

# PUBLIC WORKS

## MONTHLY REPORT

### REPORT PERIOD

June 1 - 30

### PREPARED BY

Keith Prestage  
*Public Works Director*

### STATUS SUMMARY

List of projects started and/or finished during the month of June.

### PROJECT OVERVIEW

TASK	% COMPLETE	DATE	NOTES
Installed public notice bulletin board display cabinet at the Polk City Post Office lobby.	100%	June 5th	
Repaired City Hall A/C unit	100%	June 6th	
Electric upgrade repairs for Freedom Park restrooms, stage, and on the public grounds area.	100%	June 6th	
Removed old playground equipment at Freedom Park.	100%	June 12th	
Mowed and trimmed right-of-way locations, fishing pier, parks, public buildings, lift stations, water treatment plants, retention ponds, ditches, and medians.	Ongoing	June 1 <sup>st</sup> – June 29th	
Cleaned and organized the Waste Water Treatment Plant.	100%	June 15th	
Replaced streetscape bulbs for the decorative lighting	100%	June 21st	
Haines City Fire Alarm Testing Inspection for Government Center and the Bronson Building	100%	June 22nd	
Installed and upgraded the podium, audio and video equipment in the Commission Chamber	100%	June 8 <sup>th</sup> – June 30th	
Delivery and set up a 20' x 20' Streamline Polar Building at Steven Drive	100%	June 28th	