented the opportunity to elevate a nominated project to the status of approved project. The Peace River/Land Use Transition Treatment Facility project was provided for consideration, at the January 16, 2019 Board of Directors meeting, to be elevated from a nominated to approved project and be included in the Combined Projects through the attached First Amendment to the Combined Projects Implementation Agreement.

The Peace River/Land Use Transition Treatment Facility project includes the construction of a surface water intake, treatment facility, storage facilities and transmission lines along the Peace River and transition of existing agricultural and/or mining withdrawals to public supply. It is estimated that approximately 30 MGD of surface water can be withdrawn from the Peace River and 6 MGD of groundwater will be made available as a result of land use transitions over a 50-year period. In the Phase 2 Implementation Agreement Engineer's Report dated April 30, 2017, it was estimated that the construction cost for this project would be \$150,232,900 which anticipated that 5 MGD would be available from the Peace River, the actual construction costs will likely be larger, but the unit cost of water from this project should be less than originally estimated.

The scope of work / contract with Team One (Carollo Engineers) will come before the PRWC BOD for consideration at an upcoming meeting. There will be no increase in the Phase 1 fiscal cost for the addition of this project.

**STAFF RECOMMENDATION:**

Staff recommends approval of the First Amendment to the Combined Project Implementation Agreement.

**FIRST AMENDMENT TO  
COMBINED PROJECTS IMPLEMENTATION AGREEMENT**

THIS FIRST AMENDMENT to that certain Combined Projects Implementation Agreement dated May 1, 2017 (“Agreement”) is made and entered into as of the Effective Date as hereinafter defined, by and among the Polk Regional Water Cooperative (“Cooperative”), whose address is 330 W. Church Street, Bartow, FL 33830, the City of Auburndale whose address is P.O. Box 186, Auburndale, FL 33823, the City of Bartow whose address is P.O. Box 1069, Bartow, FL 33831, the City of Davenport whose address is P.O. Box 125, Davenport, FL 33836, the City of Eagle Lake whose address is P.O. Box 129, Eagle Lake, FL 33839, the City of Fort Meade whose address is P.O. Box 856, Fort Meade, FL 33841, the City of Haines City whose address is 620 E. Main Street, Haines City, FL 33844, the City of Lake Alfred whose address is 120 E Pomelo Street, Lake Alfred, FL 33850, the City of Lakeland whose address is 228 S Massachusetts Ave., Lakeland, FL 33801, the City of Lake Wales whose address is P.O. Box 1320, Lake Wales, FL 33859, the City of Mulberry whose address is P.O. Box 707, Mulberry, FL 33860, the City of Polk City whose address is 123 Broadway Blvd SE, Polk City, FL 33868, the City of Winter Haven whose address is P.O. Box 2277, Winter Haven, FL 33883, the Town of Dundee whose address is P.O. Box 1000, Dundee, FL 33838, the Town of Lake Hamilton whose address is P.O. Box 126, Lake Hamilton, FL 33851 and Polk County (“Polk County”), a charter county and political subdivision of the State of Florida, whose address is P.O. Box 9005, Bartow, Florida 33831, individually also referred to as a “Party” and collectively referred to as the “Parties.”

**THE PURPOSE** of this First Amendment is to add the Peace River Project to the Combined Projects, all of which are Approved Water Projects of the Cooperative, pursuant to the In-

terlocal Agreement Relating to the Establishment of the Polk Regional Water Cooperative and Sections 163.01 and 373.713, Florida Statutes.

**NOW, THEREFORE**, in consideration of the mutual covenants herein contained and for other good and valuable consideration, each to the other, receipt of which is hereby acknowledged and the Parties hereby modify, amend and supplement the Agreement as follows:

**Section 1: RECITALS AND RATIFICATION OF PRIOR AGREEMENT.**

The foregoing recitals are true and correct and by this reference are incorporated into this First Amendment. It is the Parties' intent, which is hereby expressed, that except as specifically modified herein, the original Agreement is not modified and remains an enforceable contractual relationship among the Parties.

**Section 2: EFFECTIVE DATE.**

This First Amendment shall take effect on the date it is duly authorized and executed by all the Parties, which date shall be memorialized by the Cooperative and distributed to the other Parties.

**Section 3: DEFINITIONS.**

a. The term "Combined Projects" in Section 1 of the Agreement is modified and shall read as follows:

**"Combined Projects"** means the West Polk Lower Floridan Aquifer Wellfield, Southeast Wellfield, Peace Creek Integrated Water Supply Project and the Peace River/Land Use Transition Treatment Facility.

b. The term "Peace River/Land Use Transition Treatment Facility and Reservoir" is created in Section 1 of the Agreement and shall read as follows:

**"Peace River/Land Use Transition Treatment Facility"** means a surface water facility to be implemented along the Peace River and transition of existing agricultural and/or mining withdrawals to public supply.

c. The term “Project” in Section 1 of the Agreement is modified and shall read as follows:

“**Project**” means one, two, three or all four of the Combined Projects, as determined when Phase 2 is implemented.

d. The term “Project Manager” in Section 1 of the Agreement is modified and shall read as follows:

“**Project Manager**” means the person or alternate(s) designated by the Cooperative pursuant to Section 7.3 to manage the Cooperative’s responsibilities under this Agreement with respect to each of the four Projects. The Cooperative may appoint the Combined Project Administrator as one or more Project Managers.

**Section 4: GENERAL BACKGROUND OF THE PROJECT.**

Section 2 of the Agreement is modified to add a new Section 2.4 and shall read as follows:

**2.4 Peace River/Land Use Transition Treatment Facility.** This Project includes construction of a surface water intake, treatment facility, storage facilities and transmission lines along the Peace River and transition of existing agricultural and/or mining withdrawals to public supply. It is estimated that approximately 30 MGD of surface water can be withdrawn from the Peace River and 6 MGD of groundwater will be made available as a result of land use transitions over a 50-year period. In the Phase 2 Implementation Agreement Engineer’s Report dated April 30, 2017, it was estimated that the construction cost for this Project would be \$150,232,900. But because that report only anticipated that 5 MGD would be available from the Peace River, the actual construction costs will likely be larger, but the unit cost of water from this Project should be less than originally estimated.

*[Signatures begin on the following pages]*

CITY COMMISSION OF THE  
CITY OF POLK CITY, FLORIDA

By: \_\_\_\_\_  
Joe LaCascia, Mayor

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Patricia Jackson, City Manager/Clerk

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
Thomas A. Cloud, City Attorney

IN WITNESS WHEREOF, the undersigned has caused this First Amendment to the Combined  
Projects Implementation Agreement to be duly executed and entered into as of the Effective  
Date.

ATTEST:

POLK COUNTY, a political subdivision of  
The State of Florida

Stacy M. Butterfield  
Clerk to the Board

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
George Lindsey, Chair

Reviewed as to form and legal sufficiency:

\_\_\_\_\_  
County Attorney's Office

IN WITNESS WHEREOF, the undersigned has caused this First Amendment to the Combined  
Projects Implementation Agreement to be duly executed and entered into as of the Effective  
Date.

POLK REGIONAL WATER COOPERATIVE

By: \_\_\_\_\_  
Timothy J. Pospichal, Chair

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Eugene Fultz, Secretary/Treasurer

APPROVED AS TO FORM AND CORRECTNESS:

\_\_\_\_\_  
Edward P. de la Parte, Jr., Legal Counsel

IN WITNESS WHEREOF, the undersigned has caused this First Amendment to the Combined Projects Implementation Agreement to be duly executed and entered into as of the Effective Date.